

JULY CLAIMS

DATE	AMOUNT	DESCRIPTION
7/5	\$30.00	GH OUTREACH RECYCLE
7/5	\$353.66	US BANK EQUIPMENT FINANCE LEASE ON COPIER
7/5	\$41.88	MENDES SUPPLY
7/5	\$729.00	JULY RENT DN READS
7/12	\$665.00	NORTH NET LIBRARY SYSTEM MEMBERSHIP
7/12	\$326.25	DEL NORTE OFFICE SUPPLY
7/12	\$1,458.00	DEL NORTE READS RENT AUGUST AND SEPTEMBER
7/12	\$47.50	SDRMA ADDITIONAL INSURANCE CERTIFICATE
7/12	\$44.75	CRESCENT CITY WATER/SEWER JUNE BILL
7/13	\$2,461.06	US BANK CLAIM DNC LIBRARY
7/13	\$1,712.14	US BAND CLAIM ZIP BOOKS
7/13	\$777.54	US BANK CLAIM DN READS
7/19	\$55.43	DNC LIBRARY FRONTIER BILL
7/19	\$233.41	PACIFIC POWER JUNE BILL
7/19	\$32.34	REIMBURSE JACKIE M. FOR BOOK PURCHASE
7/22	\$118.42	DN READS FRONTIER BILL
7/22	\$46.63	MILEAGE REIMBURSEMENT PHYLLIS G
7/26	\$8.75	MILEAGE REIMBURSEMENT JACKIE M
Total	\$9,141.76	

Board 7/11-8/8 2022

Tutor/Learner Pairs	12
Lesson hours	≈ 35
Learners to be paired	0
Available tutors	7 (+1 waiting interview)

- **Lunch @ Library: in town circuit-120+ kids served in July (also those boxes...)**
- **Neelie and I led an activity at FRC (+more book giveaway)**
- **Weeding (and weeding and weeding...)**
- **Virtual training: Americorps, COHA, Word of Mouth**
- **Attended 3Read23 meeting**
- **Dr Seuss Foundation Letter of intent**
- **Implementing Procedures Learned in Sonoma**
- **NCLC quarterly meeting**

Director Report August 2022

GRANTS

Building forward grant: A budget breakdown was requested and no further information available at this time.

Received a \$500 grant from Humboldt Area Foundation for the purchase of DVD's.

Given away over two thousand books to children and families picking up their free school lunch at 12 lunch sites that include Klamath, Smith River and Gasquet. Gave away 5 tasting boxes at the Wednesday Farmers market in June and July as part of the Lunch at the Library Grant.

WEBSITE MAINTENANCE

New items list is added to the website every month for the main branch and Smith River.

FACILITY MAINTENANCE

New vents were installed where all of the broken vents were. No new rodent noises and several cans of old paint were removed from the crawl space.

DONATIONS

The Clyde Eller family donated a collection of National Geographic Magazines from 1912 to 2000. The oldest are locked in the director's office and will be available to the public for use in the library once inventory of the collection has been completed.

We are not accepting any new donations of books at this time. Our back room is filled to capacity with books and we don't have space for anymore.

