

In-Person Meeting Held at Twin Isles Country Club  
December 6, 2024  
Meeting Called to Order at 9:00 a.m.

**Pledge of Allegiance** – Opened the meeting with the Pledge of Allegiance

**1 UPDATE – PUNTA GORDA POLICE DEPARTMENT (PGPD) -**

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- Lt. Davoult reported that department staffing was improving and that they have begun to fill several positions. Despite open positions for officers, the goal is to have 6 officers per road squad.
- He mentioned that December is a very busy month for the department supporting several community events including the tree lighting (December 6<sup>th</sup>), Christmas parade (December 14<sup>th</sup>), the annual foster family lunch and the Christmas Boat Parade (December 21<sup>st</sup>).
- When asked about derelict vessels in BSI, the lieutenant suggested that citizens call the non-emergency line first in lieu of trying to deal with issues themselves. He added that the police department is assuming responsibility for the derelict vessels at Gilchrist Park and that they will be removed and the removal will be followed by a two-day community clean-up event to ensure the safety of Gilchrist Park upon reopening.

2. Roll Call

Officers Present

Bill Page, President  
Pat Iorio, Vice President  
~~Lee Brandt, Treasurer~~  
Jan Draber, Acting Secretary

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Directors Present

Bill Courtney, Community Relations  
Wanda Daugherty, Social  
Tracy Sage, Incoming Social Director  
Wendy Heath Brandt, Membership  
Polly Green, E-Communications  
David Elkins, Neighborhood Security  
Connie Higgins, Special Projects

Other Board and Committee Representatives

Diane Peterson, Newsletter and Directory (not able to attend today's meeting)  
David Elkins – Advertising Sales

Excused:

Brian Bender, Legal Liaison  
Kathy Martinelli, Community Standards  
Charmaine Ponkratz, Secretary

**A quorum has been established.**

Other Attendees:

Bob Fritz, BSI resident and BSIA member  
Dave DeGerome, BSI resident and BSIA member

### 3. REVIEW AND APPROVE BOARD MEETING MINUTES

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It was moved by Lee Brandt and seconded by Wendy Brandt to approve the Minutes dated November 1, 2024. Motion approved.

### 4. OFFICERS' REPORTS

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#### President – Bill Page

- Bill reported that at the last City Council meeting, Debbie Lux led a discussion of the requested 4-way stops at Monaco and Madrid and Monaco and Tripoli. He suggested that there should be criteria beyond “actual accidents” to help the city identify a need to change signage.
- Bill noted the community clean-up (also mentioned by the PGPD officer) is scheduled for December 16-17, 2024 at Gilchrist Park. Target reopening for the park is currently 12/31/2024.

#### Vice President – Patricia Iorio – No report

#### Secretary – Charmaine Ponkratz (Jan Draber, acting) - No report

#### Treasurer – Lee Brandt

Treasurer's Reports - Lee provided copies of the following reports to the Board:

- **Financial Reports** – Budget vs. Actual November 2024 (*See detail at end of these minutes.*)
- **Banking Account Balances** (*See detail at the end of these minutes.*)
- Lee indicated that due to the pending legal matter, he intends to roll one of the CDs into the checking account in lieu of renewing when it comes due in March.

### 5. OLD BUSINESS

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- Annual Meeting:
  - Bill Page asked for feedback from the annual meeting held on November 14, 2024. Several board members mentioned AV issues and difficulty hearing at the meeting, particularly when questions were posed by attending members.
  - Discussion included options for improved AV equipment, alternate venues for the annual meeting, and time of day.
  - Most agreed that the Twin Isles Country Club is convenient and fee-free but that perhaps we have outgrown the location due to the increased number of attendees.
  - The group also concurred that afternoons work out well and that combining the BSIA annual meeting with the occurrence of the annual Boat Club meeting may help to increase attendance.
  - Bill Page indicated that he will ask the Vice President, who is responsible for the annual meeting, to research other venues.
  - The second main topic was related to meeting documentation. It was noted that the draft budget was not included ahead of the meeting. Bill Page will ask the Vice President to ensure that all required documentation be provided in advance of the annual meeting. It was suggested that the Vice President add this item to the meeting preparation checklist.

