

MAY CLAIMS

DATE	MERCHANT	AMOUNT \$\$	PURPOSE
05/06/2022	G.H. Outreach	30	4/6 Recycling pickup
05/06/2022	Mendes Supply Co	78.76	Papertowels for Main branch
05/13/2022	Mendes Supply Co	42.16	Tissues and trash can liners for Main branch
05/13/2022	Pacific Power	433.27	Electric Apr 6 - May 5 (2401 kwh)
05/16/2022	Crescent City	75.68	3/29 - 4/27 Water 24.40 and Sewer 51.28 Main branch
05/16/2022	Del Norte Office Supply	27.84	Printer paper
05/24/2022	Pilcrow Grant Match	200	Grant match money
05/25/2022	Mendes Supply Co	68.88	Trash can liners for Main branch
05/25/2022	Ross Janitorial	1125	Cleaning service for Main branch May 2022
05/25/2022	Frontier	54.74	Main branch phone line
05/25/2022	Frontier	108.61	Del Norte Reads phone and internet
05/27/2022	Mendes Supply Co	101.13	Papertowels and toilet paper for Main branch
05/27/2022	Jackie Martin	8.19	Mileage reimbursement for attending May Board Meeting
05/27/2022	Mendes Supply Co	42.16	Tissue for Main branch
05/28/2022	US Bank	6308.08	CalCard

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

COUNTY OF DEL NORTE

Auditor - Controller

Vendor ID: 18096

PAY TO THE ORDER OF

US Bank Corporate Payment Systems
P.O. Box 790428
St. Louis, MO 63179-0428

Fiscal Year 2021-2022

TOTAL CLAIM \$ 800.79

AUDITOR USE ONLY

Special Warrant Routing

DISTRIBUTION

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-070-20140	\$ 23.80		Air Freshner
414-070-20121	\$ 20.00		Constant Contact
414-070-20223	\$ 24.56		First class mail large envelope and Forever Stamps
414-070-20279	\$ 21.64		Planting containers (Lunch at the Library)
414-070-20279	\$ 47.05		Items for gift bags (Lunch at the Library)
414-070-20279	\$ 28.11		Items for gift bags (Lunch at the Library)
414-070-20280	\$ 39.96		Towels and 2 pack straining bag
414-070-20279	\$ 24.89		4th of July crafts (Lunch at the Library)
414-070-20284-004	\$ 8.65		Poem book for Main Branch
414-070-20279	\$ 84.19	716467447-01	Oriental Trading items (Lunch at the Library)
414-070-20279	\$ 61.05		Kids cooking books (Lunch at the Library)
414-070-20279	\$ 12.96		Items for gift bags (Lunch at the Library)
414-070-20279	\$ 46.24		Items for gift bags (Lunch at the Library)
414-070-20280	\$ 357.69		Items for gift bags (Lunch at the Library)

I hereby certify the articles or services described on the attached invoices were necessary for use by the department and have been received, and that no prior claim for same has been submitted.

Thylis Goodell
Signature or Department Head / Authorized Deputy

6/8/2022
Date

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

Vendor ID: 18096

PAY TO THE ORDER OF

US Bank Corporate Payment Systems
P.O. Box 790428
St. Louis, MO 63179-0428

Fiscal Year 2021-2022

TOTAL CLAIM \$ 1,184.11

COUNTY OF DEL NORTE
Auditor - Controller


AUDITOR USE ONLY

Special Warrant Routing

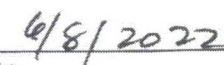
DISTRIBUTION

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-070-20278	\$ 13.41		Asian American & Pac. Islanders items
414-070-20279	\$ 821.46	39002477	Scholastic Books (Lunch at the Library)
414-070-20224	\$ 36.81		Printer paper
414-070-20280	\$ 16.16		Outlander Season 4 (DVD)
414-070-20280	\$ 14.94		Japan Art Poster Set of 2 for monthly raffle
414-070-20280	\$ 11.88		Japanese Wall Decor for monthly raffle
414-070-20284-004	\$ 16.97		Native American book for Main Branch
414-070-20280	\$ 281.40	111-1478226-5310606	Various DVD's and books
414-070-20181	\$ 4.49		Red vinyl
414-070-20280	\$ 57.59		Various DVD's
414-070-20280	\$ 35.74		Various DVD's
414-070-20224	\$ 13.96		Anime posters for main branch raffle
414-070-20280	-\$ 70.35		Part of order no. 111-1478226-5310606 cancelled next day
414-070-20280	-\$ 70.35		Part of order no. 111-1478226-5310606 cancelled next day

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Signature or Department Head / Authorized Deputy



Date

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

Vendor ID: 18096

COUNTY OF DEL NORTE
Auditor - Controller

PAY TO THE ORDER OF

Fiscal Year 2021-2022

US Bank Corporate Payment Systems
P.O. Box 790428
St. Louis, MO 63179-0428

TOTAL CLAIM \$ 2,015.77

AUDITOR USE ONLY

Special Warrant Routing

DISTRIBUTION

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-070-20224	\$ 10.26		Post-it notes for main branch
414-070-20140	\$ 20.41		Lysol disinfectant wipes
414-070-20278	\$ 15.14		12 pack lanyards
404-070-20240	\$ 30.00		See email from Country Media, ad for job opening
414-070-20280	\$ 654.66	111-11478226-531060	Various DVD's
414-070-20280	-\$ 64.36		Cancelled items from order ID 111-11478226-5310606
414-070-20288	\$ 1,230.25	7128511	Cataloging items
414-070-20280	\$ 10.16		2 mats
414-070-20280	\$ 27.66		DVD's
414-070-20284-004	\$ 19.38		Book for Main branch
414-070-20284-003	\$ 32.46		Zip Book
414-070-20140	\$ 18.18		3-pack air freshner
414-070-20280	\$ 21.56	see receipt	4- 5 gal buckets for cleaning legos
414-070-20280	-\$ 9.99		Cancelled item on order ID 111-11478226-5310606

I hereby certify the articles or services described on the attached invoices were necessary for use by the department and have been received, and that no prior claim for same has been submitted.

