

Burnt Store Isles Association Board of Directors MEETING Minutes

Approved October 4, 2024

In-Person Meeting Held at Twin Isles Country Club
September 5, 2024
Meeting Called to Order at 9:00 a.m.

Pledge of Allegiance – Opened the meeting with the Pledge of Allegiance

1 UPDATE – PUNTA GORDA POLICE DEPARTMENT (PGPD) – LT. JUSTIN DAVOULT AND CAPTAIN NORMAN NAHRA

- **Traffic:** Lt. Davoult and Captain Nahra provided an update on traffic enforcement efforts on Monaco, Madrid and Tripoli. It is noted that the national standard to designate a problem area is defined as 15% of the traffic driving 10 mph or faster. None of the streets in BSIA meet that criteria. It is observed that when BSIA traffic surveillance has been done in the past, 80-90% of the speeding is done by residents. An additional traffic officer has been requested in the upcoming city budget process. There was an inquiry about the availability of motorcycle patrols. The officers discourage citizens who point speed guns at passing traffic.
- **Parking:** Guests questioned protocols on commercial trucks parking in the lane of traffic, the requirement for orange cones and the use of flaggers. If commercial trucks park on both sides of a street, blocking safe movement, residents are encouraged to call the non-emergency police number. 941.639.4111
- **Door-to-Door Solicitation:** It was confirmed that religious and political representatives are allowed to knock on doors or leave door hangers. Other solicitors should be reported to the non-emergency number.

2. Roll Call –

Officers Present

Bill Page, President
Pat Iorio, Vice-President
Lee Brandt, Treasurer
Charmaine Ponkratz, Secretary

Directors Present

Faith Ferris, Community Standards
Wendy Heath Brandt, Membership
Polly Green, E-Communications
David Elkins, Neighborhood Security
Bill Courtney, Planning and Past President
Wanda Daugherty, Social
Kathy Martinelli, Special Projects (by phone)

Other Board and Committee Representatives

Diane Peterson, Newsletter and Directory (not able to attend today's meeting)
David Elkins – Advertising Sales

Excused:

Brian Bender, Legal Liaison

A quorum has been established.

Other Attendees:

Suzie Calistra, BSI resident and BSIA member
Bob Fritz, BSI resident and BSIA member
Lisa Wargo, BSI resident and BSIA member
Joanne Ziemer, BSI resident and BSIA member

3. REVIEW AND APPROVE BOARD MEETING MINUTES

It was moved by Wendy, seconded by Polly, to approve the Minutes dated August 2, 2024. Motion approved.

4. OFFICERS' REPORTS

President – Bill Page

- Bill reported that the following officers/directors positions will need to be nominated: President, Secretary and Social Director at the Annual Meeting.
- The 2023 financial records were reviewed and determined to be in order.

Vice President – Patricia Iorio

- Pat indicated there have been three new construction applications year to date, with one in the pipeline.

Secretary – Charmaine Ponkratz

Charmaine indicated that she will be traveling next month and Kathy has graciously offered to take notes.

Treasurer – Lee Brandt

Treasurer's Reports - Lee provided copies of the following reports to the Board:

- **Financial Reports** – Budget vs. Actual August (*See detail at end of these minutes.*)
- **Banking Account Balances** (*See detail at the end of these minutes.*)

5. OLD BUSINESS

- **Slow Down Signs** – The display of slow down signs has been reduced. Bill Page will provide the addresses to Faith for those continuing to violate city code, which prohibits placement of signs within 10 feet of the street. (see minutes from August 2 for more complete discussion of signage issues.)
- **Annual Meeting** on November 14. BSIA and the BSI Boat Club are both planning to hold their meetings on the same date.

6. NEW BUSINESS

- **2025 Budget** – The Board conducted a line-item review of the budget and instructed the treasurer to make the following adjustments:
- Reduce newsletter hard copy expenses to one per year, from the current three per year. A work team will provide feedback to Lee prior to the October meeting with an estimate of how much of the newsletter advertising revenue can be recovered by establishing a plan to include advertising in the weekly bulletin.
- Add landscaping replacement in the amount of \$450.
- Eliminate subsidization of member badges.
- Add income offset for shredder day, charging \$5 per vehicle.
- Review cost of printed directories to determine if print overage can be reduced.
- Other revenue ideas to be considered/expanded: 50/50 or raffles. Wanda will provide research.
- **Annual Membership Dues - MOTION:** It was moved by Wanda, seconded by Bill C., to recommend an adjustment of the annual membership fee to \$50 for those paying by cash or check, and \$55 for those paying by Paypal or Credit Card. Motion carried. (This action will be recommended to the membership at the Annual Meeting.)

7 DIRECTORS' REPORTS

Director reports were abbreviated due to the extended discussions on traffic enforcement and the 2025 budget.

Community Standards – Faith Ferris

- Faith reported that 21 approvals were since her last report.

- She requested authority to establish a committee to assist with identifying properties which violate deed restrictions. By consensus her recommendation was approved, pending additional information about how it will be structured and how it will operate.

