



NEW HAMPSHIRE ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS

2020 FALL ANNUAL MEETING
WEDNESDAY, NOVEMBER 18, 2020
Join us at: meet.google.com/fcz-iaoq-pzt
6:00 pm – 7:30 pm
Log-in to begin at 5:45 pm

BUSINESS MEETING AGENDA

1. Call to Order
2. Welcome and Introduction of Officers
3. Inspiration – President-Elect Gretchen Roussin-Drost
4. Business Meeting
5. Roll Call (*A motion to accept virtual log-in as roll call will be entertained.*)
6. Approval of Minutes of May, 2019
7. Acceptance of Treasurer’s Report as of October 1, 2020
8. Old Business
9. New Business
 - a. Approval of NHAEOP By-Laws
 - b. Induction of 21 – 23 NHAEOP Officers
 - President - Deborah Brown*
 - President-Elect – Gretchen Roussin-Drost*
 - Vice-President – Patti Kallander*
 - Treasurer – Lisa Moody*
 - Secretary – Peggy Blaine*
 - Member-at-Large – Vacancy*
 - c. 68th Conference – May 5-7, 2021 at the North Conway Grand Hotel
Theme: to be determined
10. **Special Guest** – Gerri King, PhD., Social Psychologist & Organizational Consultant
 - a. “Managing Change”
11. Community Service Project – NH Food Bank (monetary donation)
12. Attendance Gift Card Raffle Drawing
13. Adjournment

Managing Change

The unknown is among everyone's major fears, and that's under normal circumstances. This unprecedented time has exacerbated those concerns beyond anything we could have anticipated. Constant change is now a given. Interestingly, both positive and negative change can be very stressful. Even if it results in improvement, with every gain, there is a loss. Complicating the situation is the fact that stress is a main factor contributing to miscommunication, increased conflict, poor concentration, and low productivity. While change may be an inevitable part of life, the way organizations and employees can remain effective and healthy is by learning techniques for managing it. The understanding and skills required to help people process change with excitement, not threat, will be a major focus.