Theris Gougeon
Signature or Department Head / Authorized Deputy

6/8/2022
Date

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

COUNTY OF DEL NORTE
Auditor - Controller

Vendor ID: 18096

Fiscal Year 2021-2022

PAY TO THE ORDER OFUS Bank Corporate Payment Systems
P.O. Box 790428
St. Louis, MO 63179-0428

TOTAL CLAIM \$ 358.72

AUDITOR USE ONLY

Special Warrant Routing

DISTRIBUTION

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-070-20292	\$ 39.00	164245817	Coursera training class
414-070-20284-004	\$ 45.13		Book for main branch
414-070-20284-003	\$ 13.10		Zip Book
414-070-20284-003	\$ 16.23		Zip Book
414-070-20284-003	\$ 14.72		Zip Book
414-070-20284-003	\$ 14.06		Zip Book
414-070-20284-003	\$ 43.26		Zip Book
414-070-20284-003	\$ 15.14		Zip Book
414-070-20284-003	\$ 20.13		Zip Book
414-070-20284-003	\$ 17.20		Zip Book
414-070-20284-003	\$ 26.69		Zip Book
414-070-20284-003	\$ 19.34		Zip Book
414-070-20284-003	\$ 21.15		Zip Book
414-070-20284-003	\$ 53.57		Zip Book

I hereby certify the articles or services described on the attached invoices were necessary for use by the department and have been received, and that no prior claim for same has been submitted.

Kyleis Gozueill
Signature or Department Head / Authorized Deputy

6/8/2022
Date

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

Vendor ID: 18096

PAY TO THE ORDER OFUS Bank Corporate Payment Systems
P.O. Box 790428
St. Louis, MO 63179-0428

Fiscal Year 2021-2022

TOTAL CLAIM \$ 372.18

COUNTY OF DEL NORTE

Auditor - Controller

AUDITOR USE ONLY

Special Warrant Routing

DISTRIBUTION

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-070-20284-003	\$ 21.65		Zip Book
414-070-20284-003	\$ 20.31		Zip Book
414-070-20284-003	\$ 43.17		Zip Book
414-070-20284-003	\$ 42.21		Zip Book
414-070-20284-003	\$ 22.42		Zip Book
414-070-20284-003	\$ 25.97		Zip Book
414-070-20284-003	\$ 20.88		Zip Book
414-070-20284-003	\$ 22.18		Zip Book
414-070-20284-003	\$ 35.51		Zip Book
414-070-20284-003	\$ 30.85		Zip Book
414-070-20284-003	\$ 14.06		Zip Book
414-070-20284-003	\$ 28.85		Zip Book
414-070-20284-003	\$ 17.32		Zip Book
414-070-20284-003	\$ 26.80		Zip Book

I hereby certify the articles or services described on the attached invoices were necessary for use by the department and have been received, and that no prior claim for same has been submitted.


Signature or Department Head / Authorized Deputy

Date 6/8/2022

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

COUNTY OF DEL NORTE

Auditor - Controller

Vendor ID: 18096

Fiscal Year 2021-2022

PAY TO THE ORDER OF

US Bank Corporate Payment Systems
P.O. Box 790428
St. Louis, MO 63179-0428

TOTAL CLAIM \$ 348.06

AUDITOR USE ONLY

Special Warrant Routing

DISTRIBUTION

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-070-20284-003	\$ 26.94		Zip Book
414-070-20284-003	\$ 35.72		Zip Book
414-070-20284-003	\$ 54.04		Zip Book
414-070-20284-003	\$ 18.39		Zip Book
414-070-20284-003	\$ 29.17		Zip Book
414-070-20284-003	\$ 19.16		Zip Book
414-070-20284-003	\$ 17.31		Zip Book
414-070-20284-003	\$ 30.30		Zip Book
414-070-20284-003	\$ 17.31		Zip Book
414-070-20284-003	\$ 23.77		Zip Book
414-070-20284-003	\$ 24.89		Zip Book
414-070-20284-003	\$ 14.02		Zip Book
414-070-20284-003	\$ 16.92		Zip Book
414-070-20284-003	\$ 20.12		Zip Book

I hereby certify the articles or services described on the attached invoices were necessary for use by the department and have been received, and that no prior claim for same has been submitted.

Nyleis Goodell
Signature of Department Head / Authorized Deputy

6/8/2022
Date

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

Vendor ID: 18096

COUNTY OF DEL NORTE
Auditor - ControllerPAY TO THE ORDER OF

Fiscal Year 2021-2022

US Bank Corporate Payment Systems
P.O. Box 790428
St. Louis, MO 63179-0428**TOTAL CLAIM \$ 255.57**

AUDITOR USE ONLY

Special Warrant Routing**DISTRIBUTION**

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-070-20284-003	\$ 26.52		Zip Book
414-070-20284-003	\$ 17.20		Zip Book
414-070-20284-003	\$ 27.27		Zip Book
414-070-20284-003	-\$ 21.65		Zip Book
414-070-20284-003	\$ 40.04		Zip Book
414-070-20284-003	\$ 38.83		Zip Book
414-070-20284-003	\$ 9.73		Zip Book
414-070-20284-003	\$ 15.14		Zip Book
414-070-20284-003	\$ 32.46		Zip Book
414-070-20284-003	\$ 13.28		Zip Book
414-070-20284-003	\$ 13.20		Zip Book
414-070-20284-003	\$ 13.81		Zip Book
414-070-20284-003	\$ 10.27		Zip Book
414-070-20284-003	\$ 19.47		Zip Book

I hereby certify the articles or services described on the attached invoices were necessary for use by the department and have been received, and that no prior claim for same has been submitted.

