

DEL NORTE COUNTY LIBRARY DISTRICT**Notice of Regular Board Meeting****Date: August 14, 2023****Time: 5:15 pm****Place: 190 Price Mall, Crescent City CA 95531
(707) 464-9793****Join Zoom Meeting****<https://us04web.zoom.us/j/2665126475?pwd=OGNaRzRsVXZoYmp1NFZTQnVHTkIWZz09>****Meeting ID: 266 512 6475****Passcode: 2jRRis**

Public Comment: ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item unl we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair, please state your name and city or county of residency for the record. Speakers, please limit your comments to three (3) minutes.

A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

AGENDA**I. Call to Order****II. Communications**

- 1) Public Comment Period

III. Consent Agenda

- 1) Minutes: Review, potentially modify, and approve minutes from July 10, 2023 Regular board meeting.
- 2) Claims: Review, potentially modify and authorize claims.*

IV. Committee Reports

- 1) Del Norte Reads
- 2) Library Manager
- 3) Smith River Branch
- 4) Friends of the Library
- 5) Trustees
- 6) Policy

V. Unfinished Business

None

VI. New Business

- 1) Vote to accept Meghan McGlasson application and recommend her to the Board of Supervisors for approval.
- 2) Vote to recommend Jamie Daugherty to the Board of Supervisors for approval.
- 3) Vote to approve the installation of the Community Health Education Kiosk.
- 4) Budget Transfer from line 371-91125 in the amount of \$617.26 to line 371-20290 Travel and Training Del Norte Reads.
- 5) Budget Transfer from line 070-91124 in the amount of \$1264 to line 070-20227 Craft Supplies.
- 6) Budget Transfer from line 070-91124-002 in the amount of \$14.023 to line 070-20294 lunch with library books.

VII. Adjournment

The next regular meeting of the Del Norte County Library District Board is scheduled for September 11, 2023.

Posted: _____

Andrew Napier Chair

DEL NORTE COUNTY LIBRARY DISTRICT**Minutes of Regular Board Meeting****July 10, 2023****I. Call to Order
5:25 pm****II. Roll Call**

Present: Andrew Napier President via phone, Marie Jondal Vice President, Jamie Daugherty Trustee.

Absent: Robin Fornoff Secretary.

**III. Communications
Public Comment Period**

None.

IV. Consent Agenda

1.) Minutes from June 12, 2023 approved by majority vote.

2.) Motion to approve claims by Jondal seconded by Daugherty. Poll vote: yes=3
N=0 1 absent.

V. Committee Reports**1) Del Norte Reads**

8 tutors, 15 learners and 2 onboarding. Meetings with 3reads 23/summer reading program, health fair & CLLS networking call. PD Effective Communication Strategies for Managers, Unpacking Conspiracies. continuing to hand out books with Erin and Phyllis Lunch at the Library. Erin is attending Sprouts every Friday.

2) Library Director

The Second phase of the library maintenance will be happening this month. The railing on the emergency exit porch will be replaced and the back porch will be painted. The railing in the front will be painted and the LIBRARY sign will be touched up. We are having issues with the front door not locking and staying locked. We need to have a contractor look at the front door and give us a quote. The Friends shed was assaulted. The door was bashed and the weather stripping came loose. We have a full schedule of events for the month. There is a little something for everyone including a crafternoon for adults. The high schooler that was hired has joined the army. The bookkeeper resigned and the library technician at Smith River has given notice. I will be placing advertisements for the open positions. We will be starting NIFTY Nasa Inspires Futures for Tomorrow's Youth programming which will start in Mid August and run through October. We will have 10 hours of programming available to historically underserved youth to learn about NASA careers. We have been given a grant from the PLA Digital Literacy Workshop Incentive. We will be given a computer literacy program as well as funds to support the program. We have desktop computers that can be used for this program.

3) Smith River Branch

New staff will be starting August 3rd and new materials are added monthly.

4) Friends of the Library

\$400 was donated to the library wishlist. Set the date for the fundraiser Libations at the Library. Aug 26, 2023 from 4pm to 7pm. Waiting to hear back from the Jaycees. Need to get additional insurance to cover the event.

5) Trustees

None

6) Policy

None

VI. Unfinished Business

NONE

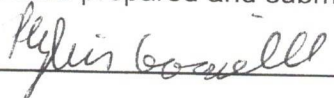
VII. New Business

- 1) Motion to approve budget transfer in the amount of \$2000 from line 91128 Library Foundation to line 30510 contribution to the Wonder Bus. Motion by Jondal seconded by Daughtery. Jondal yes, Daughtery yes, Napier yes, Fornoff absent. Motion passed yes=3 no=0 absent=1.

VII. Adjournment

Meeting adjourned at 5:54pm.

Minutes prepared and submitted by:



Phyllis Goodeill, Library Director

Minutes approved by:



Robin Fornoff, Board Secretary