

# How To Begin Setting Up For Training:

- Fill out the Registration Form and Student Contract and email it back to The Tutor.
- Include a photo or copy of the front and back of your license.
- Include a photo or copy of your permit if you have one, if not, contact The Tutor to get information on how you get your permit.
- Include a copy of your DOT Physical if you have one, if not, contact The Tutor on how to get an appointment to get a physical.
- For those that are required, there is also a **DRUG SCREENING**, this is scheduled by The Tutor at a facility.
- Speak with The Tutor on payment options. The Tutor has options available for in-house financing and out of house financing.
- Make a deposit or payment through The CMV Tutor LLC portal.

## What Comes Next:

- The Tutor will contact you via mail and you will receive the login information for the online curriculum and the .pdf to begin studying the Pre-trip. **Begin studying the Pre-trip immediately!**
- Work on completing the online curriculum. **THIS IS IMPORTANT!!** This curriculum **MUST** be completed for you to complete the program.

- If you still have not taken your permit test, use the curriculum practice tests to help you.
- The Tutor also has links that you can use to help you get your permit. **YOU MUST HAVE YOUR PERMIT TO BEGIN DRIVING!!**
- Once you have completed the online curriculum and have your permit, BTW and BTW Range work will begin in the truck. **This is a manual program, so shifting will begin on the first day of training.**

**All training occurs in the evenings after 6:30 pm and on weekends. Make plans in your schedule-to-schedule times for one-on-one training. All training is one-on-one with students.**

**This is a PROFICIENCY BASED PROGRAM, there are no more required hours for training through the FMCSA.**