

Welcome to New Hampshire the Granite State



**2025 NHAEOP Annual
Edith E. Hammond Conference**

\$249*

May 7 - 9, 2025

North Conway Grand Hotel

North Conway, New Hampshire

** Conference price of \$249, Life-time members \$149 and Retirees \$75 does not include Wednesday's Special Workshop for \$50 or accommodations/meals (see below).*

Make hotel reservations directly to North Conway Grand Hotel.

Package 1 (Wed. – Fri. includes 6 Meals) & Package 2 (Thurs. – Fri. includes 4 Meals) per person.

If you are a day tripper, meals are an additional fee. See additional information under accommodations.

On-line Reservations must be made at:

[North Conway Grand Hotel Lodging and Meals click here](#)

If you choose additional night stays at the special rates, those rates do not include meals.

CONFERENCE REGISTRATION
[NHAEOP CONFERENCE REGISTRATION](#)

NHAEOP SPONSOR



RELAY 

Medicaid Billing Software For Schools

Contact: <https://relayhub.com>

✓ Danielle Richards, Director of Client Success	drichards@relayhub.com
✓ Brittany Guinan, Client Success Manager	bguinan@relayhub.com
✓ Gretchen Drost, Client Success Manager	gdrost@relayhub.com

[Register Here](#)

Keynote Speaker:

***“How to Work in Education and
Live to Tell About it”***

Debbie Wade, CEOP, CEOE from Texas



Learn the secrets to surviving our daily educational challenges while having some “wild and crazy” fun! Discover why humor, creativity, flexibility, observation, listening, and stress management are the keys to surviving in the workplace. This one’s for YOU!

General Session:

“Weather the Storm”

Ty Gagne, Chief Executive Officer, Primex³



She was an experienced hiker. She knew that the tracks ahead meant someone was in trouble. But little did she know they would lead to a rescue mission that has since become legendary. *Weather the Storm* is a real-life account of one hiker’s selfless act of courage and compassion, setting the stage for an immersive session that highlights the critical leadership decisions that made the difference between life and death. Throughout this session, we will also explore the vital balance between self-care and selflessness, particularly for leaders who often prioritize the needs of others over their own well-being. By the end of this session, participants will leave with practical leadership insights that can be applied in both their personal and professional lives, empowering them to lead with compassion while ensuring their own resilience.

CONFERENCE INFORMATION

*Registration links, workshop descriptions
and other important information can be
found at: www.nhaeop.org*

SCHOLARSHIP INFORMATION

*Can be found at:
<https://nhaeop.org/awards>*

***2025 NHAEOP Conference
Community Project***

Our commitment to the needs of communities around the State of New Hampshire are paramount. We will be collecting non-perishable items which will be donated to the Vaughan Food Pantry in North Conway, NH.

- ❖ Can meats
- ❖ Can soups
- ❖ Dry goods
- ❖ Feminine Products
- ❖ Toiletries
- ❖ Condiments
- ❖ Pillowcases
- ❖ Blankets



Thank you for your donations.

Wed., May 7, 2025 – Special Workshop – HR for the Non-HR Professional, Carol Kilmister, Primex³ Thurs., May 8, 2025 – General Session 9:00 am—10:30 am Welcome from NHAEOP, President; NAEOP, President; and the Northeast Area of NAEOP, Director NHAEOP Business Meeting Keynote Speaker ~ “How to Work in Education and Live to Tell About it”, Debbie Wade, CEOP, CEOE <i>See more information about Debbie Wade in the workshop descriptions on the website.</i> Workshops - 1:30 – 3:00 pm General Session 3:15 – 4:45 pm – “Weather the Storm”, Ty Gagne, Chief Executive Officer of Primex³ Fri., May 9, 2025 – Workshops – 9:00 – 10:30 am and 10:45 am – 12:15 pm, Spirit Luncheon 12:30 pm, Raffles and Closing	
Wednesday, May 7, 2025 9:00 pm –3:00 pm	Special Workshop for an additional cost of \$50 per person HR for the Non-HR Professional – Carol Kilmister, Primex ³
Thursday, May 8, 2025 Session 1 1:30 pm – 3:00 pm	Working across Generations - Dena Henricks, CEOE, NAEOP President Code of Conduct – Diana Fenton, NH Department of Education, Legal Counsel Managing Activities Funds using QuickBooks – Connie Hyslop, Hyslop & Associates Building a Collaborative and Communicative Team – Cathy McHenry, CEOE, Northeast Area Director of NAEOP PowerSchool 101 – Sue Johnson, PowerSchool Consultant Healthy Eating Choices – <i>You are what you eat</i> – Sarah Woods Kender, Clinical Herbalist
Thursday, May 8, 2025 Session 2 3:15 pm – 4:45 pm	General Session – “ <i>Weather the Storm</i> ” ~ Ty Gagne, Chief Executive Officer of Primex ³
Friday, May 9, 2025 Session 3 9:00 am – 10:30 am	Building Blocks for Success – Debbie Wade, CEOP, CEOE Canva and more – Natalie Gehrig Take a Minute – Colleen Conway, School Board Clerk, Franklin School District, SAU 18 Using Digital Photography in School Communications and Marketing – Christy Prosser Cybersecurity – Matt Dumond, Technology Director, Prospect Mountain Schools Medicaid to Schools 101 – JSI Research & Training Institute, Inc.
Friday, May 9, 2025 Session 4 10:45 am – 12:15 pm	Show me the Money! Tips and Tricks for Special Education Aid, Court Order Placement and Episode of Treatment ~ Cathleen Krammes, NH Dept. of Education Canva and much more in the school setting ~ Natalie Gehrig Using Digital Photography in School Communications and Marketing – Christy Prosser Google Workspace – Matt Dumond, Technology Director, Prospect Mountain Schools Medicaid to Schools 102 – JSI Research & Training Institute, Inc. Exploring AI in Education: A Look at Gemini, ChatGPT and School AI – Cody MacGregor, IT Support Technician, Prospect Mountain Schools

