

## DEL NORTE COUNTY LIBRARY DISTRICT

### **Notice of Regular Board Meeting**

**Date:** Monday July 11, 2022

**Time:** 5:15 PM

**Place:** 190 Price Mall, Crescent City, CA 95531

**(707) 464-9793**

Join Zoom Meeting

<https://us02web.zoom.us/j/3700765220?pwd=Vi9HOWM5MmNaVUJBMzRsMjB6UIU2UT09>

Meeting ID: 370 076 5220

Passcode: library

**Public Comment:** ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair, please state your name and city or county of residency for the record. Speakers, please limit your comments to three (3) minutes.

A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

### **AGENDA**

- I. **Call to Order**
- II. **Communications**
  - 1) Public Comment Period
  - 2) Other Communications
- III. **Consent Agenda**
  - 1) Minutes: Review, potentially modify, and approve minutes from the June 20, 2022

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2) Claims: Review and authorize claims.\*

**IV. Committee Reports**

- 1) Del Norte Reads
- 2) Library Manager
- 3) Smith River Branch
- 4) Friends of the Library
- 5) Trustees
- 6) Policy

**V. Unfinished Business**

- 1) Discuss Grant application and potential sites for purchase
- 2) Discuss and approve the 2022-2023 Budget for the Del Norte County Library and Del Norte Reads
- 3) Discuss and approve placing ad for open board seat.

**VI. New Business**

- 1) Discuss and approve memorandum from County Clerk Office for election

**VII. Adjournment**

The next regular meeting of the Del Norte County Library District Board is scheduled for Monday, August 8, 2022 at 5:15 PM.

Posted: \_\_\_\_\_

Angela Stanley – Library Chair

Posted July 8, 2022

## Minutes of 6-20-2022

### Del Norte County Library District

#### I. Call to Order

Meeting called to order by Trustee Marie Jondal.

Present: Vice Chair Ruth Rhodes, Secretary Robin Fornoff and Jondal.

Absent: Chair Angela Stanley, Trustee Cara Brustol

#### II. Communications

1. Public Comment: None
2. Other Communications: None

#### III. Consent Agenda

1. Motion by Rhodes, second by Fornoff to approve minutes of May 9, 2022, meeting.  
Yes - Rhodes, Fornoff and Jondal  
No - None
2. Motion by Fornoff, second by Rhodes, to accept claims as submitted.  
Yes: Rhodes, Fornoff and Jondal.  
No: None  
Approved: 3-0

#### IV. Committee Reports

1. Del Norte Reads - Six tutors and 10 core learners are actively participating.
2. Library Manager - Phyllis Goodeill reports no word yet on the Building Forward Grant. She also notes the library has received a \$20,000 grant in covid relief funds. Lego Club resumes, beginning 2 p.m. June 22; Pop Up Library is scheduled for 10 a.m. June 21 at the Boys and Girls Club in Klamath and 10 a.m. June 22 at Tolowa Dee-ni' Nation in Smith River; and Goodeill is continuing interviews of bookkeeper candidates.
3. Smith River Branch - Jackie Martin reports the number of patrons using the branch continues holding steady. Six new patrons applied for library cards. Work continues on new signs.
4. Friends of the Library - No report
5. Trustees - No reports

#### V. Unfinished Business

1. Potential new library building - There was discussion about potential new building sites should the Building Forward Grant be awarded to the library. Goodeill mentioned a vacant church building. Rhodes noted discussion of specific sites should probably be done in an executive session given the competitive nature of real estate. No action taken.
2. Budget - Goodeill will have the new fiscal budget ready for the July board meeting.

## VI. New Business

1. Rhodes informed the board she is resigning effective July 12, 2022, to accept a transfer from her employer.

2. Motion by Rhodes, second by Fornoff to transfer \$2,596 from the Professional Services to the Retirement Account.

Yes: Fornoff, Rhodes and Jondal

No: None

Approved: 3-0

3. Motion by Rhodes, second by Fornoff, to transfer \$100 from the Munson Fund to Books for matching funds for the Pilcrow Grant.

Yes: Fornoff, Rhodes and Jondal

No: None

Approved 3-0