

DEL NORTE COUNTY LIBRARY DISTRICT

Notice of Regular Board Meeting

Date: Monday, February 14, 2022

Time: 5:15 PM

Place: 190 Price Mall, Crescent City, CA 95531 Zoom: <https://us02web.zoom.us/j/3700765220>
(707) 464-9793

Public Comment: ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair, please state your name and city or county of residency for the record. Speakers, please limit your comments to three (3) minutes.

A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

AGENDA

- I. Call to Order**
- II. Communications**
 - 1) Public Comment Period
 - 2) Other Communications
- III. Consent Agenda**
 - 1) Minutes: Review, potentially modify, and approve minutes from the January 17, 2022 Regular Board Meeting.*
 - 2) Claims: Review and authorize claims.*
- IV. Committee Reports**
 - 1) Del Norte Reads
 - 2) Library Manager
 - 3) Smith River Branch

- 4) Friends of the Library
- 5) Trustees
- 6) Policy

V. Unfinished Business

- 1) Election of Officers

VI. New Business

- 1) Discuss and Approve transfer from 70901 to 20233 to cover Professional Services
- 2) Discuss and approve transfer from 371-10010 to 10015
- 3) Broken Window Replacement

VII. Adjournment

The next regular meeting of the Del Norte County Library District Board is scheduled for Monday, March 14, 2022 at 5:15 PM.

Posted: _____

Angela Stanley – Library Chair

Posted February 11, 2022

Del Norte County Library District
Minutes of Jan. 17, 2022 board meeting

I. Call to order

Meeting called to order at 5:24 p.m. by Chair Angela Stanley:

Present - Stanley, Cara Brustol and Marie Jondal.

Absent - Robin Fornooff, Ruth Rhodes

II. Communications

Public - None

Other - None

III. Consent Agenda

1) Minutes:

Motion by Jondal, second by Brustol to approve minutes as submitted.

Yes - Stanley, Jondal Brustol

No - None

Approved - 3-0

2) Claims:

Motion by Jondal, second by Brustol to approve claims as submitted.

Yes - Jondal, Brustol and Stanley

No - None

Approved - 3-0

IV. Committee Reports

- 1) Del Norte Reads - Library Manager Phyllis Goodeill reports the new director is on board and the program is up and running.
- 2) Library Manager - Goodeill reports progress in applying for grants. Also, that two unruly patrons had to be removed from the library property by police recently for becoming disruptive about wearing masks mandated by county ordinance. Goodeill also updates on staff training.
- 3) Smith River Branch - Goodeill says new books have been added and they have been posted to the library website. The branch is now open Mondays and Wednesday from 10 a.m. until 6 p.m.
- 4) Friends of the Library - No report
- 5) Trustees - Brustol reports she attended a recent library foundation meeting where creating more public awareness of the library and services offered was discussed.

V. Unfinished business

Policy disclosure that Stanley's husband was called to fix an emergency plumbing issue in one of the library bathrooms.

VI. New Business

- 1) Election of Officers - Tabled until Feb. 14., 2022
- 2) Discuss and approve petty cash fund \$34.95 - Motion by
Yes: Jondal, Brustol and Stanley
No: None
Approved: 3-0
- 3) Discuss and approve Bookkeeper and Literacy Coordinator pay increases - Motion by Brustol, second by Jondal, to approve COLA raises for both positions.
Yes: Brustol, Jondal and Stanley
No: None
Approved: 3-0
- 4) Discuss and approve the Calpers Prefunding Program - Stanley recommends the board decline as too expensive. Goodeill notes all other county offices have also already declined participation. Motion by Brustol, second by Jondal to not participate in the Calpers Prefunding Program.
- 5) Discuss and approve budget transfers to Professional Services - Motion by Jondal, second by Brustol to approve transfer of \$14,925 from Property Tax Current account to Professional Service County account.
Yes: Jondal, Brustol and Stanley
No: None
Approved: 3-0
- 6) Discuss and approve budget transfers to Zip Book Program - Motion by Jondal, second by Brustol to approve transfer from Gifts Unspecified account to Zip Book Program.
Yes: Jondal, Brusol and Stanley
No: None
Approved: 3-0

VII. Adjournment

- 1) Meeting adjourned at 6:03 p.m. Next meeting is 5:15 p.m. Feb. 14, 2022.

Board 1/17-2/14

- Core group holds steady: 10 students, 7 Tutors*
 - covered 4 sessions due to tutor & tutor family health issues
 - Looking forward, 1 tutor awaiting a negative covid test, 1 tutor awaiting titanium shoulder...
- 2 sessions math training for a tutor
- 3 computer students are now enrolled (4 additional expressed interest, were scheduled and didn't show...)
 - Currently covering all computer sessions
- Mobile Learning Grant Submitted; award to be determined on student recruitment, possible change to minimum concurrent users purchase option.
- Toured GED Prep Programs in Brookings
 - (Bad news: GED student quit...)
- Attended Friends meeting
 - Discussed future collaboration to cull some relevant books from the Reads collection, replace with YA/JF
- Mid Year Report completed & submitted
 - Orientation webinar
- Registered with Computers for Learning
 - Request for five laptops
- Recovered TechSoup login info for Reads
- Attended NCLC quarterly meeting
- Dollar General Literacy Grant
 - Goal, building family literacy program, where students receive weekly instruction by trained tutor: parents learn how to deliver literacy instruction at home.

Del Norte County Library
Director Report February 2022

Grants:

A grant opportunity has been presented to the library. The California State Library has a grant opportunity called Building Forward Library Infrastructure to address life-safety and critical maintenance needs of public library facilities throughout California. This competitive grant program prioritizes funding for local library facilities located in high poverty areas of the state. The maximum grant amount per library facility is \$10,000,000.

1. Projects addressing life safety and other critical maintenance needs; and
2. Projects serving high poverty areas of the state.

I have been assured that we do not have to have matching funds due to the high poverty rate in our county.

I have contacted Jeff Napier and asked him to help me come up with a Budget Plan and a Project Implementation Plan.

There is a commercial property available on Parkway Drive for \$95,000. I have contacted Bayside Realty and have inquired about the property on Washington Blvd that Pacific Vision used to occupy.