Kyleis Borell
Signature or Department Head / Authorized Deputy

6/8/2022
Date

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

COUNTY OF DEL NORTE

Auditor - Controller

Vendor ID: 18096

Fiscal Year 2021-2022

PAY TO THE ORDER OF

US Bank Corporate Payment Systems
P.O. Box 790428
St. Louis, MO 63179-0428

TOTAL CLAIM \$ 280.28

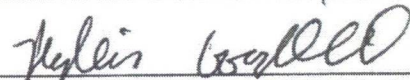
AUDITOR USE ONLY

Special Warrant Routing

DISTRIBUTION

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-070-20284-003	\$ 21.64		Zip Book
414-070-20284-003	\$ 15.79		Zip Book
414-070-20284-003	\$ 11.68		Zip Book
414-070-20284-003	\$ 19.15		Zip Book
414-070-20284-003	\$ 27.05		Zip Book
414-070-20284-003	\$ 12.00		Zip Book
414-070-20284-003	\$ 10.31		Zip Book
414-070-20284-003	\$ 32.14		Zip Book
414-070-20284-003	\$ 23.37		Zip Book
414-070-20284-003	\$ 27.01		Zip Book
414-070-20284-003	\$ 20.65		Zip Book
414-070-20284-003	\$ 23.80		Zip Book
414-070-20284-003	\$ 15.69		Zip Book
414-070-20284-003	\$ 20.00		Zip Book

I hereby certify the articles or services described on the attached invoices were necessary for use by the department and have been received, and that no prior claim for same has been submitted.


Signature or Department Head / Authorized Deputy

4/8/2022
Date

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

COUNTY OF DEL NORTE

Auditor - Controller

Vendor ID: 18096

Fiscal Year 2021-2022

PAY TO THE ORDER OF

US Bank Corporate Payment Systems
P.O. Box 790428
St. Louis, MO 63179-0428

TOTAL CLAIM \$ 304.77

AUDITOR USE ONLY

Special Warrant Routing

DISTRIBUTION

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-070-20284-003	\$ 20.34		Zip Book
414-070-20284-003	\$ 30.26		Zip Book
414-070-20284-003	\$ 15.69		Zip Book
414-070-20284-003	\$ 9.16		Zip Book
414-070-20284-003	\$ 25.97		Zip Book
414-070-20284-003	\$ 36.58		Zip Book
414-070-20284-003	\$ 23.80		Zip Book
414-070-20284-003	\$ 24.89		Zip Book
414-070-20284-003	\$ 29.54		Zip Book
414-070-20284-003	\$ 22.52		Zip Book
414-070-20284-003	\$ 10.81		Zip Book
414-070-20284-003	\$ 16.23		Zip Book
414-070-20284-003	\$ 26.29		Zip Book
414-070-20284-003	\$ 12.69		Zip Book

I hereby certify the articles or services described on the attached invoices were necessary for use by the department and have been received, and that no prior claim for same has been submitted.


Signature or Department Head / Authorized Deputy

Date

6/8/2022

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

Vendor ID: 18096

COUNTY OF DEL NORTE
Auditor - Controller**PAY TO THE ORDER OF**

Fiscal Year 2021-2022

US Bank Corporate Payment Systems
P.O. Box 790428
St. Louis, MO 63179-0428**TOTAL CLAIM \$ 387.83**

AUDITOR USE ONLY

Special Warrant Routing

DISTRIBUTION

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-070-20284-003	\$ 20.39		Zip Book
414-070-20284-003	\$ 16.10		Zip Book
414-070-20284-003	\$ 16.43		Zip Book
414-070-20284-003	\$ 21.60		Zip Book
414-070-20284-003	\$ 20.55		Zip Book
414-070-20284-003	\$ 24.35		Zip Book
414-070-20284-003	\$ 20.02		Zip Book
414-371-20200	\$ 39.99		Magazine Subscription Literacy
414-371-20200	\$ 45.00		Magazine Subscription Literacy
414-371-20283	\$ 59.29		Literacy books ESL
414-371-20240	\$ 75.78		Literacy Advertising
414-371-20284	\$ 28.33		Literacy Books

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Kyleis A. Goodello
Signature of Department Head / Authorized Deputy

6/8/2022
Date

Board 5-9 through 6-13

- 6 tutor (down one twice this cycle) 10 core learners (+ two possible awaiting re-enrolment)
 - Covered
- Overhaul of main tutor resource shelf
- GED Student tested for social studies
- Spanish HiSET learners
 - Both got library cards
 - Purchased HiSET materials
 - Currently working with Lupe
- Networked at STEAM Fair (First Five, Yurok Tribal office, Family Resource Center, Lisa Howard DNCUSD Vice Superintendent...)
- Meet with Director/Youth Prevention Coordinator of the Boys and Girls Club of the yurok tribe
- Webinar: preparing for 2022-2023 Fiscal Year
- Interviewed by Kevin Hendrick-article in Triplicate 6-9
- Decaled Truck
- Hoodies for tutors and library staff
- Designed and made signage for Smith River Branch
- Applied for Nora Roberts grant for additional start up funds for Family Literacy component
- Locking into pursuing

