

**DEL NORTE COUNTY LIBRARY DISTRICT**

**Notice of Regular Board Meeting**

**Date: June 9, 2025**

**Time: 5:15 pm**

**Place: 190 Price Mall, Crescent City CA 95531**

**(707) 464-9793**

**ZoomLink:**<https://us06web.zoom.us/j/85337142411?pwd=YocFvWke3wI17HZCn9skZnGPNsK7KP.1>

**Meeting ID: 853 3714 2411**

**Passcode: 582157**

**Public Comment**

**ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item unless we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair speakers, please limit your comments to three (3) minutes.**

**A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.**

**Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.**

**AGENDA**

**I. Call to Order**

**ii. Communications**

**1) Public Comment Period**

### **III. Consent Agenda**

- 1) Minutes: Review, potentially modify, and approve minutes from Regular board meetings.
- 2) Claims: Review, potentially modify and authorize claims.\*

### **IV. Committee Reports**

- 1) Del Norte Reads
- 2) Library Manager
- 3) Smith River Branch
- 4) Friends of the Library
- 5) Trustees
- 6) Policy

### **V. Unfinished Business**

- 1) Discuss and post library director position.

### **VI. New Business**

- 1) Interview board applicants and vote to approve one for the board.
- 2) Discuss and approve the budget.

### **VII. Adjournment**

The next regular meeting of the Del Norte County Library District Board is scheduled for July 14, 2025 at 5:15 pm.

Posted: \_\_\_\_\_

Andrew Napier Chair

**DEL NORTE COUNTY LIBRARY DISTRICT**  
**Minutes of the regular Board of Trustees meeting**  
**May 19, 2025**

**I. Call to Order**

Meeting was called to order at 5:23pm

Present: Andrew Napier President, Meaghan McGlasson, Andrew Murphy (via Zoom)

Absent: Tamara Brooks

**II. Communications**

**1) Public Comment Period**

No public comment

**III. Consent Agenda**

- 1) Minutes from April 14, 2025 approved by majority vote

**IV. Committee Reports**

- 1) Del Norte Reads: Report read and received
- 2) Library Manager: Report read and received
- 3) Smith River Branch: No report submitted
- 4) Friends of the Library:
  - Libations for the Library event went well and raised approximately \$5000
  - Discussion of a BBQ fundraiser event has been discussed
- 5) Trustees:
  - Trustee McGlasson shared that she attended the City Council meeting on May 5 and learned pipe replacements on Front St may disrupt access to the Library parking lot. Trustee McGlasson announced a number of grant opportunities.
  - Trustee Napier reported on the Budget Committee meeting from 05/12.

**V. Unfinished Business**

- 1) Terrin from Del Norte Reads reported on the status of the CLLS grant and read a letter written to the State Library. Trustee McGlasson motioned to approve sending the letter, which was seconded by Trustee Napier and the motion passed unanimously.

**VI. New Business**

- 1) Trustee McGlasson motioned to postpone selecting a new board member until the next meeting. Trustee Murphy seconded the motion, which passed unanimously.
- 2) Trustee Murphy motioned to form an ad hoc committee to generate a community survey, which was seconded by Trustee McGlasson and passed unanimously.

- 3) Trustee McGlasson motioned to move \$10,000 from budget line 90620 to line 20270. The motion was seconded by Trustee Murphy and passed unanimously.
- 4) Murphy motioned to move \$1,078 from budget line 91124 to line 20228. Trustee McGlasson seconded the motion, which was unanimously approved.
- 5) Murphy motioned to move \$1,602 from budget line 91128 to line 20228. Trustee McGlasson seconded the motion, which was unanimously approved.
- 6) Library Director Goodeill read a resignation letter announcing she is stepping down in her current position at the end of the month. Trustee Murphy motioned to name Phyllis Goodeill as Interim Director, which was seconded by Trustee McGlasson and passed unanimously.
- 7) Trustee McGlasson motioned to postpone approving the job description for the Library Director position until the next board meeting. Trustee Murphy seconded the motion, which passed unanimously.

## **VII. Adjournment**

- 1) Meeting adjourned at 6:34pm. Next regular meeting of the Del Norte County Library District is scheduled for June 9, 2025 at 5:15pm.

Minutes prepared and submitted by:

Andrew Murphy, Secretary