March 21, 2022 is the deadline to apply.

- We will be applying for **Pop-up library programming funds** to support jurisdictions taking pop-up library programming out to community meal sites. We would have a table at the Wednesday farmer's market and offer free books or take-home crafts. The grant would cover the cost of the books and crafts. Deadline is March 10, 2022.

EBooks:

I joined a meeting with the School District and shared the latest press release with all the school librarians. The school district will not be able to put the app on their chrome book but they will put the website on their chrome books. This app

will connect students with over 40,000 books that are available online and audio.

Zip book we started ordering books for the zip book program two weeks ago. Our patrons and staff are ordering a variety of books that will be added to our collection.

Budget transfer

Transfer \$14,925 from line 70901 Intrafund Trans DN Reads 371 to line 20233 Prof SVS county to cover the negative \$14,925 balance.

Transfer \$3000 from line 414-371-10010 Payroll balance \$30,000 to 414-371-10015 Part time temporary to cover the CLL grant money that did not get posted to this account by the end of the fiscal year. This money covers the literacy program coordinator salary.

Broken window One of the windows on the east wall's outside facing double pane window was broken. This window is not covered by a camera so I was unable to file a police report. I did call Crescent City Glass and they will be sending someone out this week.

DEL NORTE COUNTY LIBRARY DISTRICT

STATISTICS

Smith River Branch Library

	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022
No of Contactless Physical Materials Loaned (curbside, deliveries) - SR Branch	3	5	4	3	4	6	8
No of not Contactless Checkouts - SR Branch	27	24	28	16	23	26	54
Total No of Checkouts - SR Branch	27	24	28	16	23	26	54
No of Children's Book Holds - SR Branch	1066	1101	1152	1153	1128	1120	1035
No of Young Adult Book Holds - SR Branch	248	249	249	250	249	249	253
No of Reference Questions - SR Branch	0	1	0	0	0	0	0
No of Uses of Public Internet Computers - SR Branch	1	1	0	1	1	1	3
Ave Hours per Week of Volunteer Work - SR Branch	9	9	9	9	9	9	9
No of Visitors (Daily Count) - SR Branch	16	15	18	12	26	25	38
No of New Library Cards	0	0	0	0	1	2	6
No of Renewed Library Cards	4	2	0	0	0	0	3

DEL NORTE COUNTY LIBRARY DISTRICT STATISTICS

	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022
No of Registered Users (patrons who have a library card)	26,450	26,464	25,590	26,726	26,767	26,801	26,731
No of Children Borrowers (minor patrons who have a library card)	1,327	1,327	1,341	1,352	1,372	1,378	1,381
No of Online Card Registrations	0	0	0	0	0	0	0
No of Online Card Renewals	0	0	0	0	0	0	0
No of Print Materials Held in Collection	47,408	48,596	47,378	48,472	48,492	47,367	48,326
No of Contactless Technology Loaned (curbside, deliveries)	0	0	0	0	0	0	0
No of Contactless Physical Materials Loaned (curbside, deliveries) - Main Branch	5	545 (Aug. 12-31)	493 (Sept 1-16)	0	0	0	6
No of not Contactless Checkouts - Main Branch	1	180	info not available	0	0	0	1
Total No of Checkouts - Main Branch	2,439	661 (Aug. 1-11)	818 (Sept 17-30)	2,022	2,283	2,092	2,141
No of Children's Book Holds - Main Branch	10,990	10,900	10,789	10507 (?)	10,830	10,860	10,871
No of Young Adult Book Holds - Main Branch	2,314	2,278	2,265	2,265	2,271	2,293	2,284
No of Reference Questions - Main Branch	66	30	147	150	163	126	145
No of Uses of Public Internet Computers - Main Branch	311	108 (Aug. 1-12)	88 (Sept 17-30)	216	197	226	217
No of New Items - Main Branch	70	41	34	61	83	71	135
No of New Items - SR Branch	63	28	106	4	24	67	44
No of New Items - Total Count	133	69	140	65	107	138	179
Phone Tally		102 (as of Aug. 19)	info not available	Open fully, not tracked	open fully, not tracked	open fully, not tracked	

JANUARY CLAIMS

DATE	MERCHANT	AMOUNT \$\$	PURPOSE
01/04/2022	Frontier	114.12	January internet service
01/04/2022	Koha	2854	Koha support and hosting
01/06/2022	GH Outreach	30	Recycling pick-up
01/06/2022	TAB & Assoc., Inc	2187	1st Qtr Rent DNR
01/06/2022	Mendes	66.43	COVID papertowels for public RR
01/07/2022	US Bank Equip Fin	468.87	BW copies basefee and overage
01/07/2022	Terminix	84	December 2021 pest control
01/12/2022	Petty Cash	34.98	Reimbursement for ink cartridges
01/12/2022	SR Branch	35.25	Books for SR branch
01/13/2022	US Bank	3078.53	Jan 24th CalCard statement
01/13/2022	CC Water/Sewer	67.24	Water/Sewer
01/18/2022	Stanley Plumbing	77.76	Emergency plumbing repair
01/20/2022	Frontier	54.6	Library phone
01/20/2022	Mendes	64.17	Toilet paper
01/20/2022	Pac Power	1430.19	9487 kwh (Dec 7 - Jan 7)
01/20/2022	Del Norte Office Supply	231.52	Ink cartridges, disinfecting wipes & other office supplies
01/25/2022	Frontier	131.65	DNR January internet service

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

COUNTY OF DEL NORTE

Auditor - Cocontroller

Vendor ID: 18096

PAY TO THE ORDER OF

Fiscal Year 2021-2022

US Bank

P.O. Box 790428

St. Louis, MO 63179-0428

TOTAL CLAIM \$ 121.76

AUDITOR USE ONLY

DISTRIBUTION

Special Warrant Routing

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-70-20200	-\$ 14.09		DNR cancelled Prime Membership, originally charged on 12/11
414-70-20284-004	\$ 15.16	111-5368407-5326661	Book for main branch
414-70-20284-004	\$ 22.70	111-9644248-1168205	Book for main branch
414-70-20200	-\$ 191.03	5119979297537	Refund for cancelled Business prime membership
414-70-20284-004	\$ 8.99	111-9334008-9516232	Book for main branch
414-70-20284-004	\$ 6.02	111-2414143-0222607	Book for main branch
414-70-20284-004	\$ 27.30	111-7062759-1778651	Book for main branch
414-70-20200	\$ 74.87	5119659077889	Business Prime membership
414-70-20284-004	\$ 28.85		Book for main branch
414-70-20284-004	\$ 12.91	112-6704998-8397012	Book for main branch
414-70-20278	\$ 58.47	MIK46475851	Team building
414-70-20284-004	\$ 42.31	112-6704998-8397012	Book for main branch
414-70-20284-004	\$ 21.98	112-1032408-3795426	Book for main branch
414-70-20284-004	\$ 7.32	111-7247792-7113037	Book for main branch

I hereby certify the articles or services described on the attached invoices were necessary for use by the department and have been received, and that no prior claim for same has been submitted.