Notes for June 13, 2022 Library Board Meeting

1. May 2022: Our numbers are coming back up and holding steady. We did have 6 new patrons sign up for Library cards in May! Our numbers out here don't seem like much, but we have increased our patronage by more than 50% since July 2021. The checkouts have also increased to almost 50% as well. I feel that we have turned this library around and are on the right track to be a viable rural library. We are raising our own money for signage and will continue to raise funds for any other needs we have. Formal board recognition for what we have achieved at the Smith River Library would be much appreciated.
2. Phyllis and I worked on making the letters for the new wood signs that are going up on the corner of Fred Haight and 1st Street, and have passed everything on to Danny to create the signs. He will have them done soon!
3. In working on the CC Library inventory, there are a lot of missing or long overdue/lost books and DVDs. So far there are over 3,846 missing items at a cost of approximately \$76,920. I have not even inventoried Non-fiction, or fiction (the two largest categories), DVDs, or the juvenile books. The amount of lost/missing items will go up considerably after I'm finished. The total cost could conceivably be \$180,000 and upwards.
4. We have raised an additional \$79.60 from bookmarks and books for sale in the SR Library.
5. Monday, June 6th, Phyllis and I spoke with Keri Mosey at Wild Rivers Community Foundation + Humboldt Area Foundation via a Zoom meeting. She was very interested in hearing about the Smith River Library, our needs and our goals. She will be approaching Amanda at the Community Food Council for some of those needs. I gave her a video tour of the library and while she thought it was a nice space, she recognized and commented that it was very small. We talked about a literacy program, being more visible and useful in our community, and getting a new printer that will fax, scan, print B/W and color. I told her that the best way to get any information out to the community is to go door-to-door with fliers, which is what we'll do when we get the new printer. Currently this service is not available in Smith River anywhere.
6. I gave Keri Mosey Danny Clark's information so she could contact him at Del Norte Reads. Danny has been working to get a literacy program going in SR Library but we lack the space to do tutoring. We also have run out of shelving and space to expand our catalog any further. I chatted with Amanda at the Community Food Council on Thursday, June 9th, (with Phyllis' prior approval) about the need of a community garden in Smith River. If we can purchase a new building through a grant in the next fiscal year, Keri would help us set up a community garden.

DEL NORTE COUNTY LIBRARY DISTRICT**STATISTICS****Smith River Branch Library**

	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022
No of Contactless Physical Materials Loaned (curbside, deliveries) - SR Branch	8	7	8	5	7	
No of not Contactless Checkouts - SR Branch	54	86	57	53	47	
Total No of Checkouts - SR Branch	54	86	57	53	47	
No of Children's Book Holds - SR Branch	1035	1051	1085	1116	1128	
No of Young Adult Book Holds - SR Branch	253	253	254	254	258	
No of Reference Questions - SR Branch	0	0	0	0	0	
No of Uses of Public Internet Computers - SR Branch	3	2	5	1	3	
Ave Hours per Week of Volunteer Work - SR Branch	9	9	9	12	12	
No of Visitors (Daily Count) - SR Branch	38	36	50	32	42	
No of New Library Cards	6	0	0	2	6	
No of Renewed Library Cards	3	1	0	1	0	

Director's Report June 10, 2022

Grants

- No news on the Building Forward Grant.
- We received \$20,000 ALA COVID Relief funds

Children's Corner

- Lego Club will be starting Wednesday, June 22 at 2pm.
- Pop up Library will be at the Gasquet Market on June 20th 10 to 11am
- Pop Up Library will be at the Boys and Girls Club of Klamath Blvd June 21st 10 am - 11am
- Pop Up Library will be at the Tolowa Dee-ni' Nation, 12801 Mouth of the Smith River June 22nd 10am to 11 am
- The statistic I heard at the Conference in Sacramento said that in order to combat low literacy rates each child must have a minimum of 25 books in their home libraries. I will be giving away 5 books to each child every month in June, July, and August.

Other News

- I have been interviewing bookkeeper candidates and I will be hiring a bookkeeper next week.
- I have received a grant to cover the cost of the Association of Rural and Small Libraries conference in Chattanooga TN in September.
- The Palace Project will be adding 40,000 titles to the collection.

DEL NORTE COUNTY LIBRARY DISTRICT

STATISTICS

	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022
No of Registered Users (patrons who have a library card)	26,731	24,713	23,623	23,669	23,635	
No of Children Borrowers (minor patrons who have a library card)	1,381	1,370	1,367	1,369	1,380	
No of Online Card Registrations	0	0	0	0	0	
No of Online Card Renewals	0	0	0	0	0	
No of Print Materials Held in Collection	48,326	48,326	48,474	48,533	48,527	
No of Contactless Technology Loaned (curbside, deliveries)	0	0	0	0	0	
No of Contactless Physical Materials Loaned (curbside, deliveries) - Main Branch	6	22	27	48	89	
No of not Contactless Checkouts - Main Branch	1	3	6	6	9	
Total No of Checkouts - Main Branch	2,141	2,102	2,842	2,748	2,471	
No of Children's Book Holds - Main Branch	10,871	10,921	10,855	10,885	10,924	
No of Young Adult Book Holds - Main Branch	2,284	2,440	2,462	2,457	2,464	
No of Reference Questions - Main Branch	145	102	85	65	107	
No of Uses of Public Internet Computers - Main Branch	217	198	284	274	302	
No of New Items - Main Branch	135	77	122	101 (+6 Movies)	88 (+30 movies)	
No of New Items - SR Branch	44	44	35	41 (+13 Movies)	44 (+27 movies)	
No of New Items - Total Count	179	121	157 (+55 movies)	142	132 (+57 movies)	
Phone Tally						

D.N. County Library District
Balance Sheet
April 30, 2022

Unaudited

ASSETS

414 010 00000	Cash DN Co Library Dist	432,469.88
414 010 00300	Imprest Cash	300.00
414 010 03200	Land	33,777.00
414 010 03300	Buildings and Improvements	479,878.00
414 010 03400	Equipment	60,238.00
414 010 03700	Less Accum Depr Building	(368,853.00)
414 010 03800	Less Accum Depr Equip	(52,244.00)
	Total Assets	<u>585,565.88</u>

LIABILITIES AND FUND EQUITY

414 010 05105	Sales Tax payable	78.90
414 010 05120	Salaries Payable	13,287.57
414 010 05300	Tax Liability Federal	2,616.18
414 010 05310	Tax Liability State	9.95
414 010 05320	PERS Liability	(122,930.68)
414 010 05355	Unemployment Insurance	278.92
414 010 07100	Fund Balance	93,975.89
414 010 07101	Fund Balance Literacy	40,794.18
414 010 07102	Fund Balance Building Major Repairs & Improvem	40,997.82
414 010 07103	Fund Balance New Building	351,056.00
414 010 07104	Fund Balance Munson Trust	25,000.00
414 010 09600	Investment in Fixed Assets	152,796.00
	Revenue	268,578.66
	Expenditure	(280,973.51)
	Total Liabilities and Fund Equity	<u>585,565.88</u>

