

# Burnt Store Isles Association Board of Directors Meeting

(Final)

In-Person Meeting at Twin Isles Country Club

January 7, 2022

Called to Order 9:00 a.m.

**Pledge of Allegiance** - Opened the Meeting with the Pledge of Allegiance

## 1 PUNTA GORDA POLICE DEPARTMENT, BY CHIEF PAM DAVIS AND LIEUTENANT JUSTIN DAVOULT

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### **Topic Areas Shared by Chief Davis and Lieutenant Davoult for This Past Month:**

**New Years Eve Activity** - Chief Davis said that extra officers were on duty for the New Year's Eve activities, with need based on prior years' activities and number of people. She noted that there were no major incidents. A DUI patrol was in place, with 2 DUI arrests being made during New Year's Eve. Overall Chief Davis indicated that it was a very pleasant environment for participants that evening.

**COVID and Masks** – Chief Davis noted that the police force has again reinstated a mask policy within the Department, and that 6 officers out of 38 were out ill and/or are recuperating due to COVID. She indicated that due to this many officers being out, it causes the need to make resource reassignment a priority.

**Volunteer Marine Boats** – Chief Davis said that City Council recently approved the purchase of 2 new marine boats to be used by Police Department Volunteers in order to help further patrol local waterways including both the BSI and PGI Canals. One boat is to be stationed in BSI waters, and one in PGI waters. She mentioned that the Police Department continues to look for volunteers to join the Marine Unit. Wanda had a question regarding some boats improperly making use of the blocked Alligator Creek access way/cut, for additional pilings were recently added to prevent larger boats' ingress and egress. Discussion followed regarding both the City's responsibilities, and interest or not, to post waterway signage in this area, along with the question of legality in stopping boats – e.g. are the particular waterways under City or County jurisdiction. Chief Davis said the volunteer boats will patrol City waters, but not County waters. Tom noted it is important for the City to consider using signage in this area to direct boaters, and in reply, Chief Davis said she will follow up with the City. Bill suggested explaining the situation to Melissa Lockhart for her to then consider addressing with City Council.

**Security Road Cameras** – Tom said that he should have the Monaco cameras back up and operational today, as its power wires were inadvertently cut.

**Traffic/Speeding in BSI – Monaco, Tripoli, and Macedonia** – Chief Davis said recent statistics show that 25% of vehicles using Tripoli Blvd. are going between 30 to 35 MPH and 5% of the vehicles using this roadway are going above 35 MPH.

Lieutenant Davoult informed the Board that the Police Department's traffic control measures this past December on Tripoli included:

- Both use of the Radar Logger and the Mobile Message Board
- Police cars were assigned as speed deterrents to various locations on Tripoli

Tom asked Lieutenant Davoult if he could again make use of both the Mobile Message Board and the Radar Wagon on Macedonia, as he's seen many people going above 45 MPH on this road.

Dave D. suggested that continual deployment of these traffic/speeding safety measures as they act as a reminder to drivers – both residents and nonresidents. As support, he pointed out conversations he had just last week with two full time BSI residents who said they were rightfully stopped by the PG Police, due to their traveling above 25 MPH. Both residents too expressed their support of the measures being taken, and considered these measures an appropriate “learning curve” education for them.

## 2 CITY COUNCIL MEMBER DISTRICT 5, MELISSA LOCKHART

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### **Topic Areas Shared by Melissa Lockhart for This Past Month:**

Due to Melissa's conflicting meeting schedule, Bill noted that Melissa was not able to attend today's BSIA Board meeting.

Dave D. indicated that per conversation Melissa's had with him earlier in the week, she noted each Friday there are standing City Department Meetings that she is required to attend, and that this could unfortunately conflict with her participating in our BSIA Friday Board Meetings. Bill shared too, as a recourse, Melissa makes it a practice to share information with BSI through her weekly detailed District Newsletter.

## 3 ROLL CALL –

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### Officers Present

Bill Courtney, President  
 Faith Ferris, Vice President  
 Lee Brant, Treasurer  
 Dave De Gerome, Secretary

### Directors Present

Patricia Iorio, Community Standards – Not able to attend today's meeting  
 Jenny Anderson, E Communications  
 Brian Bender, Legal Liaison– Not able to attend today's meeting  
 John Bothwell (JB), Membership - Not able to attend today's meeting  
 Tom Tomaszewski, Neighborhood Security  
 Mary Boeringer, Planning  
 Wanda Daugherty, Social  
 Kathy Martinelli, Special Projects  
 Ian Milne, Past President

### Other Board and Committee Representatives

Diane Peterson, Newsletter and Directory – Not able to attend today's meeting  
 David Elkins – Advertising Sales

**A quorum has been established.**

Other Attendees

Bob Fritz – BSIA Member and BSI Resident

#### **4 REVIEW AND APPROVE BOARD MEETING MINUTES**

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Faith moved, seconded by Tom, to approve the minutes dated December 3, 2021. Motion carried.

#### **5 OFFICER’S REPORTS**

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**President – Bill Courtney**

**Contact Directory List of Officers, Directors, and Committee Heads –**

Bill C. provided everyone at the meeting with an updated contact list, showing current information for each Board Member, and asked everyone to review, and, if found needed, to further update it. This list, as appropriate and helpful, will be used as contact tool by Board Members to reach one another in case of need (e.g. as part of the BSIA Disaster Preparedness Plan, and more).

**Vice President – Faith Ferris**

**New Construction –**

Faith indicated that all of construction packages received during the 2021 year have been reviewed and processed, and that we are off to a fresh and clean start for 2022.