Library District

Statement of Revenues and Expenditures
12 Months Ended 6/30/2022

		CURRENT MONTH ACTUAL	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	% EXPENDED
Revenues:						
414-371-90620	Grant Revenues	0.00	0.00	2,500.00	(2,500.00)	0.00%
414-371-90622	CLLS Grant	0.00	26,992.00	26,822.00	170.00	100.63%
414-371-91123	Gifts & Donations	0.00	150.00	0.00	150.00	0.00%
414-371-91125	Travel Reimbursements	0.00	0.00	1,000.00	(1,000.00)	0.00%
414-371-91126	DNCL Foundation	0.00	0.00	1,000.00	(1,000.00)	0.00%
414-371-91128	Service Club Donation	0.00	0.00	100.00	(100.00)	0.00%
414-371-91129	Humboldt Area/WR Foundation	0.00	0.00	500.00	(500.00)	0.00%
414-371-91132	Donations - CC Women's Club	0.00	0.00	200.00	(200.00)	0.00%
Total Revenues		0.00	27,142.00	32,122.00	(4,980.00)	84.50%
Expenses:						
414-371-10010	Payroll	0.00	0.00	8,633.00	8,633.00	0.00%
414-371-10015	Part-time/Temporary	1,804.95	12,359.01	12,651.00	291.99	97.69%
414-371-10020	Retirement	138.08	715.98	4,000.00	3,284.02	17.90%
414-371-10030	Employee Benefits	0.00	139.14	400.00	260.86	34.79%
Total Salaries and Benefits		1,943.03	13,214.13	25,684.00	12,469.87	51.45%
414-371-20121	Communications	216.42	1,448.66	1,700.00	251.34	85.22%
414-371-20200	Memberships	84.99	84.99	200.00	115.01	42.50%
414-371-20221	Printing	0.00	52.40	400.00	347.60	13.10%
414-371-20223	Postage	0.00	0.00	100.00	100.00	0.00%
414-371-20224	Office Supplies	0.00	42.58	800.00	757.42	5.32%
414-371-20235	Prof Svcs-Tutor	0.00	0.00	500.00	500.00	0.00%
414-371-20240	Advertising/Publications	75.78	184.32	1,000.00	815.68	18.43%
414-371-20250	Rent	0.00	8,748.00	8,748.00	0.00	100.00%
414-371-20270	Minor Equipment	0.00	0.00	200.00	200.00	0.00%
414-371-20280	Special Department Expense	0.00	0.00	300.00	300.00	0.00%
414-371-20281	Volunteer Program	0.00	0.00	300.00	300.00	0.00%
414-371-20283	Books-ESL	59.29	737.09	1,500.00	762.91	49.14%
414-371-20284	Books	28.33	1,526.52	2,000.00	473.48	76.33%
414-371-20285	Manipulatives & Software	0.00	0.00	200.00	200.00	0.00%
414-371-20286	Books-Family Literacy	0.00	103.25	600.00	496.75	17.21%
Total Services and Supplies		464.81	12,927.81	18,548.00	5,620.19	69.70%
Total Other Charges		0.00	0.00	0.00	0.00	0.00%
Total Fixed Assets		0.00	0.00	0.00	0.00	0.00%
414-371-70901	Intrafund Trans In Library District (070)	0.00	0.00	(18,000.00)	(18,000.00)	0.00%
414-371-70902	Intrafund Trans Out Library District (070)	2,500.00	7,500.00	8,716.00	1,216.00	86.05%
Total Intrafund Transfers		2,500.00	7,500.00	(9,284.00)	(16,784.00)	-80.78%
Total Expenses		4,907.84	33,641.94	34,948.00	1,306.06	96.26%
Revenues Over (Under) Expenditures		(4,907.84)	(6,499.94)	(2,826.00)	(3,673.94)	230.00%