D.N. County Library District

Statement of Revenues and Expenditures
10 Months Ended 4/30/2022

		CURRENT MONTH ACTUAL	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	% EXPENDED
Revenues:						
414-070-90010	Property Tx-Current Sec	80,111.59	192,353.02	214,000.00	(21,646.98)	89.88%
414-070-90011	Prop Tax-Sec Supplemental	0.00	3,224.26	4,500.00	(1,275.74)	71.65%
414-070-90020	Property tx-Current Unse	0.00	4,339.75	4,300.00	39.75	100.92%
414-070-90091	Yield Tax	0.00	2,851.95	7,000.00	(4,148.05)	40.74%
414-070-90300	Interest - DN Library	929.86	2,196.06	4,000.00	(1,803.94)	54.90%
414-070-90601	Hoptr-Secured/Unsecured	0.00	1,662.38	3,300.00	(1,637.62)	50.38%
414-070-90620	Pub Lib Fund/St Aid Gran	0.00	1,000.00	1,000.00	0.00	100.00%
414-070-90624	Northnet Library Grant	0.00	8,429.00	0.00	8,429.00	0.00%
414-070-90741	Redevelopment Pass Thru	0.00	11,293.47	11,000.00	293.47	102.67%
414-070-91040	Book Fines	114.96	356.13	0.00	356.13	0.00%
414-070-91042	Lost Book Reimbursement	0.00	56.50	100.00	(43.50)	56.50%
414-070-91043	Postal Reserve	0.00	0.58	0.00	0.58	0.00%
414-070-91060	Photo Copies	185.70	933.76	1,200.00	(266.24)	77.81%
414-070-91124	Gifts - Unspecified	47.64	466.44	1,500.00	(1,033.56)	31.10%
414-070-91127	Friends of DNL	0.00	69.30	2,000.00	(1,930.70)	3.47%
414-070-91128	DNC Library Foundation	0.00	0.00	3,000.00	(3,000.00)	0.00%
414-070-91129	Misc Revenue	64.00	740.99	300.00	440.99	247.00%
414-070-91132	Donation/New Building	4.70	63.07	750.00	(686.93)	8.41%
414-070-91124-002	Gifts - Specified	100.00	600.00	2,000.00	(1,400.00)	30.00%
414-070-91124-003	Zip Book Program	0.00	10,800.00	10,800.00	0.00	100.00%
Total Revenues		81,558.45	241,436.66	270,750.00	(29,313.34)	89.17%
Expenses:						
414-070-10010	Payroll	4,924.43	38,550.40	49,100.00	10,549.60	78.51%
414-070-10015	Parttime/Temporary	8,867.43	84,161.65	94,000.00	9,838.35	89.53%
414-070-10020	Retirement	1,096.18	13,642.31	12,547.00	(1,095.31)	108.73%
414-070-10030	Employee Benefits	225.10	1,982.91	3,453.00	1,470.09	57.43%
414-070-10040	Workers Comp	0.00	788.26	1,200.00	411.74	65.69%
Total Salaries and Benefits		15,113.14	139,125.53	160,300.00	21,174.47	86.79%
414-070-20121	Communications	332.53	2,395.60	2,900.00	504.40	82.61%
414-070-20140	Household Expense	0.00	1,071.76	1,075.00	3.24	99.70%
414-070-20141	COVID 19 PPE	0.00	516.23	550.00	33.77	93.86%
414-070-20150	Insurance	0.00	9,829.19	9,900.00	70.81	99.28%
414-070-20180	Building Maintenance	0.00	0.00	1.00	1.00	0.00%
414-070-20181	Building Maintenance - SR Library	0.00	6.51	200.00	193.49	3.26%
414-070-20200	Membership	0.00	2,177.03	2,210.00	32.97	98.51%
414-070-20221	Printing	0.00	0.00	50.00	50.00	0.00%
414-070-20223	Postage	0.00	11.12	50.00	38.88	22.24%
414-070-20224	Office Supplies	122.14	1,901.77	2,009.00	107.23	94.66%
414-070-20230	Professional Services	1,859.60	11,442.45	19,691.00	8,248.55	58.11%
414-070-20232	Data Processing - Software	0.00	2,854.00	2,854.00	0.00	100.00%
414-070-20233	Prof Svcs-County	(8,307.19)	16,337.81	24,645.00	8,307.19	66.29%
414-070-20234	Audit Services	0.00	4,500.00	4,500.00	0.00	100.00%
414-070-20240	Publications-Advertising	0.00	330.88	500.00	169.12	66.18%
414-070-20250	Rents & Leases-Equipment	634.42	2,865.55	3,025.00	159.45	94.73%
414-070-20270	Minor Equipment	0.00	108.11	300.00	191.89	36.04%
414-070-20278	Team Building	500.00	1,077.66	1,200.00	122.34	89.81%
414-070-20279	Summer Reading Prg Awards/Incentive	1,035.26	1,186.33	2,000.00	813.67	59.32%
414-070-20280	Spec Dept Expense	0.00	914.47	2,121.00	1,206.53	43.12%
414-070-20281	Volunteer Program	0.00	77.06	100.00	22.94	77.06%
414-070-20282	Magazines/Newspapers	0.00	232.99	300.00	67.01	77.66%
414-070-20284	Books 18yrs-up	0.00	37.92	40.00	2.08	94.80%
414-070-20286	Spec Dept Exp - Employee Recognition	0.00	553.72	600.00	46.28	92.29%
414-070-20288	Cataloging	0.00	1,173.12	1,200.00	26.88	97.76%
414-070-20290	Travel & Training	28.43	343.03	400.00	56.97	85.76%
414-070-20292	Training/Education	54.00	54.00	50.00	(4.00)	108.00%
414-070-20300	Utilities	1,644.33	6,742.68	7,000.00	257.32	96.32%
414-070-20284-003	Zip Book Payments	1,987.72	4,219.01	10,800.00	6,580.99	39.06%
414-070-20284-004	Munson Books	0.00	3,024.31	7,160.00	4,135.69	42.24%
Total Services and Supplies		(108.76)	75,984.31	107,431.00	31,446.69	70.73%
414-070-30510	Contribution to Wonder Bus	0.00	2,000.00	2,000.00	0.00	100.00%
Total Other Charges		0.00	2,000.00	2,000.00	0.00	100.00%
414-070-40610	Building & Improvements	0.00	42,068.27	42,069.00	0.73	100.00%
Total Fixed Assets		0.00	42,068.27	42,069.00	0.73	100.00%
414-070-70901	Intrafund Trans Out DN Reads (371)	0.00	0.00	3,075.00	3,075.00	0.00%
414-070-70902	Intrafund Trans In DN Reads (371)	0.00	0.00	(5,000.00)	(5,000.00)	0.00%