Signature or Department Head / Authorized Deputy

Date

02/05/2022

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

18096

Vendor ID:

PAY TO THE ORDER OF

Fiscal Year 2021-2022

US Bank

P.O. Box 790428

St. Louis, MO 63179-0428

TOTAL CLAIM \$ 1,574.06

COUNTY OF DEL NORTE
Auditor - Coontroller

AUDITOR USE ONLY

DISTRIBUTION

Special Warrant Routing

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-70-20284-004	\$ 8.18	111-9840857-1098654	Book for main branch
414-70-20284-004	\$ 24.74	112-4574104-4533852	Books for main branch
414-70-20284-004	\$ 518.56		Book for main branch
414-70-20284-004	\$ 26.78		Books for main branch
414-70-20284-004	\$ 615.02	112-3218097-8030653	Book for main branch
414-70-20284-004	\$ 56.83	112-5347167-5645062	Books for main branch
414-70-20284-004	\$ 50.92	112-8596207-5409023	Book for main branch
414-70-20284-004	\$ 22.62		Book for main branch
414-70-20284-004	\$ 8.16		Book for main branch
414-70-20284-004	\$ 9.88	112-4116121-9413059	Book for main branch
414-70-20200	\$ 175.00	630125	ALA Very Small Library Dues
414-70-20284-004	\$ 18.43	112-7866524-7612258	Book for main branch
414-70-20284-004	\$ 16.99		Book for main branch
414-70-20282	\$ 21.95	16000241867	Cricket magazine

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Signature or Department Head / Authorized Deputy

Date

02/05/2022

DEPARTMENT CLAIM FORM - REQUEST FOR PAYMENT

COUNTY OF DEL NORTE

Auditor - Cocontroller

18096

Vendor ID:

PAY TO THE ORDER OF

Fiscal Year 2021-2022

US Bank

P.O. Box 790428

St. Louis, MO 63179-0428

TOTAL CLAIM \$ 1,250.39

AUDITOR USE ONLY

DISTRIBUTION

Special Warrant Routing

Account (Fund-Dept-Line-Proj)	Amount	Invoice	Description
414-70-20284-004	-\$ 6.02	111-2414143-02222607	Return of book received in poor condition
414-70-20280	\$ 83.39		Storage boxes, 50 gal tote, picture frame
414-70-20284-004	\$ 234.36	112-7864268-5507432	Book for main branch
414-70-20284-004	\$ 36.07	112-6287281-7408244	Book for main branch
414-70-20278	\$ 39.02		Team building materials
414-70-20280	-\$ 32.53	see WalMart receipt	returned 50 gal tote from 1/3/22 purchase
414-70-20280	-\$ 50.97	see Home Depot receipt	return of large Christmas tree bag
414-70-20278	\$ 75.36	WalMart receipt	Team building materials
414-70-20280	\$ 50.97	see P. Goodeill note	9ft Christmas tree bag
414-70-20280	\$ 18.43	2782222-894901	Christmas tree bag
414-70-20140	\$ 17.33	2822230-778358	Household supplies
414-70-20284-004	\$ 36.06	112-6931288-4569053	Book for main branch
414-70-20290	\$ 39.00	153244125	Coursera learning
414-70-20284-004	\$ 709.92	112-2978195-2513011	Books for main branch

I hereby certify the articles or services described on the attached invoices were necessary for use by the department and have been received, and that no prior claim for same has been submitted.

Signature or Department Head / Authorized Deputy

Date

02/05/2022

COUNTY OF DEL Norte

Fiscal Year 2021-2022

Auditor - Cocontroller

TOTAL CLAIM \$ 132.32

AUDITOR USE ONLY

Special Warrant Routing

[illegible]

02/05/2022

Date _____

555

GL Transactions Listing - In Functional Currency (GLPTLS1)

Include Accounts With No Activity [No]
Include Balances and Net Changes [Yes]
Include Posting Seq. and Batch-Entry [Yes]
Include Trans. Optional Fields [No]
From Year - Period [2022 - 06] To [2022 - 06]
Sort By [Dept]
Sort Transactions By Date [No]
From Dept [371] To [371]
From Account Group [] To [ZZZZZZZZZZZZ]
Last Year Closed 2021
Last Posting Sequence 25658
Use Rolled Up Amounts [No]
Date Doc. Date

Account Number/ Year/ Ptd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
414-371-20121 2022	GL-AP	12/10/2021	Communications						554.12
			FRONTIER	25515	27623-1	114.12		114.12	668.24
			331353: 7074647072092						
			Net Change and Ending Balance for Fiscal Period 06:						
			Totals: Communications 2022						
			Printing			114.12	0.00	114.12	668.24
414-371-20221			Office Supplies						52.40
414-371-20224			Advertising/Publications						42.58
414-371-20240			Rent						61.36
414-371-20250			Books-ESL						4,374.00
414-371-20283			Books						677.80
414-371-20284			CLLS Grant						1,411.97
414-371-90622									0.00
2022									
06	GL-CR	12/30/2021	Auth No: 84298	25580	27692-1		24,293.00	-24,293.00	-24,293.00
			Net Change and Ending Balance for Fiscal Period 06:						
			Totals: CLLS Grant 2022			0.00	24,293.00	-24,293.00	-24,293.00
			Report Totals:			114.12	24,293.00	-24,178.88	-17,004.65

