

DEL NORTE COUNTY LIBRARY DISTRICT

Notice of Regular Board Meeting

Date: Monday, March 14, 2022

Time: 5:15 PM

Place: 190 Price Mall, Crescent City, CA 95531 Zoom: <https://us02web.zoom.us/j/3700765220>
(707) 464-9793

Public Comment: ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair, please state your name and city or county of residency for the record. Speakers, please limit your comments to three (3) minutes.

A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

AGENDA

- I. **Call to Order**
- II. **Communications**
 - 1) Public Comment Period
 - 2) Other Communications
- III. **Consent Agenda**
 - 1) Minutes: Review, potentially modify, and approve minutes from the February 14, 2022 Regular Board Meeting.*
 - 2) Claims: Review and authorize claims.*
- IV. **Committee Reports**
 - 1) Del Norte Reads
 - 2) Library Manager
 - 3) Smith River Branch

- 4) Friends of the Library
- 5) Trustees
- 6) Policy

V. Unfinished Business

VI. New Business

- 1) Discuss and approve budget transfer Gifts un specified line 414-70-91124 balance \$1,130 and gifts specified line 414-7-91124-002 balance \$2,000 move to line 414-70-20230 Professional services to cover the negative balance of \$491.85 and to cover future professional services that will be billed to that line.
- 2) Discuss and approve budget transfer from line 414-70-9106 Photocopy revenue moved to a line to be created by today called copy paper so that our photocopy revenue pays for the copy paper.
- 3) Discuss and approve Matt Ross Janitorial Contract
- 4) Discuss Grant that being pursued for new library

VII. Adjournment

The next regular meeting of the Del Norte County Library District Board is scheduled for Monday, April 11, 2022 at 5:15 PM.

Posted: _____

Angela Stanley – Library Chair

Posted March 11, 2022

Del Norte County Library District
Feb. 14, 2022 Minutes

I. Call to Order

- 1) Meeting called to order at 5:18 p.m. by Vice Chair Ruth Rhodes:
Present - Robin Fornoff, Marie Jondal, Cara Brustol and Rhodes.
Absent - Chair Angela Stanley.

II. Communications

- 1) Public Comment - None.
- 2) Other Communications - None .

III. Consent Agenda

- 1) Minutes - Motion by Jondal, second by Brustol to approve minutes as presented.
Yes: Jondal, Brustol, Fornoff and Rhodes.
No: None.
Approved: 4-0.
- 2) Claims - Motion by Fornoff, second by Jondal to approve claims as presented.
Yes: Fornoff, Jondal, Brustol and Rhodes.
No: None.
Approved: 4-0

IV. Committee Reports

- 1) Del Norte Reads - A written report submitted by the director notes the core group of 10 students and 7 tutors holds steady. The program has also applied for grants: 1) a Dollar General Literacy Grant that would help parents learn how to deliver literacy instruction at home; and 2) Mobile Learning Grant.
- 2) Library Director - Director Phyllis Goodeill is pursuing a \$10 million state grant through the California State Library. Goodeill says while these grants usually require matching funds from the recipient, she has been assured by a state library official the requirement can be waived in our case because we are in a high poverty district. Board members congratulated Goodeill for finding the opportunity and urged her to continue pursuing the opportunity.
- 3) Smith River Branch - Goodeill says Smith River is now open three days a week.
- 4) Friends of the Library - No report.
- 5) Trustees - No reports.

V. Unfinished Business

- 1) Election of officers:

Chair

Angela Stanley nominated by Rhodes.
Yes: Fornoff, Jondal, Brustol and Rhodes.

No: None.

Approved: 4-0 Stanley elected chair for 2022.

Vice Chair

Marie Jondal nominated by Brustol.

Yes: Fornoff, Jondal, Brustol and Rhodes.

Approved: 4-0 Jondal elected vice chair for 2022.

Secretary

Robin Fornoff nominated by Jondal.

Yes: Fornoff, Jondal, Brustol and Rhodes.

No: None.

Approved: 4-4 Fornoff elected secretary for 2022.

VI. New Business

- 1) Motion by Jondal, second by Fornoff to transfer \$14,925 from Intrafund Trans account to Professional Services account.

Yes: Fornoff, Jondal, Brustol and Rhodes.

No: None.

Approved: 4-0.

- 2) Motion by Brustol, second by Jondal, to transfer \$3,000 from Payroll Balance account to Part Time Temporary account.

Yes: Fornoff, Jondal, Brustol and Rhodes.

No: None.

Approved: 4-0

VII. Adjournment

Meeting adjourned at 5:55 p.m. The next meeting is scheduled for 5:15 p.m. Monday, March 14, 2022, at the main branch library in Crescent City.