Library District

Statement of Revenues and Expenditures
10 Months Ended 4/30/2022

		CURRENT MONTH ACTUAL	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	% EXPENDED
Revenues:						
414-371-90620	Grant Revenues	0.00	0.00	2,500.00	(2,500.00)	0.00%
414-371-90622	CLLS Grant	0.00	26,992.00	26,822.00	170.00	100.63%
414-371-91123	Gifts & Donations	0.00	150.00	0.00	150.00	0.00%
414-371-91125	Travel Reimbursements	0.00	0.00	1,000.00	(1,000.00)	0.00%
414-371-91126	DNCL Foundation	0.00	0.00	1,000.00	(1,000.00)	0.00%
414-371-91128	Service Club Donation	0.00	0.00	100.00	(100.00)	0.00%
414-371-91129	Humboldt Area/WR Foundation	0.00	0.00	500.00	(500.00)	0.00%
414-371-91132	Donations - CC Women's Club	0.00	0.00	200.00	(200.00)	0.00%
Total Revenues		0.00	27,142.00	32,122.00	(4,980.00)	84.50%
Expenses:						
414-371-10010	Payroll	0.00	0.00	12,349.00	12,349.00	0.00%
414-371-10015	Part-time/Temporary	1,465.93	8,959.21	12,651.00	3,691.79	70.82%
414-371-10020	Retirement	112.15	455.89	4,000.00	3,544.11	11.40%
414-371-10030	Employee Benefits	32.25	131.11	400.00	268.89	32.78%
Total Salaries and Benefits		1,610.33	9,546.21	29,400.00	19,853.79	32.47%
414-371-20121	Communications	104.81	1,123.63	1,700.00	576.37	66.10%
414-371-20200	Memberships	0.00	0.00	200.00	200.00	0.00%
414-371-20221	Printing	0.00	52.40	400.00	347.60	13.10%
414-371-20223	Postage	0.00	0.00	100.00	100.00	0.00%
414-371-20224	Office Supplies	0.00	42.58	800.00	757.42	5.32%
414-371-20235	Prof Svcs-Tutor	0.00	0.00	500.00	500.00	0.00%
414-371-20240	Advertising/Publications	0.00	89.56	1,000.00	910.44	8.96%
414-371-20250	Rent	2,187.00	8,748.00	8,748.00	0.00	100.00%
414-371-20270	Minor Equipment	0.00	0.00	200.00	200.00	0.00%
414-371-20280	Special Department Expense	0.00	0.00	300.00	300.00	0.00%
414-371-20281	Volunteer Program	0.00	0.00	300.00	300.00	0.00%
414-371-20283	Books-ESL	0.00	677.80	1,500.00	822.20	45.19%
414-371-20284	Books	0.00	1,411.97	2,000.00	588.03	70.60%
414-371-20285	Manipulatives & Software	0.00	0.00	200.00	200.00	0.00%
414-371-20286	Books-Family Literacy	0.00	103.25	600.00	496.75	17.21%
Total Services and Supplies		2,291.81	12,249.19	18,548.00	6,298.81	66.04%
Total Other Charges		0.00	0.00	0.00	0.00	0.00%
Total Fixed Assets		0.00	0.00	0.00	0.00	0.00%
414-371-70901	Intrafund Trans In Library District (070)	0.00	0.00	(18,000.00)	(18,000.00)	0.00%
414-371-70902	Intrafund Trans Out Library District (070)	0.00	0.00	5,000.00	5,000.00	0.00%
Total Intrafund Transfers		0.00	0.00	(13,000.00)	(13,000.00)	0.00%
Total Expenses		3,902.14	21,795.40	34,948.00	13,152.60	62.37%
Revenues Over (Under) Expenditures		(3,902.14)	5,346.60	(2,826.00)	8,172.60	-189.19%

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Include Accounts With No Activity [No]
 Include Balances and Net Changes [Yes]
 Include Posting Seq. and Batch-Entry [Yes]
 Include Trans. Optional Fields [No]
 From Year - Period [2022 - 10] To [2022 - 10]
 Sort By [Dept]
 Sort Transactions By Date [No]
 From Dept [070] To [070]
 From Account Group [] To [ZZZZZZZZZZ]
 Last Year Closed 2021
 Last Posting Sequence 25962
 Use Rolled Up Amounts [No]
 Date Doc. Date