Library District

Statement of Revenues and Expenditures
6 Months Ended 12/31/2021

		CURRENT MONTH ACTUAL	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	% EXPENDED
Revenues:						
414-371-90620	Grant Revenues	0.00	0.00	2,500.00	(2,500.00)	0.00%
414-371-90622	CLLS Grant	24,293.00	24,293.00	26,822.00	(2,529.00)	90.57%
414-371-91125	Travel Reimbursements	0.00	0.00	1,000.00	(1,000.00)	0.00%
414-371-91126	DNCL Foundation	0.00	0.00	1,000.00	(1,000.00)	0.00%
414-371-91128	Service Club Donation	0.00	0.00	100.00	(100.00)	0.00%
414-371-91129	Humboldt Area/WR Foundation	0.00	0.00	500.00	(500.00)	0.00%
414-371-91132	Donations - CC Women's Club	0.00	0.00	200.00	(200.00)	0.00%
Total Revenues		24,293.00	24,293.00	32,122.00	(7,829.00)	75.63%
Expenses:						
414-371-10010	Payroll	0.00	0.00	30,000.00	30,000.00	0.00%
414-371-10020	Retirement	0.00	0.00	4,000.00	4,000.00	0.00%
414-371-10030	Employee Benefits	0.00	0.00	400.00	400.00	0.00%
Total Salaries and Benefits		0.00	0.00	34,400.00	34,400.00	0.00%
414-371-20121	Communications	114.12	668.24	1,200.00	531.76	55.69%
414-371-20200	Memberships	0.00	0.00	200.00	200.00	0.00%
414-371-20221	Printing	0.00	52.40	400.00	347.60	13.10%
414-371-20223	Postage	0.00	0.00	100.00	100.00	0.00%
414-371-20224	Office Supplies	0.00	42.58	800.00	757.42	5.32%
414-371-20240	Advertising/Publications	0.00	61.36	1,000.00	938.64	6.14%
414-371-20250	Rent	0.00	4,374.00	8,748.00	4,374.00	50.00%
414-371-20270	Minor Equipment	0.00	0.00	200.00	200.00	0.00%
414-371-20280	Special Department Expense	0.00	0.00	300.00	300.00	0.00%
414-371-20281	Volunteer Program	0.00	0.00	300.00	300.00	0.00%
414-371-20283	Books-ESL	0.00	677.80	1,500.00	822.20	45.19%
414-371-20284	Books	0.00	1,411.97	2,000.00	588.03	70.60%
414-371-20285	Manipulatives & Software	0.00	0.00	200.00	200.00	0.00%
414-371-20286	Books-Family Literacy	0.00	0.00	600.00	600.00	0.00%
414-371-20290	Travel & Training	0.00	0.00	1,000.00	1,000.00	0.00%
Total Services and Supplies		114.12	7,288.35	18,548.00	11,259.65	39.29%
Total Other Charges		0.00	0.00	0.00	0.00	0.00%
Total Fixed Assets		0.00	0.00	0.00	0.00	0.00%
414-371-70901	Intrafund Trans Library District (070)	0.00	0.00	(18,000.00)	(18,000.00)	0.00%
Total Intrafund Transfers		0.00	0.00	(18,000.00)	(18,000.00)	0.00%
Total Expenses		114.12	7,288.35	34,948.00	27,659.65	20.85%
Revenues Over (Under) Expenditures		24,178.88	17,004.65	(2,826.00)	19,830.65	-601.72%

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/Year/Prd.	Source	Doc. Date	Description/Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
06	GL-CR	12/1/2021	Auth No: 84116	25494	27603-1		60.10		
06	GL-CR	12/17/2021	Auth No: 84221	25551	27661-1		60.21		
06	GL-CR	12/29/2021	Auth No: 84281	25579	27691-1		20.40		
Net Change and Ending Balance for Fiscal Period 06:								-140.71	-419.47
Totals: Photo Copies 2022						0.00	140.71	-140.71	-419.47
Gifts - Unspecified									-270.89
414-070-91124									
2022									
06	GL-CR	12/1/2021	Auth No: 84116	25494	27603-1		12.50		
06	GL-CR	12/17/2021	Auth No: 84221	25551	27661-1		30.55		
06	GL-CR	12/29/2021	Auth No: 84281	25579	27691-1		9.40		
Net Change and Ending Balance for Fiscal Period 06:								-52.45	-323.34
Totals: Gifts - Unspecified 2022						0.00	52.45	-52.45	-323.34
414-070-91127			Friends of DNL						-68.30
414-070-91129			Misc Revenue						-612.99
2022									
06	GL-CR	12/29/2021	Auth No: 84281	25579	27691-1		64.00	-64.00	-676.99
Net Change and Ending Balance for Fiscal Period 06:									
Totals: Misc Revenue 2022						0.00	64.00	-64.00	-676.99
414-070-91132			Donation/New Building						-18.95
2022									
06	GL-CR	12/1/2021	Auth No: 84116	25494	27603-1		25.80		
06	GL-CR	12/17/2021	Auth No: 84221	25551	27661-1		2.10		
06	GL-CR	12/29/2021	Auth No: 84281	25579	27691-1		5.60		
Net Change and Ending Balance for Fiscal Period 06:								-33.50	-52.45
Totals: Donation/New Building 2022						0.00	33.50	-33.50	-52.45
Report Totals:						65,228.50	129,107.61	-63,879.11	48,731.70

