

**DEL NORTE COUNTY LIBRARY DISTRICT**

**Notice of Regular Board Meeting**

**Date: May 19, 2025**

**Time: 5:15 pm**

**Place: 190 Price Mall, Crescent City CA 95531**

**(707) 464-9793**

**ZoomLink:**<https://us06web.zoom.us/j/89104321659?pwd=Q28Zgwfj1ax1vkT7cR9RxNPmOyVSX6.1>

**Meeting ID: 891 0432 1659**

**Passcode: 126912**

**Public Comment**

**ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item unless we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair speakers, please limit your comments to three (3) minutes.**

**A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.**

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

**AGENDA**

**I. Call to Order**

**II. Communications**

**1) Public Comment Period**

### **III. Consent Agenda**

- 1) Minutes: Review, potentially modify, and approve minutes from Regular board meetings.
- 2) Claims: Review, potentially modify and authorize claims.\*

### **IV. Committee Reports**

- 1) Del Norte Reads
- 2) Library Manager
- 3) Smith River Branch
- 4) Friends of the Library
- 5) Trustees
- 6) Policy

### **V. Unfinished Business**

- 1) Discuss and possibly take action on CLLS loss of funding.

### **VI. New Business**

- 1) Interview board applicants and vote to approve one for the board.
- 2) Create an ad hoc committee for the purposes of creating a community input survey for the library.
- 3) Move \$10,000 from line 90620 PubLibraryfund/St Aid Grant to line 20270 minor equipment. This is the Library Transforming communities grant that will pay for a noise reducing booth.
- 4) Move \$1,078 from line 91124 Gifts Specified to Line 20228 promotional items. This is a reimbursement from Reading Nation Waterfall to cover the reimbursement for speakers at film screening and books.
- 5) Move \$1,602 from line 91128 DNC Library Foundation to line 20228 Promotional items. Funds are a reimbursement for books and party supplies.
- 6) Accept the resignation of the Director.
- 7) Discuss and approve job description for director

### **VII. Adjournment**

The next regular meeting of the Del Norte County Library District Board is scheduled for June 9, 2025 at 5:15 pm.

Posted: \_\_\_\_\_

Andrew Napier Chair

**DEL NORTE COUNTY LIBRARY DISTRICT**  
**Minutes of the regular Board of Trustees meeting**  
**April 14, 2025**

**I. Call to Order**

Meeting was called to order at 5:15pm

Present: Andrew Napier President, Tamara Brooks Trustee, Meaghan McGlasson Trustee, Andrew Murphy Trustee

**II. Communications**

**1) Public Comment Period**

A member of the public asked a question about library goals.

A member of the public commented about the literacy program.

**III. Consent Agenda**

- 1) Minutes from March 10, 2025 approved by majority vote

**IV. Committee Reports**

- 1) Del Norte Reads: Report read and received
- 2) Library Manager: Report read and received
- 3) Smith River Branch: Report read and received
- 4) Friends of the Library:
  - Libations at the Library event is April 26 and tickets will be \$30.
  - A liquor license has been issued for the event
- 5) Trustees:
  - Trustee McGlasson shared that the Government Liaison Committee meets April 24 and the Partnerships Committee meets May 5.

**V. Unfinished Business**

- 1) Trustee McGlasson motioned to approve the amended Collection Development Policy and Trustee Brooks seconded. Passed by unanimous vote.
- 2) Trustee Brooks motioned to table the Circulation Policy until the next Board of Trustees meeting and Trustee Murphy seconded it. Passed by unanimous vote.

**VI. New Business**

- 1) Trustee McGlasson motioned to approve reimbursement funds for the Mixer event and trustee Murphy seconded the motion. Passed by unanimous vote.
- 2) Trustee Murphy motioned to approve a \$200 monthly stipend for IT work and Trustee Brooks seconded the motion. Passed by unanimous vote.

- 3) Trustee Murphy motioned to move \$1078 from line 91124 to 20228 and Trustee McGlasson seconded the motion. Passed by unanimous vote.
- 4) Trustee McGlasson motioned to move \$7493 from line 91124-003 to 20284-003 and Trustee Brooks seconded the motion. Passed by unanimous vote.
- 5) Trustee Brooks motioned to move \$1602 from line 91127 to 20228 and Trustee Murphy seconded the motion. Passed by unanimous vote.
- 6) Trustee McGlasson motioned to move \$7487 from line 90623 to 20294 and Trustee Brooks seconded the motion. Passed by unanimous vote.
- 7) Trustee Murphy motioned to move to a closed session and Trustee McGlasson seconded it. No action was taken.

## **VII. Adjournment**

- 1) Meeting adjourned at 6:43pm. Next regular meeting of the Del Norte County Library District is scheduled for May 12, 2025 at 5:15pm.

Minutes prepared and submitted by:

Andrew Murphy, Secretary