Account
Number/

Year/ Prd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
									33,625.97
414-070-10010			Payroll						
2022									
10	GL-JE	4/30/2022	Journ No: 26928	25913	28051-1	4,924.43			
			LIBRARY PAYROLL 4/22						
			Net Change and Ending Balance for Fiscal Period 10:					4,924.43	38,550.40
			Totals: Payroll 2022			4,924.43	0.00	4,924.43	38,550.40
									75,294.22
414-070-10015			Parttime/Temporary						
2022									
10	GL-JE	4/30/2022	Journ No: 26928	25913	28051-1	8,867.43			
			LIBRARY PAYROLL 4/22						
			Net Change and Ending Balance for Fiscal Period 10:					8,867.43	84,161.65
			Totals: Parttime/Temporary 2022			8,867.43	0.00	8,867.43	84,161.65
									12,546.13
414-070-10020			Retirement						
2022									
10	GL-JE	4/30/2022	Journ No: 26928	25913	28051-1	1,426.45			
			LIBRARY PAYROLL 4/22						
10	GL-JE	4/30/2022	Journ No: 26928	25913	28051-1		330.27		
			LIBRARY PAYROLL 4/22						
			Net Change and Ending Balance for Fiscal Period 10:					1,096.18	13,642.31
			Totals: Retirement 2022			1,426.45	330.27	1,096.18	13,642.31
									1,757.81
414-070-10030			Employee Benefits						

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/ Year/ Prd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
			333440: 70746470720924						
			Net Change and Ending Balance for Fiscal Period 10:					104.81	1,123.63
			Totals: Communications 2022			104.81	0.00	104.81	1,123.63
414-371-20221			Printing						52.40
414-371-20224			Office Supplies						42.58
414-371-20240			Advertising/Publications						89.56
414-371-20250			Rent						6,561.00
2022									
10	GL-AP	4/8/2022	TAB & ASSOCIATES	25843	27979-1	2,187.00			
			333617: DEL NORTE READ						
			Net Change and Ending Balance for Fiscal Period 10:					2,187.00	8,748.00
			Totals: Rent 2022			2,187.00	0.00	2,187.00	8,748.00
414-371-20283			Books-ESL						677.80
414-371-20284			Books						1,411.97
414-371-20286			Books-Family Literacy						103.25
414-371-90622			CLLS Grant						-26,992.00
414-371-91123			Gifts & Donations						-150.00
			Report Totals:			3,902.14	0.00	3,902.14	-5,346.60

13 accounts printed

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/ Year/ Prd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
Totals: Office Supplies 2022						122.14	0.00	122.14	1,901.77
Professional Services									9,582.85
414-070-20230 2022									
10	GL-AP	4/8/2022	ALDIN, KATHRYN 333540: FINGERPRINT RE	25843	27979-1	52.00			
10	GL-AP	4/8/2022	G.H. OUTREACH 333573: 521259 LIBRARY	25843	27979-1	30.00			
10	GL-AP	4/8/2022	ROSS, MATTHEW L. 333607: 0313 LIBRARY	25843	27979-1	890.00			
10	GL-AP	4/8/2022	TERMINIX COMMERCIAL 333618: 18400448230 13	25843	27979-1	79.00			
10	GL-AP	4/18/2022	CRESCENT CITY GLASS 2024941: 99771 LIBRARY	25871	28006-1	464.60			
10	GL-AP	4/15/2022	STONE ROOFING 333805: 2599 LIBRARY	25872	28007-1	200.00			
10	GL-AP	4/22/2022	TERMINIX COMMERCIAL 333967: 418304248 1340	25887	28025-1	84.00			
10	GL-AP	4/22/2022	G.H. OUTREACH 333909: 521298 DNC LIB	25887	28025-1	60.00			
Net Change and Ending Balance for Fiscal Period 10:								1,859.60	11,442.45
Totals: Professional Services 2022						1,859.60	0.00	1,859.60	11,442.45
Data Processing - Software									2,854.00
414-070-20232 414-070-20233 2022									24,645.00
10	GL-TR	4/30/2022	Trans No: 34612 CORR T#34510 SEC COLL	25962	28102-1		8,307.19		
Net Change and Ending Balance for Fiscal Period 10:								-8,307.19	16,337.81
Totals: Prof Svcs-County 2022						0.00	8,307.19	-8,307.19	16,337.81
Audit Services									4,500.00
414-070-20234 414-070-20240 414-070-20250 2022									330.88
10	GL-AP	4/15/2022	U.S. BANK OFFICE EQUIPMENT FIN 333820: 468477393	25872	28007-1	634.42			2,231.13

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/ Year/ Prd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
10	GL-AP	4/22/2022	MARTIN, JACKIE	25887	28025-1	8.19			
			333929: MILEAGE REIMBU						
10	GL-AP	4/29/2022	MARTIN, JACKIE	25894	28030-1	20.24			
			334058: MILEAGE REIMBU						
			Net Change and Ending Balance for Fiscal Period 10:					28.43	343.03
			Totals: Travel & Training 2022			28.43	0.00	28.43	343.03
									0.00
414-070-20292 2022			Training/Education						
10	GL-AP	4/18/2022	U.S. BANK	25871	28006-1	15.00			
			2024968: 4246044555653						
10	GL-AP	4/18/2022	U.S. BANK	25871	28006-1	39.00			
			2024968: 4246044555653						
			Net Change and Ending Balance for Fiscal Period 10:					54.00	54.00
			Totals: Training/Education 2022			54.00	0.00	54.00	54.00
									5,098.35
414-070-20300 2022			Utilities						
10	GL-AP	4/1/2022	PACIFIC POWER & LIGHT CO.	25834	27968-1	918.13			
			333468: 61601611-0283						
10	GL-AP	4/22/2022	CRESCENT CITY WATER DEPT.	25887	28025-1	67.24			
			333887: 9583-000						
10	GL-AP	4/22/2022	PACIFIC POWER & LIGHT CO.	25887	28025-1	658.96			
			333939: 61601611-0283						
			Net Change and Ending Balance for Fiscal Period 10:					1,644.33	6,742.68
			Totals: Utilities 2022			1,644.33	0.00	1,644.33	6,742.68
									2,000.00
414-070-30510			Contribution to Wonder Bus						42,068.27
414-070-40610			Building & Improvements						-112,241.43
414-070-90010 2022			Property Tx-Current Sec						
10	GL-TR	4/18/2022	Trans No: 34510	25876	28011-1		82,924.57		
			2ND SEC APPORT 21/22						
10	GL-TR	4/18/2022	Trans No: 34510	25876	28011-1	2,812.98			
			20/21 REVERSE						
10	GL-TR	4/18/2022	Trans No: 34510	25876	28011-1		8,307.19		
			COR COLL CHGS 20/21&21						