43 accounts printed

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/Year/Prd.	Source	Doc. Date	Description/Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
2022									
06	GL-AP	12/3/2021	CRESCENT CITY WATER DEPT. 331198: 9583-000	25488	27597-1	67.24			
06	GL-AP	12/31/2021	CRESCENT CITY WATER DEPT. 331697: 9583-000	25561	27674-1	67.24			
06	GL-AP	12/31/2021	PACIFIC POWER & LIGHT CO. 331739: 61601611-0283	25561	27674-1	785.44			
Net Change and Ending Balance for Fiscal Period 06:								919.92	2,416.89
Totals: Utilities 2022									
414-070-30510			Contribution to Wonder Bus Building & Improvements			919.92	0.00	919.92	2,416.89
414-070-40610									2,000.00
2022									20,623.75
06	GL-AP	12/3/2021	EUREKA GLASS 331209: 24975 LIBRARY	25488	27597-1	17,560.52			
06	GL-AP	12/3/2021	CRESCENT ELECTRIC 331199: 22674 LIBRARY	25488	27597-1	3,884.00			
Net Change and Ending Balance for Fiscal Period 06:								21,444.52	42,068.27
Totals: Building & Improvements 2022									
414-070-90010			Property Tx-Current Sec			21,444.52	0.00	21,444.52	42,068.27
2022									0.00
06	GL-TR	12/28/2021	Trans No: 34202 1ST UNITARY APPORT 21/	25569	27682-1		2,568.39		
06	GL-TR	12/21/2021	Trans No: 34187 1ST SEC APPORT 20/21	25581	27694-1		106,860.06		
06	GL-TR	12/21/2021	Trans No: 34187 20/21 ADJ	25581	27694-1		2,812.98		
Net Change and Ending Balance for Fiscal Period 06:								-112,241.43	-112,241.43
Totals: Property Tx-Current Sec 2022									
414-070-90011			Prop Tax-Sec Supplemental			0.00	112,241.43	-112,241.43	-112,241.43
2022									0.00
06	GL-TR	12/31/2021	Trans No: 34260 1ST SUPP APPORT 21/22	25629	27745-1		3,224.26		
Net Change and Ending Balance for Fiscal Period 06:								-3,224.26	-3,224.26

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/ Year/ Prd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
06	GL-AP	12/10/2021	331224: FINGERPRINT RE SHAULES, ROBIN	25515	27623-1	52.00			
06	GL-TR	12/21/2021	331398: FINGERPRINTING Trans No: 34189	25581	27694-1	17,651.00			
06	GL-TR	12/21/2021	SEC COLL CHGS 21/22 Trans No: 34190	25581	27694-1	6,838.00			
			SEC COLL CHGS 20/21 CO					24,645.00	24,645.00
			Net Change and Ending Balance for Fiscal Period 06:						
414-070-20234			Totals: Prof Svcs-County 2022			24,645.00	0.00	24,645.00	24,645.00
414-070-20240			Audit Services						4,500.00
2022			Publications-Advertising						269.88
06	GL-AP	12/13/2021	U.S. BANK	25516	27624-1	20.00			
			2024550: 4246044555653						
06	GL-AP	12/13/2021	U.S. BANK	25516	27624-1	1.00			
			2024550: 4246044555653						
			Net Change and Ending Balance for Fiscal Period 06:					21.00	290.88
414-070-20250			Totals: Publications-Advertising 2022			21.00	0.00	21.00	290.88
2022			Rents & Leases-Equipment						1,092.57
06	GL-AP	12/10/2021	U.S. BANK OFFICE EQUIPMENT FIN	25515	27623-1	223.23			
			331410: 458778610 1137						
			Net Change and Ending Balance for Fiscal Period 06:					223.23	1,315.80
			Totals: Rents & Leases-Equipment 2022			223.23	0.00	223.23	1,315.80
414-070-20270			Minor Equipment						91.87
2022									
06	GL-AP	12/31/2021	D.N. COUNTY LIBRARY PETTY CASH	25561	27674-1	16.24			
			331701: PETTY CASH KNO						
			Net Change and Ending Balance for Fiscal Period 06:					16.24	108.11
414-070-20278			Totals: Minor Equipment 2022			16.24	0.00	16.24	108.11
2022			Team Building						210.51
06	GL-AP	12/13/2021	U.S. BANK	25516	27624-1	121.32			

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/Year/Prd.	Source	Doc. Date	Description/Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	20.18			
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	4.19			
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	28.95			
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	20.60			
Net Change and Ending Balance for Fiscal Period 06:								95.93	345.01
Totals: COVID 19 PPE 2022									
414-070-20150			Insurance			95.93	0.00	95.93	345.01
414-070-20181			Building Maintenance - SR Library						9,829.19
414-070-20200			Membership						6.51
2022									1,910.00
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	15.00			
Net Change and Ending Balance for Fiscal Period 06:								15.00	1,925.00
Totals: Membership 2022									
414-070-20223			Postage			15.00	0.00	15.00	1,925.00
2022									0.00
06	GL-AP	12/31/2021	D.N. COUNTY LIBRARY PETTY CASH 331701: PETTY CASH KNO	25561	27674-1	11.12			
Net Change and Ending Balance for Fiscal Period 06:								11.12	11.12
Totals: Postage 2022									
414-070-20224			Office Supplies			11.12	0.00	11.12	11.12
2022									935.01
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	5.99			
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	41.66			
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	15.46			
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	21.03			

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Include Accounts With No Activity

[O₂]

Include Balances and Net Changes

[Yes]

Include Posting Seq. and Batch-Entry

[Yes]

Include Trans. Optional Fields

[ON]

From Year - Period

[2022 - 06] To [2022 - 06]

Sort By

[Depth]

Sort Transactions By Date

[ON]

From Dept

[070] To [070]

From Account Group

[[To [zzzzzzzzzz]]

Last Year Closed

2021

Last Posting Sequence

25658

Use Rolled Up Amounts

[ON]

Date _____

Doc. Date

Account Number/ Year/ Prd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
414-070-10010			Payroll						15,248.64
2022									
06	GL-JE	12/31/2021	Journ No: 26669 LIBRARY PAYROLL 12/21 Net Change and Ending Balance for Fiscal Period 06:	25572	27685-1	4,751.17		4,751.17	19,999.81
			Totals: Payroll 2022			4,751.17	0.00	4,751.17	19,999.81
			Parttime/Temporary						43,975.97
414-070-10015									
2022									
06	GL-JE	12/31/2021	Journ No: 26669 LIBRARY PAYROLL 12/21 Net Change and Ending Balance for Fiscal Period 06:	25572	27685-1	9,100.37		9,100.37	53,076.34
			Totals: Parttime/Temporary 2022			9,100.37	0.00	9,100.37	53,076.34
			Retirement						8,360.54
414-070-10020									
2022									
06	GL-JE	12/31/2021	Journ No: 26669 LIBRARY PAYROLL 12/21 Journ No: 26669	25572	27685-1	1,420.24			
06	GL-JE	12/31/2021	LIBRARY PAYROLL 12/21 Net Change and Ending Balance for Fiscal Period 06:	25572	27685-1		320.70	1,099.54	9,460.08
			Totals: Retirement 2022			1,420.24	320.70	1,099.54	9,460.08
			Employee Benefits						712.66