The workshop descriptions and presenter’s bios can be found at www.nhaeop.org

Accommodations at the North Conway Grand Hotel pricing are as follows:

2 Night Package (per person): Single: \$422.00, Double: \$317.00, Triple: \$295.00, Quad: \$284.00 includes 6 meals
 1 Night Package (per person): Single: \$261.00, Double: \$201.00, Triple: \$187.00, Quad: \$180.00 includes 4 meals

Day Tripper(s) meal pricing:

Breakfast \$26 - Lunch \$34 - Dinner \$50

***Please note:**

Rates are inclusive of NH State Room Tax and Housekeeping Fees/Services.

A credit card will be required at the time registration. The hotel will hold \$50 per person for incidentals whether used or not and will be released checkout. (603) 356-6028.

TRANSPORTATION INFORMATION

There are many ways to get to the NHAEP/Northeast Area Conference in May 2025!

Plane:

- A. Portland International Jet Port (PWM) - <https://portlandjetport.org/>
 - a. 50 Miles from North Conway, NH
 - b. Options to get from airport to Conference
 - i. Rent a car
- B. Manchester, NH (MHT) - <https://www.flymanchester.com/>
 - a. 80 Miles from North Conway, NH
 - b. Options to get from airport to Conference
 - i. Rent a car
- C. Boston, MA (BOS)- <https://www.massport.com/logan-airport>
 - a. 120 Miles from North Conway, NH
 - b. Options to get from Boston to Conference
 - i. Take a bus - One trip daily from Boston to North Conway
 - 1. [North Conway, NH Bus Stop | Concord Coach Lines](#)
 - ii. Rent a car



Trains - no direct routes for the Amtrak to North Conway, NH - Sorry

Bus -

- A. Greyhound - <https://www.greyhound.com/bus-routes>
 - a. Nearest bus stop is 2-hour drive
- B. Concord Bus Lines - <https://concordcoachlines.com/bus-routes/>
 - a. Nearest Bus stop is minutes away from the Conference



Automobile -

The address for the North Conway Grand Hotel

North Conway Grand Hotel
72 Common Court
North Conway, NH 03860

Looking for something to do while in the North Conway area? Check out the Visitor's Guide online at

<https://view.publitas.com/visit-nh/officialnhvisitorsguide/page/1>

Things to do while visiting the North Conway area!

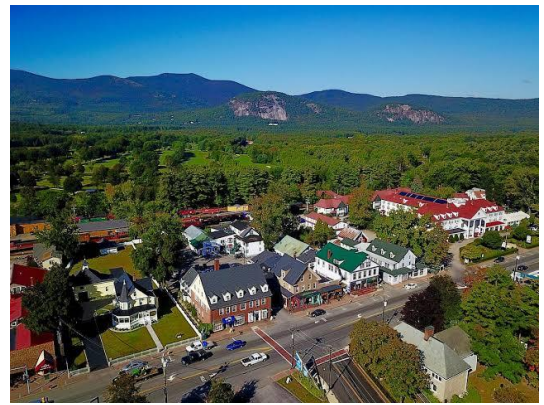


Cathedral
Ledge

Franconia
Notch

Main Street
Stores

North Conway
Aerial Picture



SAVE THE DATE

2025 NAEOP
ANNUAL CONFERENCE

JULY 13-16, 2025
CHARLESTON, SOUTH CAROLINA



Affiliation of the NAEOP

National Association of Educational Office Professionals

Website: www.naeop.org



National Association of
Educational Office Professionals

Gretchen Drost, President

NHAEOP Conference Questions:

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