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/ Year/ Prd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
10	GL-CR	4/12/2022	Auth No: 84897	25869	28004-1		30.00		
10	GL-CR	4/20/2022	Auth No: 84947	25901	28037-1		11.69		
10	GL-CR	4/29/2022	Auth No: 85014	25908	28044-1		5.95		
Net Change and Ending Balance for Fiscal Period 10:								-47.64	-466.44
Totals: Gifts - Unspecified 2022						0.00	47.64	-47.64	-466.44
									-500.00
414-070-91124-002 2022	Gifts - Specified								
10	GL-CR	4/29/2022	Auth No: 85014	25908	28044-1		100.00		
Net Change and Ending Balance for Fiscal Period 10:								-100.00	-600.00
Totals: Gifts - Specified 2022						0.00	100.00	-100.00	-600.00
									-10,800.00
414-070-91124-003	Zip Book Program								
414-070-91127	Friends of DNL								
414-070-91129	Misc Revenue								
2022									
10	GL-CR	4/12/2022	Auth No: 84897	25869	28004-1		64.00		
Net Change and Ending Balance for Fiscal Period 10:								-64.00	-740.99
Totals: Misc Revenue 2022						0.00	64.00	-64.00	-740.99
									-58.37
414-070-91132 2022	Donation/New Building								
10	GL-CR	4/20/2022	Auth No: 84947	25901	28037-1		2.50		
10	GL-CR	4/29/2022	Auth No: 85014	25908	28044-1		2.20		
Net Change and Ending Balance for Fiscal Period 10:								-4.70	-63.07
Totals: Donation/New Building 2022						0.00	4.70	-4.70	-63.07
Report Totals:						34,762.01	101,316.08	-66,554.07	17,741.45

54 accounts printed

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Include Accounts With No Activity [No]
 Include Balances and Net Changes [Yes]
 Include Posting Seq. and Batch-Entry [Yes]
 Include Trans. Optional Fields [No]
 From Year - Period [2022 - 10] To [2022 - 10]
 Sort By [Dept]
 Sort Transactions By Date [No]
 From Dept [371] To [371]
 From Account Group [] To [ZZZZZZZZZZ]
 Last Year Closed 2021
 Last Posting Sequence 25962
 Use Rolled Up Amounts [No]
 Date Doc. Date

Account

Number/

Year/ Prd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
414-371-10015			Part-time/Temporary						7,493.28
2022									
10	GL-JE	4/30/2022	Journ No: 26928 LIBRARY PAYROLL 4/22	25913	28051-1	1,465.93			
			Net Change and Ending Balance for Fiscal Period 10:					1,465.93	8,959.21
			Totals: Part-time/Temporary 2022			1,465.93	0.00	1,465.93	8,959.21
414-371-10020			Retirement						343.74
2022									
10	GL-JE	4/30/2022	Journ No: 26928 LIBRARY PAYROLL 4/22	25913	28051-1	112.15			
			Net Change and Ending Balance for Fiscal Period 10:					112.15	455.89
			Totals: Retirement 2022			112.15	0.00	112.15	455.89
414-371-10030			Employee Benefits						98.86
2022									
10	GL-JE	4/30/2022	Journ No: 26928 LIBRARY PAYROLL 4/22	25913	28051-1	32.25			
			Net Change and Ending Balance for Fiscal Period 10:					32.25	131.11
			Totals: Employee Benefits 2022			32.25	0.00	32.25	131.11
414-371-20121			Communications						1,018.82
2022									
10	GL-AP	4/1/2022	FRONTIER	25834	27968-1	104.81			

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/ Year/ Prd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
2022									
10	GL-JE	4/30/2022	Journ No: 26928 LIBRARY PAYROLL 4/22 Net Change and Ending Balance for Fiscal Period 10:	25913	28051-1	225.10		225.10	1,982.91
			Totals: Employee Benefits 2022			225.10	0.00	225.10	1,982.91
414-070-10040			Workers Comp						788.26
414-070-20121			Communications						2,063.07
2022									
10	GL-AP	4/1/2022	FRONTIER 333440: 70748780480430	25834	27968-1	54.84			
10	GL-AP	4/18/2022	U.S. BANK 2024968: 4246044555653	25871	28006-1	20.00			
10	GL-AP	4/15/2022	CHARTER COMMUNICATIONS 333702: 0002080040322	25872	28007-1	137.96			
10	GL-AP	4/15/2022	CHARTER COMMUNICATIONS 333702: 0002080040322	25872	28007-1	64.99			
10	GL-AP	4/29/2022	FRONTIER 334030: 7074878048040 Net Change and Ending Balance for Fiscal Period 10:	25894	28030-1	54.74		332.53	2,395.60
			Totals: Communications 2022			332.53	0.00	332.53	2,395.60
414-070-20140			Household Expense						1,071.76
414-070-20141			COVID 19 PPE						516.23
414-070-20150			Insurance						9,829.19
414-070-20181			Building Maintenance - SR Library						6.51
414-070-20200			Membership						2,177.03
414-070-20223			Postage						11.12
414-070-20224			Office Supplies						1,779.63
2022									
10	GL-AP	4/11/2022	MENDES SUPPLY 2024926: M224812 1004	25844	27980-1	73.88			
10	GL-AP	4/18/2022	U.S. BANK 2024968: 4246044555653	25871	28006-1	34.21			
10	GL-AP	4/18/2022	U.S. BANK 2024968: 4246044555653 Net Change and Ending Balance for Fiscal Period 10:	25871	28006-1	14.05		122.14	1,901.77