D.N. County Library District

Statement of Revenues and Expenditures
6 Months Ended 12/31/2021

		CURRENT MONTH ACTUAL	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	% EXPENDED
Revenues:						
414-070-90010	Property Tx-Current Sec	112,241.43	112,241.43	214,000.00	(101,758.57)	52.45%
414-070-90011	Prop Tax-Sec Supplemental	3,224.26	3,224.26	4,500.00	(1,275.74)	71.65%
414-070-90020	Property tx-Current Unse	0.00	4,339.75	4,300.00	39.75	100.92%
414-070-90091	Yield Tax	0.00	2,851.95	7,000.00	(4,148.05)	40.74%
414-070-90300	Interest - DN Library	0.00	768.61	4,000.00	(3,231.39)	19.22%
414-070-90601	Hoptr-Secured/Unsecured	1,662.38	1,662.38	3,300.00	(1,637.62)	50.38%
414-070-90741	Redevelopment Pass Thru	11,293.47	11,293.47	11,000.00	293.47	102.67%
414-070-91040	Book Fines	39.00	198.17	0.00	198.17	0.00%
414-070-91042	Lost Book Reimbursement	3.00	52.90	100.00	(47.10)	52.90%
414-070-91060	Photo Copies	140.71	419.47	1,200.00	(780.53)	34.96%
414-070-91124	Gifts - Unspecified	52.45	323.34	1,500.00	(1,176.66)	21.56%
414-070-91127	Friends of DNL	0.00	68.30	2,000.00	(1,931.70)	3.42%
414-070-91128	DNC Library Foundation	0.00	0.00	3,000.00	(3,000.00)	0.00%
414-070-91129	Misc Revenue	64.00	676.99	300.00	376.99	225.66%
414-070-91132	Donation/New Building	33.50	52.45	750.00	(697.55)	6.99%
414-070-91124-002	Gifts - Specified	0.00	0.00	2,000.00	(2,000.00)	0.00%
Total Revenues		128,754.20	138,173.47	258,950.00	(120,776.53)	53.36%
Expenses:						
414-070-10010	Payroll	4,751.17	19,999.81	49,100.00	29,100.19	40.73%
414-070-10015	Parttime/Temporary	9,100.37	53,076.34	94,000.00	40,923.66	56.46%
414-070-10020	Retirement	1,099.54	9,460.08	12,000.00	2,539.92	78.83%
414-070-10030	Employee Benefits	315.62	1,028.28	4,000.00	2,971.72	25.71%
414-070-10040	Workers Comp	0.00	788.26	1,200.00	411.74	65.69%
Total Salaries and Benefits		15,266.70	84,352.77	160,300.00	75,947.23	52.62%
414-070-20121	Communications	312.75	1,344.78	3,200.00	1,855.22	42.02%
414-070-20140	Household Expense	128.77	531.90	800.00	268.10	66.49%
414-070-20141	COVID 19 PPE	95.93	345.01	500.00	154.99	69.00%
414-070-20150	Insurance	0.00	9,829.19	9,900.00	70.81	99.28%
414-070-20180	Building Maintenance	0.00	0.00	1.00	1.00	0.00%
414-070-20181	Building Maintenance - SR Library	0.00	6.51	200.00	193.49	3.26%
414-070-20200	Membership	15.00	1,925.00	2,010.00	85.00	95.77%
414-070-20221	Printing	0.00	0.00	50.00	50.00	0.00%
414-070-20223	Postage	11.12	11.12	150.00	138.88	7.41%
414-070-20224	Office Supplies	425.27	1,360.28	2,700.00	1,339.72	50.38%
414-070-20230	Professional Services	1,059.00	7,388.09	9,500.00	2,111.91	77.77%
414-070-20233	Prof Svcs-County	24,645.00	24,645.00	9,720.00	(14,925.00)	253.55%
414-070-20234	Audit Services	0.00	4,500.00	4,500.00	0.00	100.00%
414-070-20240	Publications-Advertising	21.00	290.88	500.00	209.12	58.18%
414-070-20250	Rents & Leases-Equipment	223.23	1,315.80	3,425.00	2,109.20	38.42%
414-070-20270	Minor Equipment	16.24	108.11	400.00	291.89	27.03%
414-070-20278	Team Building	159.32	369.83	1,200.00	830.17	30.82%
414-070-20279	Summer Reading Prg Awards/Incentive	0.00	151.07	2,000.00	1,848.93	7.55%
414-070-20280	Spec Dept Expense	75.40	347.79	4,000.00	3,652.21	8.69%
414-070-20281	Volunteer Program	0.00	0.00	500.00	500.00	0.00%
414-070-20282	Magazines/Newspapers	0.00	211.04	600.00	388.96	35.17%
414-070-20286	Spec Dept Exp - Employee Recognition	24.56	24.56	600.00	575.44	4.09%
414-070-20288	Cataloging	0.00	1,173.12	1,300.00	126.88	90.24%
414-070-20290	Travel & Training	31.36	188.16	400.00	211.84	47.04%
414-070-20292	Training/Education	0.00	0.00	350.00	350.00	0.00%
414-070-20300	Utilities	919.92	2,416.89	7,000.00	4,583.11	34.53%
414-070-20284-004	Munson Books	0.00	0.00	7,200.00	7,200.00	0.00%
Total Services and Supplies		28,163.87	58,484.13	72,706.00	14,221.87	80.44%
414-070-30510	Contribution to Wonder Bus	0.00	2,000.00	2,000.00	0.00	100.00%
Total Other Charges		0.00	2,000.00	2,000.00	0.00	100.00%
414-070-40610	Building & Improvements	21,444.52	42,068.27	42,069.00	0.73	100.00%
Total Fixed Assets		21,444.52	42,068.27	42,069.00	0.73	100.00%
414-070-70901	Intrafund Trans DN Reads (371)	0.00	0.00	18,000.00	18,000.00	0.00%
414-070-81000	Contingency	0.00	0.00	3,000.00	3,000.00	0.00%
Total Intrafund Transfers		0.00	0.00	21,000.00	21,000.00	0.00%
Total Expenses		64,875.09	186,905.17	298,075.00	111,169.83	62.70%
Revenues Over (Under) Expenditures		63,879.11	(48,731.70)	(39,125.00)	(9,606.70)	124.55%