## 6. NEW BUSINESS -

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- Bill Page mentioned that due to extensive hurricane clean-up in the City of Punta Gorda, the repaving of the entrances at Monaco and Madrid have once again been delayed. No new date has been provided.
- Bill suggested that as a follow-up to storm issues, the BSIA board approach Punta Gorda's Public Works department about the cleaning of culverts and drains. It was acknowledged that this is not a priority as the city is currently still dealing with downtown cleanup and debris removal.

## 7 DIRECTORS' REPORTS

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### Community Standards – Kathy Martinelli - No report

#### E-Communication – Polly Green

- Polly reported that 114 families did not renew this year and asked for board input on sending a blast message with a gentle nudge to renew in order to be included in the published directory. This will likely be sent just prior to the annual deadline for inclusion.
- Bill Page, President, asked if Polly would consider rotating the “articles worth repeating” in the newsletter to keep the material fresh and so as not to include the same articles each time.

#### Legal Liaison – Brian Bender - No report

- In Brian's absence Lee Brandt reported a recent bill from the attorney.

#### Membership – Wendy Heath Brandt

- Wendy reported a current membership of 509 with 275 renewed or newly joined, which is 125 ahead of the previous year.
- Wendy also mentioned that she may ask a member to establish and lead a welcoming committee.

#### Neighborhood Security – David Elkins

- Consistent with advice from PGPD, anyone experiencing problems with a particular household should contact the PGPD as opposed to trying to deal with the issue personally.

#### Community Relations – Bill Courtney

- Bill reported that following the City Council's recommendation (and unanimous approval) to add flashing red lights to the stop signs at the corner of Monaco and Tripoli, he will track the timing for installation and will report back to the board once the schedule is established.

#### Social – Wanda Daugherty

- Wanda reported that 96 would be attending the annual BSIA Christmas party. Attendance is slightly down from the 119 who attended in 2023.
- She recommended that Tracy look into different entertainment for the 2025 party hoping to attract more attendees.
- The Glow Ride is still scheduled for December 19, 2024.
- Wanda asked for volunteers to help her judge the neighborhood Christmas light displays on the evening of December 15, 2024. Wendy Brandt and Connie Higgins agreed to assist.

**Special Projects – Connie Higgins - no Report**

**Past President – Bill Courtney - no report**

**8 PUBLISHER REPORTS**

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**Newsletter (published 3 times a year) - Diane Peterson**

**Directory – Diane Peterson – no report**

**Advertising Sales - Dave Elkins - no report**

**9 GUEST /MEMBER COMMENTS OR ISSUES**

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None.

**10 OTHER TOPICS DISCUSSED PRIOR TO MEETING END**

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None.

**11 ADJOURN**

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It was moved by Lee Brandt, seconded by Wendy Brandt, to adjourn the meeting. Motion approved.

Meeting adjourned at 10:00 A.M.

The next Board Meeting is planned to be held on January 3,2025.  
The next meeting will be “In-Person” and held at the Twin Isles Country Club.

Respectfully submitted by Jan Draber, Acting Secretary

Bank Summary – reported at December 6, 2024 meeting – as of November 30, 2024

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	<b>Current Balance</b>
<b>Checking</b>	<b>\$ 22,360.49</b>
<b>CDs</b>	<b>\$ 40,000.00</b>
<b>Money Market</b>	<b>\$ 12,802.11</b>
<b>TOTAL</b>	<b>\$ 75,162.60</b>

