

**DEL NORTE COUNTY LIBRARY DISTRICT**

**Notice of Regular Board Meeting**

**Date: June 10, 2024**

**Time: 5:15 pm**

**Place: 190 Price Mall, Crescent City CA 95531**

**(707) 464-9793**

**ZoomLink:**<https://us06web.zoom.us/j/82079055093?pwd=KOGG8k1Yi8t9vE4gRAbaLh7HjU1bEq.1>

Meeting ID:820 7905 5093

Passcode: 441805

**Public Comment:ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item unless we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair, please state your name and city or county of residency for the record. Speakers, please limit your comments to three (3) minutes.**

**A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.**

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

**AGENDA**

**I. Call to Order**

**II. Communications**

- 1) Public Comment Period

### **III. Consent Agenda**

- 1) Minutes: Review, potentially modify, and approve minutes from May 20, 2024 Regular board meeting.
- 2) Claims: Review, potentially modify and authorize claims.\*

### **IV. Committee Reports**

- 1) Del Norte Reads
- 2) Library Manager
- 3) Smith River Branch
- 4) Friends of the Library
- 5) Trustees
- 6) Policy

### **V. Unfinished Business**

None

### **VI. New Business**

- 1) Discuss and approve Resolution Ordering an Election.
- 2) Discuss and approve the Workplace violence prevention plan
- 3) January 1, 2024 a new law was passed that increased the amount of sick leave from 24 hours to 40. The law says that the extra 16 hours can be added after a regular part time employee works 120 hours. The auditor's office has requested that the board approve the 40 hours at the beginning of the fiscal year.
- 4) Transfer \$19,632 from line 371-90622 CLLS grant to line 371-20283 ESL Books. This is the grant money from CLLS for the ESL program.
- 5) Transfer \$5490 from line 371-90625 to line 371-20284 Books. This is a refund from Reading Nation Waterfall to pay for the books that were ordered for the Yurok Office of education for books for the 3 little free libraries donated to the Yurok tribe.
- 6) Discuss and approve proposed budget for fiscal year 24/25.

### **VII. Adjournment**

The next regular meeting of the Del Norte County Library District Board is scheduled for July 8, 2024 at 5:15 pm.

Posted: 06/7/2024

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**DEL NORTE COUNTY LIBRARY DISTRICT  
BOARD MEETING MINUTES  
May 20, 2024**

- I. Call to Order**  
Meeting called to order at 5:16 pm. Present: President Napier, Trustee Meaghan McGlasson, Trustee Daugherty, and joining via Zoom Trustee Banks. Absent: Marie Jondal.
- II. Communications**  
None
- III. Consent Agenda**  
Minutes and claims approved by majority vote. Yes=4, NO =0 absent 1
- IV. Committee Reports**  
**Del Norte Reads** read and submitted.  
**Library Director** read and submitted.  
**Smith River** read and submitted.  
**Friends of the Library** read and submitted.  
**Trustees**  
Daugherty: Ward Stover willing to come and take a look at the building. Knows Architect.  
Napier: Science Saturday brought in Microscopes and slides for the children to Look at and learn about rocks and things.  
**Policy**  
Complete workplace violence policy.
- V. Unfinished Business**  
None
- VI. New Business**  
1) A decision was not finalized on a memorial for Angela Stanley. A portrait was donated by the family.  
2) Discussion on Workplace Violence prevention plans mostly need to fill in the blanks on the form provided.  
3) Motion to approve transfer of \$12,782 from line 90622 Library Outreach Grant to line 20294 Lunch with Library books by Daugherty seconded by McGlasson. Poll vote Yes= 4, No = 0 absent 1 Motion passed.  
4) Motion to transfer \$1850 from line 91128 DNC Library Foundation to line 20180 building maintenance by McGlasson seconded by Daugherty. Poll vote yes=4, no=0 absent=1 motion passed.

**VII. Adjournment**

Meeting adjourned at 5:46 pm. The next regular meeting of the Del Norte County Library Board of Trustees will be June 10, 2024 at 5:15 pm.

Minutes prepared and submitted by:

Minutes Approved by:

  
\_\_\_\_\_  
Phyllis Goodeill Director

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Board Secretary