D.N. County Library District
Balance Sheet
December 31, 2021

Unaudited

ASSETS

414 010 00000	Cash DN Co Library Dist	412,864.41
414 010 00300	Imprest Cash	300.00
414 010 03200	Land	33,777.00
414 010 03300	Buildings and Improvements	479,878.00
414 010 03400	Equipment	60,238.00
414 010 03700	Less Accum Depr Building	(368,853.00)
414 010 03800	Less Accum Depr Equip	(52,244.00)
	Total Assets	<u><u>565,960.41</u></u>

LIABILITIES AND FUND EQUITY

414 010 05105	Sales Tax payable	18.38
414 010 05120	Salaries Payable	12,013.88
414 010 05300	Tax Liability Federal	2,397.09
414 010 05310	Tax Liability State	(3.10)
414 010 05320	PERS Liability	(121,684.98)
414 010 05355	Unemployment Insurance	326.30
414 010 07100	Fund Balance	93,975.89
414 010 07101	Fund Balance Literacy	40,794.18
414 010 07102	Fund Balance Building Major Repairs & Improvem	40,997.82
414 010 07103	Fund Balance New Building	351,056.00
414 010 07104	Fund Balance Munson Trust	25,000.00
414 010 09600	Investment in Fixed Assets	152,796.00
	Revenue	162,466.47
	Expenditure	(194,193.52)
	Total Liabilities and Fund Equity	<u><u>565,960.41</u></u>

Del Norte County Library District
Minutes of Jan. 17, 2022 board meeting

I. Call to order

Meeting called to order at 5:24 p.m. by Chair Angela Stanley:

Present - Stanley, Cara Brustol and Marie Jondal.

Absent - Robin Fornoff, Ruth Rhodes

II. Communications

Public - None

Other - None

III. Consent Agenda

1) Minutes:

Motion by Jondal, second by Brustol to approve minutes as submitted.

Yes - Stanley, Jondal Brustol

No - None

Approved - 3-0

2) Claims:

Motion by Jondal, second by Brustol to approve claims as submitted.

Yes - Jondal, Brustol and Stanley

No - None

Approved - 3-0

IV. Committee Reports

- 1) Del Norte Reads - Library Manager Phyllis Goodeill reports the new director is on board and the program is up and running.
- 2) Library Manager - Goodeill reports progress in applying for grants. Also, that two unruly patrons had to be removed from the library property by police recently for becoming disruptive about wearing masks mandated by county ordinance. Goodeill also updates on staff training.
- 3) Smith River Branch - Goodeill says new books have been added and they have been posted to the library website. The branch is now open Mondays and Wednesday from 10 a.m. until 6 p.m.
- 4) Friends of the Library - No report
- 5) Trustees - Brustol reports she attended a recent library foundation meeting where creating more public awareness of the library and services offered was discussed.

V. Unfinished business

Policy disclosure that Stanley's husband was called to fix an emergency plumbing issue in one of the library bathrooms.

VI. New Business

- 1) Election of Officers - Tabled until Feb. 14., 2022
- 2) Discuss and approve petty cash fund \$34.95 - Motion by
Yes: Jondal, Brustol and Stanley
No: None
Approved: 3-0
- 3) Discuss and approve Bookkeeper and Literacy Coordinator pay increases - Motion by Brustol, second by Jondal, to approve COLA raises for both positions.
Yes: Brustol, Jondal and Stanley
No: None
Approved: 3-0
- 4) Discuss and approve the Calpers Prefunding Program - Stanley recommends the board decline as too expensive. Goodeill notes all other county offices have also already declined participation. Motion by Brustol, second by Jondal to not participate in the Calpers Prefunding Program.
- 5) Discuss and approve budget transfers to Professional Services - Motion by Jondal, second by Brustol to approve transfer of \$14,925 from Property Tax Current account to Professional Service County account.
Yes: Jondal, Brustol and Stanley
No: None
Approved: 3-0
- 6) Discuss and approve budget transfers to Zip Book Program - Motion by Jondal, second by Brustol to approve transfer from Gifts Unspecified account to Zip Book Program.
Yes: Jondal, Brusol and Stanley
No: None
Approved: 3-0

VII. Adjournment

- 1) Meeting adjourned at 6:03 p.m. Next meeting is 5:15 p.m. Feb. 14, 2022.

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Include Accounts With No Activity	[No]
Include Balances and Net Changes	[Yes]
Include Posting Seq. and Batch-Entry	[Yes]
Include Trans. Optional Fields	[No]
From Year - Period	[2022 - 06] To [2022 - 06]
Sort By	[Dept]
Sort Transactions By Date	[No]
From Dept	[070] To [070]
From Account Group	[1 To [ZZZZZZZZZZZZZ]
Last Year Closed	2021
Last Posting Sequence	25658
Use Rolled Up Amounts	[No]
Date	Doc. Date

Account Number/	Year/	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
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414-070-10010	Payroll			15,248.64
2022				
06	GL-JE	12/31/2021	Journ No: 26669	
			LIBRARY PAYROLL 12/21	
			25572	4,751.17
			27685-1	
				4,751.17
			Net Change and Ending Balance for Fiscal Period 06:	19,999.81

Totals: Payroll 2022	4,751.17	0.00	4,751.17	19,999.81
Parttime/Temporary				43,975.97

[illegible]

414-070-10020		Retirement		8,360.54
2022				
06	GL-JE	12/31/2021	Journ No: 26669	
			LIBRARY PAYROLL 12/21	
			25572	27685-1
				1,420.24
06	GL-JE	12/31/2021	Journ No: 26669	
			LIBRARY PAYROLL 12/21	
			25572	27685-1
				320.70
			Net Change and Ending Balance for Fiscal Period 06:	1,099.54
				9,460.08