**Burnt Store Isles Association**  
**Budget vs. Actual**  
**From Jan 2024 to Nov 2024**

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4100 - Membership Dues	\$22,350.30	\$23,500.00	(\$1,149.70)	95.11%
4200 - New Construction Fees	\$1,000.00	\$2,000.00	(\$1,000.00)	50.00%
4300 - Directory Ads	\$1,995.00	\$2,500.00	(\$505.00)	79.80%
4350 - Newsletter Ads	\$2,558.20	\$4,500.00	(\$1,941.80)	56.85%
4400 - Interest Income	\$821.01	\$450.00	\$371.01	182.45%
4600 - 50/50	\$175.00	\$0.00	\$175.00	0.00%
4610 - Misc. Income	\$50.00	\$50.00	\$0.00	100.00%
4620 - Badges - Member Paid	\$110.00	\$0.00	\$110.00	0.00%
4700 - Events - Member Paid	\$3,782.64	\$2,800.00	\$982.64	135.09%
<b>Total - Income</b>	<b>\$32,842.15</b>	<b>\$35,800.00</b>	<b>(\$2,957.85)</b>	<b>91.74%</b>
<b>Gross Profit</b>	<b>\$32,842.15</b>	<b>\$35,800.00</b>	<b>(\$2,957.85)</b>	<b>91.74%</b>
<b>Expense</b>				
6100 - Landscaping Replacement	\$2,550.13	\$1,000.00	\$1,550.13	255.01%
6150 - Landscaping/Property Mgmt	\$7,810.00	\$7,810.00	\$0.00	100.00%
6300 - Directory Preparation	\$1,115.63	\$1,250.00	(\$134.37)	89.25%
6350 - Newsletter Preparation	\$3,281.79	\$6,000.00	(\$2,718.21)	54.70%
6400 - Legal Fees	\$9,455.33	\$3,500.00	\$5,955.33	270.15%
6420 - Liability Insurance	\$3,164.27	\$2,800.00	\$364.27	113.01%
6500 - Donation Given	\$0.00	\$250.00	(\$250.00)	0.00%
6620 - Badges	\$133.71	\$50.00	\$83.71	267.42%
6700 - Events Member Paid	\$2,845.02	\$2,800.00	\$45.02	101.61%
6710 - Events BSIA Paid	\$1,168.93	\$2,200.00	(\$1,031.07)	53.13%
6730 - Storage Unit Rent	\$544.08	\$825.00	(\$280.92)	65.95%
6750 - PO Box Rental	\$200.00	\$200.00	\$0.00	100.00%
6760 - Postage and Delivery	\$29.10	\$200.00	(\$170.90)	14.55%
6770 - Safe deposit Rent	\$0.00	\$100.00	(\$100.00)	0.00%
6800 - Software	\$0.00	\$100.00	(\$100.00)	0.00%
6810 - Web Data Remote Hosting	\$2,893.02	\$2,600.00	\$293.02	111.27%
6820 - Web Emails Constant Contact	\$680.40	\$800.00	(\$119.60)	85.05%
6830 - State Fees	\$61.25	\$65.00	(\$3.75)	94.23%
6900 - Misc. Expense	\$871.89	\$1,000.00	(\$128.11)	87.19%
6910 - Office Supplies	\$0.00	\$100.00	(\$100.00)	0.00%
6920 - Surveillance Cameras	\$77.87	\$0.00	\$77.87	0.00%
6930 - Meeting Room Rent	\$0.00	\$675.00	(\$675.00)	0.00%
6940 - Shredder Day	\$600.00	\$625.00	(\$25.00)	96.00%
6950 - Banners	\$78.93	\$0.00	\$78.93	0.00%
6970 - Mass Mailings	\$2,566.86	\$0.00	\$2,566.86	0.00%
<b>Total - Expense</b>	<b>\$40,128.21</b>	<b>\$34,950.00</b>	<b>\$5,178.21</b>	<b>114.82%</b>
<b>Net Ordinary Income</b>	<b>(\$7,286.06)</b>	<b>\$850.00</b>	<b>(\$8,136.06)</b>	<b>-857.18%</b>
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