1. Authority and Purpose

This policy establishes mandatory requirements governing assessment integrity. It is binding on all participants and is enforced to protect the validity, reliability, and legal defensibility of all certifications issued.

2. Absolute Requirement for Independent Work

All assessments must be completed solely and independently by the enrolled participant. This obligation is absolute. Any form of collaboration, assistance, or reliance on another person's work is strictly prohibited, regardless of intent.

3. Legally Binding Declaration

By submitting any assessment, the participant makes a formal and legally binding declaration that:

- The submission is entirely their own original work;
- No answers have been copied, reproduced, or derived from another individual;
- No assistance has been received or provided in relation to the assessment.

Any false, misleading, or deceptive declaration constitutes misconduct and may be treated as fraud.

4. Definition of Misconduct (Zero-Tolerance)

Misconduct includes, but is not limited to:

- Submission of identical or substantially similar responses between participants;
- Collusion, defined as any agreement or cooperation to share, reproduce, or align answers;
- Distribution, possession, or use of shared assessment materials or answer sets;
- Impersonation or third-party completion of assessments;
- Reuse of another individual's work in whole or in part.

Intent is not a mitigating factor. Identical or near-identical submissions will be treated as conclusive evidence of misconduct.

5. Detection and Evidence Standard

We employ systematic and comparative review processes to identify irregularities, including verbatim or structurally identical responses.

Where similarity thresholds are met, this will constitute sufficient evidence to determine a breach on the balance of probabilities.

6. Enforcement Actions (Mandatory)

Where misconduct is identified, one or more of the following actions will be imposed without exception:

- Immediate invalidation of all affected assessment submissions;
- Withholding or revocation of results, certificates, or statements of attainment;
- Mandatory reassessment under controlled or supervised conditions at the participant's cost;
- Immediate suspension or permanent expulsion from the course or all programs;
- Forfeiture of all fees paid, with no entitlement to refund.

7. Organisational and Group Breaches

Where multiple participants from the same organisation are implicated:

- All related submissions may be suspended pending investigation;
- The matter may be treated as coordinated misconduct;
- Sanctions may be applied collectively and/or individually at our sole discretion.

8. Employer and Third-Party Notification

Where training is employer-sponsored or linked to professional obligations:

- Confirmed breaches will be reported to the relevant employer or contracting entity;
- Findings may also be disclosed to regulatory bodies or other relevant third parties where appropriate.

9. No Right to Certification

Certification is not an automatic outcome of course participation. It is granted solely at our discretion upon verified demonstration of individual competence and compliance with this policy.

10. No Exceptions and No Waiver

This policy is enforced on a zero-tolerance basis.

No exceptions will be made under any circumstances.

Failure to detect misconduct at an earlier stage does not constitute a waiver of our rights to take action at a later time.

11. Acceptance of Terms

Participation in any course or submission of any assessment constitutes full and unconditional acceptance of this policy.

End of Policy