Totals: Retirement 2022	1,420.24	320.70	1,099.54	9,460.08
Employee Benefits				712.66

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/ Year/ Prd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	20.18			
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	4.19			
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	28.95			
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	20.60			
Net Change and Ending Balance for Fiscal Period 06:								95.93	345.01
Totals: COVID 19 PPE 2022						95.93	0.00	95.93	345.01
414-070-20150			Insurance						9,829.19
414-070-20181			Building Maintenance - SR Library						6.51
414-070-20200			Membership						1,910.00
06	GL-AP	12/13/2021	U.S. BANK 2024550: 4246044555653	25516	27624-1	15.00			
Net Change and Ending Balance for Fiscal Period 06:								15.00	1,925.00
Totals: Membership 2022						15.00	0.00	15.00	1,925.00
Postage									0.00
414-070-20223			D.N. COUNTY LIBRARY PETTY CASH						
06	GL-AP	12/31/2021	331701: PETTY CASH KNO	25561	27674-1	11.12			
Net Change and Ending Balance for Fiscal Period 06:								11.12	11.12
Totals: Postage 2022						11.12	0.00	11.12	11.12
Office Supplies									935.01
414-070-20224			U.S. BANK						
06	GL-AP	12/13/2021	2024550: 4246044555653	25516	27624-1	5.99			
06	GL-AP	12/13/2021	U.S. BANK	25516	27624-1	41.66			
06	GL-AP	12/13/2021	2024550: 4246044555653	25516	27624-1	15.46			
06	GL-AP	12/13/2021	U.S. BANK	25516	27624-1	21.03			
2024550: 4246044555653									

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/ Year/ Prd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
06	GL-AP	12/10/2021	331224: FINGERPRINT RE SHAULES, ROBIN	25515	27623-1	52.00			
06	GL-TR	12/21/2021	331398: FINGERPRINTING Trans No: 34189	25581	27694-1	17,651.00			
06	GL-TR	12/21/2021	SEC COLL CHGS 21/22 Trans No: 34190	25581	27694-1	6,838.00			
SEC COLL CHGS 20/21 CO								24,645.00	24,645.00
Net Change and Ending Balance for Fiscal Period 06:									
Totals: Prof Svcs-County 2022						24,645.00	0.00	24,645.00	24,645.00
414-070-20234	Audit Services								
414-070-20240	Publications-Advertising								
06	GL-AP	12/13/2021	U.S. BANK	25516	27624-1	20.00			
06	GL-AP	12/13/2021	2024550: 4246044555653 U.S. BANK	25516	27624-1	1.00			
2024550: 4246044555653								21.00	290.88
Net Change and Ending Balance for Fiscal Period 06:									
Totals: Publications-Advertising 2022						21.00	0.00	21.00	290.88
414-070-20250	Rents & Leases-Equipment								
06	GL-AP	12/10/2021	U.S. BANK OFFICE EQUIPMENT FIN 331410: 458778610 1137	25515	27623-1	223.23			
331410: 458778610 1137								223.23	1,315.80
Net Change and Ending Balance for Fiscal Period 06:									
Totals: Rents & Leases-Equipment 2022						223.23	0.00	223.23	1,315.80
414-070-20270	Minor Equipment								
06	GL-AP	12/31/2021	D.N. COUNTY LIBRARY PETTY CASH 331701: PETTY CASH KNO	25561	27674-1	16.24			
331701: PETTY CASH KNO								16.24	108.11
Net Change and Ending Balance for Fiscal Period 06:									
Totals: Minor Equipment 2022						16.24	0.00	16.24	108.11
414-070-20278	Team Building								
06	GL-AP	12/13/2021	U.S. BANK	25516	27624-1	121.32			
U.S. BANK									
Net Change and Ending Balance for Fiscal Period 06:									
Totals: Team Building 2022						121.32	0.00	121.32	210.51

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Account Number/Year/Prd.	Source	Doc. Date	Description/Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
2022									
06	GL-AP	12/3/2021	CRESCENT CITY WATER DEPT. 331198: 9583-000	25488	27597-1	67.24			
06	GL-AP	12/31/2021	CRESCENT CITY WATER DEPT. 331697: 9583-000	25561	27674-1	67.24			
06	GL-AP	12/31/2021	PACIFIC POWER & LIGHT CO. 331739: 61601611-0283	25561	27674-1	785.44			
			Net Change and Ending Balance for Fiscal Period 06:					919.92	2,416.89
			Totals: Utilities 2022						
			Contribution to Wonder Bus Building & Improvements			919.92	0.00	919.92	2,416.89
414-070-30510									2,000.00
414-070-40610									20,623.75
2022									
06	GL-AP	12/3/2021	EUREKA GLASS 331209: 24975 LIBRARY	25488	27597-1	17,560.52			
06	GL-AP	12/3/2021	CRESCENT ELECTRIC 331199: 22674 LIBRARY	25488	27597-1	3,884.00			
			Net Change and Ending Balance for Fiscal Period 06:					21,444.52	42,068.27
			Totals: Building & Improvements 2022						
			Property Tx-Current Sec			21,444.52	0.00	21,444.52	42,068.27
414-070-90010									0.00
2022									
06	GL-TR	12/28/2021	Trans No: 34202 1ST UNITARY APPORT 21/	25569	27682-1		2,568.39		
06	GL-TR	12/21/2021	Trans No: 34187 1ST SEC APPORT 20/21	25581	27694-1		106,860.06		
06	GL-TR	12/21/2021	Trans No: 34187 20/21 ADJ	25581	27694-1		2,812.98		
			Net Change and Ending Balance for Fiscal Period 06:					-112,241.43	-112,241.43
			Totals: Property Tx-Current Sec 2022						
			Prop Tax-Sec Supplemental			0.00	112,241.43	-112,241.43	-112,241.43
414-070-90011									0.00
2022									
06	GL-TR	12/31/2021	Trans No: 34260 1ST SUPP APPORT 21/22	25629	27745-1		3,224.26		
			Net Change and Ending Balance for Fiscal Period 06:					-3,224.26	-3,224.26