



67th Annual Edith E. Hammond Conference

Sponsored by the New Hampshire Association of Educational Office Professionals

Important Details

May 8 - 10, 2019

North Conway Grand

72 Common Court, North Conway, NH 03860

Reservation Phone: 800-655-1452** Fax: 603-356-6028

Reservations: You **MUST** call the reservation line above or fax registration form to the number above and mention you are with the NHAEOP Conference when reserving your room.

Resort Registration Deadline for special NHAEOP rates: APRIL 12, 2019

Interested in an extended stay Tuesday, May 7 and/or Friday, May 10?
Rooms are subject to availability. Please call Hotel to reserve.

Wednesday, May 8, 2019

- 4:30 – 6:00 pm Registration
Bring raffle items to the raffle room
- 6:00 – 7:30 pm Dinner – Scholarship Awards Presentation immediately following
- 8:00 pm Installation of 2019-2021 NHAEOP Officers

Thursday, May 9, 2019

- 6:00 am NHAEOP Walk
- 7:00 – 8:30 am Breakfast
- 7:45 – 8:30 am Registration – Coffee – visit raffle room
- 8:00 – 8:30 am First Timer Orientation
- 8:45 – 9:15 am OPENING GENERAL SESSION
Inspiration – *Gretchen Roussin-Drost, NHAEOP President-Elect*
Salute to the U.S. Flag – *Deborah Hatt, NHAEOP Vice President*
Greetings & Announcements – *Deb Brown, NHAEOP President*
Annual NHAEOP Meeting – *Deb Brown, NHAEOP President*
Honorable John T. Broderick, Jr. “Change Direction New Hampshire”
- 9:15 – 10:15 am Dr. Erin Mahoney “Trauma Sensitive Schools”
- 10:25 – 11:25 am Round Table Luncheon
- 12:00 – 1:00 pm SESSION 1 WORKSHOPS
- 1:30 – 3:00 pm SESSION 2 WORKSHOPS
- 3:15 – 4:45 pm Registration
- 4:30 – 5:30 pm Dinner/Raffle Drawings
- 6:00 – 8:00 pm Karen Morgan, Comedian

Friday, May 10, 2019

- 6:00 am NHAEOP Walk
- 7:00 – 8:30 am Breakfast
- 8:00 – 8:45 am Registration – Visit Raffle Room
- 9:00 – 10:30 am SESSION 3 WORKSHOPS
- 10:45 – 12:15 pm SESSION 4 WORKSHOPS
- 12:30 pm Luncheon/Raffle Drawings/Service Project Presentation

**Don't Forget to Bring
Your Raffle Items!**

*Proceeds go to our
Student Scholarship Fund.*

*NHAEOP awards up to \$3,000
annually to graduating seniors.*