E-Communication – Polly Green

Legal Liaison – Brian Bender

Membership – Wendy Heath Brandt

Neighborhood Security – David Elkins

Planning – Bill Courtney

- **All resident mailing of the deed restrictions – MOTION:** It was moved by Faith, seconded by Wanda, to adjust the previously approved cost for the mailing of the deed restrictions to all residents of Burnt Store Isles from \$2,500 to \$2,609. Motion carried. Original motion during June 7, 2024 meeting.

Social – Wanda Daugherty

Special Projects – Kathy Martinelli

- **Tripoli and Madrid Monument** – completed.

Past President – Bill Courtney

8 PUBLISHER REPORTS

Newsletter (published 3 times a year) - Diane Peterson

Directory – Diane Peterson – no report

Advertising Sales - Dave Elkins

9 GUEST /MEMBER COMMENTS OR ISSUES - NO ADDITIONAL COMMENTS

10 OTHER TOPICS DISCUSSED PRIOR TO MEETING END - NONE

11 ADJOURN

It was moved by Lee, seconded by Wendy, to adjourn the meeting. Motion carried.

Meeting adjourned at 11:05 A.M.

The next Board Meeting is planned to be held on Friday, October 4, 2024
 The next meeting will be “In-Person” and held at the Twin Isles Country Club.

Respectfully submitted by Charmaine Ponkratz, Secretary

Bank Summary – reported at September 6, 2024 meeting – as of August 31, 2024

	Current Balance
Checking xxxxxx3729	\$ 17,282.44
Money Market xxxxxx3750	\$ 12,786.17
Certificate of Deposit	\$ 40,000.00
TOTAL	\$ 70,068.61

Burnt Store Isles Association, Inc
Burnt Store Isles Association
Budget vs. Actual
From Jan 2024 to Sep 2024

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Membership Dues	\$22,029.50	\$23,500.00	(\$1,470.50)	93.74%
4200 - New Construction Fees	\$750.00	\$2,000.00	(\$1,250.00)	37.50%
4300 - Directory Ads	\$1,995.00	\$2,500.00	(\$505.00)	79.80%
4350 - Newsletter Ads	\$2,377.20	\$4,500.00	(\$2,122.80)	52.83%
4400 - Interest Income	\$802.77	\$450.00	\$352.77	178.39%
4600 - 50/50	\$175.00	\$0.00	\$175.00	0.00%
4610 - Misc. Income	\$35.00	\$50.00	(\$15.00)	70.00%
4620 - Badges - Member Paid	\$80.00	\$0.00	\$80.00	0.00%
4700 - Events - Member Paid	\$1,708.70	\$2,800.00	(\$1,091.30)	61.03%
Total - Income	\$29,953.17	\$35,800.00	(\$5,846.83)	83.67%
Gross Profit	\$29,953.17	\$35,800.00	(\$5,846.83)	83.67%
Expense				
6100 - Landscaping Reserve	\$2,550.13	\$1,000.00	\$1,550.13	255.01%
6150 - Landscaping/Property Mgmt	\$6,390.00	\$6,390.00	\$0.00	100.00%
6300 - Directory Preparation	\$1,115.63	\$1,250.00	(\$134.37)	89.25%
6350 - Newsletter Preparation	\$3,281.79	\$6,000.00	(\$2,718.21)	54.70%
6400 - Legal Fees	\$5,902.83	\$3,500.00	\$2,402.83	168.65%
6420 - Liability Insurance	\$3,164.27	\$2,800.00	\$364.27	113.01%
6500 - Donation Given	\$0.00	\$250.00	(\$250.00)	0.00%
6620 - Badges	\$133.71	\$50.00	\$83.71	267.42%
6700 - Events Member Paid	\$1,139.08	\$2,800.00	(\$1,660.92)	40.68%
6710 - Events BSIA Paid	\$800.93	\$2,200.00	(\$1,399.07)	36.41%
6730 - Storage Unit Rent	\$420.48	\$675.00	(\$254.52)	62.29%
6750 - PO Box Rental	\$0.00	\$200.00	(\$200.00)	0.00%
6760 - Postage and Delivery	\$14.20	\$200.00	(\$185.80)	7.10%
6770 - Safe deposit Rent	\$0.00	\$100.00	(\$100.00)	0.00%
6800 - Software	\$0.00	\$100.00	(\$100.00)	0.00%
6810 - Web Data Remote Hosting	\$1,405.98	\$2,600.00	(\$1,194.02)	54.08%
6820 - Web Emails Constant Contact	\$680.40	\$800.00	(\$119.60)	85.05%
6830 - State Fees	\$61.25	\$65.00	(\$3.75)	94.23%
6900 - Misc. Expense	\$747.89	\$1,000.00	(\$252.11)	74.79%
6910 - Office Supplies	\$0.00	\$100.00	(\$100.00)	0.00%
6920 - Surveillance Cameras	\$77.87	\$0.00	\$77.87	0.00%
6930 - Meeting Room Rent	\$0.00	\$675.00	(\$675.00)	0.00%
6940 - Shredder Day	\$600.00	\$625.00	(\$25.00)	96.00%
6950 - Banners	\$78.93	\$0.00	\$78.93	0.00%
Total - Expense	\$28,565.37	\$33,380.00	(\$4,814.63)	85.58%
Net Ordinary Income	\$1,387.80	\$2,420.00	(\$1,032.20)	57.35%
Net Income	\$1,387.80	\$2,420.00	(\$1,032.20)	57.35%