D.N. County Library District

Statement of Revenues and Expenditures
12 Months Ended 6/30/2022

		CURRENT MONTH ACTUAL	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	% EXPENDED
Revenues:						
414-070-90010	Property Tx-Current Sec	22,185.23	214,538.25	214,000.00	538.25	100.25%
414-070-90011	Prop Tax-Sec Supplemental	5,319.98	8,544.24	4,500.00	4,044.24	189.87%
414-070-90020	Property tx-Current Unse	201.82	4,541.57	4,300.00	241.57	105.62%
414-070-90091	Yield Tax	0.00	6,433.58	7,000.00	(566.42)	91.91%
414-070-90300	Interest - DN Library	0.00	2,196.06	4,000.00	(1,803.94)	54.90%
414-070-90601	Hoptr-Secured/Unsecured	0.00	3,280.45	3,300.00	(19.55)	99.41%
414-070-90620	Pub Lib Fund/St Aid Gran	0.00	1,000.00	1,000.00	0.00	100.00%
414-070-90624	Northnet Library Grant	0.00	8,429.00	0.00	8,429.00	0.00%
414-070-90741	Redevelopment Pass Thru	0.00	18,278.94	11,000.00	7,278.94	166.17%
414-070-91040	Book Fines	15.07	391.20	0.00	391.20	0.00%
414-070-91042	Lost Book Reimbursement	0.00	56.50	100.00	(43.50)	56.50%
414-070-91043	Postal Reserve	0.00	0.58	0.00	0.58	0.00%
414-070-91060	Photo Copies	126.10	1,059.86	1,200.00	(140.14)	88.32%
414-070-91124	Gifts - Unspecified	28.70	506.83	1,500.00	(993.17)	33.79%
414-070-91127	Friends of DNL	705.04	775.84	2,000.00	(1,224.16)	38.79%
414-070-91128	DNC Library Foundation	0.00	0.00	3,000.00	(3,000.00)	0.00%
414-070-91129	Misc Revenue	0.00	740.99	300.00	440.99	247.00%
414-070-91132	Donation/New Building	1.34	66.82	750.00	(683.18)	8.91%
414-070-91124-002	Gifts - Specified	0.00	625.00	2,000.00	(1,375.00)	31.25%
414-070-91124-003	Zip Book Program	0.00	10,800.00	10,800.00	0.00	100.00%
Total Revenues		28,583.28	282,265.71	270,750.00	11,515.71	104.25%
Expenses:						
414-070-10010	Payroll	5,155.73	48,320.49	49,100.00	779.51	98.41%
414-070-10015	Parttime/Temporary	9,380.00	103,060.45	94,000.00	(9,060.45)	109.64%
414-070-10020	Retirement	1,154.39	15,916.65	16,263.00	346.35	97.87%
414-070-10030	Employee Benefits	188.77	2,400.37	3,453.00	1,052.63	69.52%
414-070-10040	Workers Comp	0.00	788.26	1,200.00	411.74	65.69%
Total Salaries and Benefits		15,878.89	170,486.22	164,016.00	(6,470.22)	103.94%
414-070-20121	Communications	480.64	3,079.19	3,080.00	0.81	99.97%
414-070-20140	Household Expense	444.57	1,679.35	1,680.00	0.65	99.96%
414-070-20141	COVID 19 PPE	0.00	540.66	550.00	9.34	98.30%
414-070-20150	Insurance	0.00	9,829.19	9,830.00	0.81	99.99%
414-070-20180	Building Maintenance	0.00	0.00	1.00	1.00	0.00%
414-070-20181	Building Maintenance - SR Library	51.41	57.92	200.00	142.08	28.96%
414-070-20200	Membership	0.00	2,685.03	2,716.00	30.97	98.86%
414-070-20221	Printing	0.00	0.00	50.00	50.00	0.00%
414-070-20223	Postage	24.56	35.68	50.00	14.32	71.36%
414-070-20224	Office Supplies	67.40	2,067.56	2,165.00	97.44	95.50%
414-070-20230	Professional Services	1,477.00	15,199.45	15,231.00	31.55	99.79%
414-070-20232	Data Processing - Software	0.00	2,854.00	2,858.00	4.00	99.86%
414-070-20233	Prof Svcs-County	1,125.00	17,462.81	22,230.00	4,767.19	78.56%
414-070-20234	Audit Services	0.00	4,500.00	4,500.00	0.00	100.00%
414-070-20240	Publications-Advertising	30.00	380.88	390.00	9.12	97.66%
414-070-20250	Rents & Leases-Equipment	353.66	3,853.63	3,855.00	1.37	99.96%
414-070-20270	Minor Equipment	0.00	108.11	109.00	0.89	99.18%
414-070-20278	Team Building	28.55	1,106.21	1,110.00	3.79	99.66%
414-070-20279	Summer Reading Prg Awards/Incentive	1,154.54	2,766.66	2,767.00	0.34	99.99%
414-070-20280	Spec Dept Expense	1,542.19	2,707.63	2,708.00	0.37	99.99%
414-070-20281	Volunteer Program	0.00	77.06	100.00	22.94	77.06%
414-070-20282	Magazines/Newspapers	0.00	232.99	240.00	7.01	97.08%
414-070-20284	Books 18yrs-up	0.00	37.92	40.00	2.08	94.80%
414-070-20286	Spec Dept Exp - Employee Recognition	0.00	553.72	600.00	46.28	92.29%
414-070-20288	Cataloging	1,477.25	2,650.37	2,651.00	0.63	99.98%
414-070-20290	Travel & Training	84.56	466.59	470.00	3.41	99.27%
414-070-20292	Training/Education	434.00	488.00	1,540.00	1,052.00	31.69%
414-070-20300	Utilities	498.21	7,749.84	7,750.00	0.16	100.00%
414-070-20284-003	Zip Book Payments	2,007.35	8,053.84	10,800.00	2,746.16	74.57%
414-070-20284-004	Munson Books	290.13	3,341.08	7,160.00	3,818.92	46.66%
Total Services and Supplies		11,571.02	94,565.37	107,431.00	12,865.63	88.02%
414-070-30510	Contribution to Wonder Bus	0.00	2,000.00	2,000.00	0.00	100.00%
Total Other Charges		0.00	2,000.00	2,000.00	0.00	100.00%
414-070-40610	Building & Improvements	0.00	42,068.27	42,069.00	0.73	100.00%
Total Fixed Assets		0.00	42,068.27	42,069.00	0.73	100.00%
414-070-70901	Intrafund Trans Out DN Reads (371)	0.00	0.00	3,075.00	3,075.00	0.00%
414-070-70902	Intrafund Trans In DN Reads (371)	(2,500.00)	(7,500.00)	(8,716.00)	(1,216.00)	86.05%

Total Intrafund Transfers	(2,500.00)	(7,500.00)	(5,641.00)	1,859.00	132.96%
Total Expenses	24,949.91	301,619.86	309,875.00	8,255.14	97.34%
Revenues Over (Under) Expenditures	3,633.37	(19,354.15)	(39,125.00)	19,770.85	49.47%