Faith noted that a total of 39 new construction builds were processed during the 2021 year.

Faith also noted that she is still awaiting feedback from one new-construction developer, Bill Morgan, regarding plans for his lots located near the Monaco and Madrid intersection. Bill suggested, since there has been no feedback or return calls to Faith and him, regarding their request for this information, the next step will be coordination with Brian, in order to provide the developer with a formal letter of request from BSIA’s attorney. As background, this developer, Bill Morgan, presently has a single family home and a duplex under construction, for which he has not provided all the necessary construction build information.

**Secretary – Dave De Gerome**

Dave had nothing to report.

## **Treasurer – Lee Brandt**

**Financial Highlights** – Lee provided all meeting attendees with a copy of the January 2021 through December 2021 Income Statement. Lee asked if anyone had any questions, and after which reflected that BSIA had a positive year end \$4,828.93 net income balance. Lee also affirmed that there are funds available as planned for 2022 year’s security/safety camera and equipment purchases.

*(Please note in your reading the financial highlight report (attached to these minutes) that the 3 CDs, normally reported at the end of each month, have been rolled into the Money Market Account balance of \$52,479.83, and is due to these CDs having matured, and will remain there until further investment review.)*

**Transitioning of Operational Steps followed by Treasurer** – Lee noted that he and Bill P., former Treasurer, are continuing to work on transitioning certain treasury operating steps, e.g. check writing by Lee, as Lee awaits bank authorization. But in the meantime, as operational backup, Bill C. as President, can provide check writing support.

**NetSuite Business Management Software Coordination** – Lee and Jenny briefly talked about coordination needs regarding NetSuite Business Management software, with the transition of Lee into the Treasury role.

**Construction Packages and associated Checks sent to the P.O. Box** – In going forward, Faith asked Lee if he could help her by holding onto for safekeeping any checks found in the construction package mail he receives, and then later once Faith sends Lee a copy of the associated new construction approval letter (for each approved new construction), the particular check could then be deposited through Lee. Lee agreed.

## **6 OLD BUSINESS**

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There was no Old Business

## **7 NEW BUSINESS**

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### **Priorities for 2022** –

**Preparation and Planning for Today’s Board Meeting Discussion on Priorities** - During the last week of December 2021, in preparation for this upcoming January 8, 2022 BSIA Board Meeting, Bill asked Board Members to share and bring with them their thoughts on what BSIA Board priorities to address in 2022.

**Recap of Last Year's Priority Discussions** - Also at today's meeting, to help provide food for thought, Dave D. passed out to each of the attending Board Members a 3 page bullet point recap listing all of the previous year's discussed priorities, which were covered in 2021 at the January 8, 2021 and February 5, 2021 BSIA Board Meetings.

**Bill's Input to Help Develop Priorities** - Bill followed, noting some of his suggestions on priorities for the Board's consideration including:

- Membership Focus – regarding both retention and growth
- Entrance Landscaping Needs
- Security Enhancements
- City Zoning Changes
- Growth in Punta Gorda and South Charlotte County - this included Bill providing the Board with a number of examples of new construction planning throughout PG and the need to stay on top of, and informed about, this construction's impact on traffic, ingress/egress issues, need for associated commercial development to support new residences, and more.
- City Redistricting Impacts
- Form Based Codes
- Canal System – lock widening, help with our canals, and what takes place on canals

**Other Board Member's Preliminary Thoughts on 2022 Priorities Included** –

- Membership Drive – Wanda suggested providing a free BSI Membership Sticker to new members, and coordinating with Twin Oaks Country Club, Publix, Home Depot and other establishments to set up “membership drive” tables. Bill suggested holding a separate special meeting, headed by John (BJ) to cover priority initiatives on Membership.
- Membership Benefits and Why to Join BSIA – Faith brought up the need to find ways both to publicize why it is important to be BSIA Members, and to list/show all of these many benefits that BSIA does for both BSI and for Punta Gorda.
- Membership - Learn Why BSI Residents Don't Join and then Educate BSI Residents – Faith noted how important it is to learn what the various reasons are why BSI residents don't join. Discussion then led to how might we best to go about doing this – e.g.:
  - Post a question on reasons why on Next Door
  - Use a mailer
  - Make use of a “text” notification for all BSI residents that would link to further “detail”
- Membership - Educate BSI Residents – In line with above bullet, conversation followed that, in this mailer (or similar resource), and in a positive light, to be sure to include and share with BSI's residents:
  - The history of BSI and BSIA
  - The responsibilities of BSIA and its Board through the years
  - The accomplishments to date of BSIA and its Board – etc.
  - Outline what BSIA has to offer both Members and the BSI Community

**Next Steps in Developing/Addressing 2022 Year Priorities** –

It was then suggested as our next step to:

- Glean as needed input from last year's priority recap

- Use Bill's above list
- Take the suggestions/information provided above by Board Members

And then merge this information as our refined **2022 Priority List**, to use throughout the 2022 Year to both:

- Help us as a Board stay on course
- Measure what's been accomplished with these matters in support of BSIA and BSI

### **Setting 2022 Year Board Meetings' Dates and Times –**

#### **Meetings - Historically -**

Bill opened this segment of discussion noting historically that:

- Friday mornings have been the traditional time to hold the monthly meetings
- Evening meetings vs. day meetings were tried but were unsuccessful
- As to location, for a while the Punta Gorda Civic Association was used for meetings

#### **Suggestions from Board Members on Meeting Times -**

- Dave D. mentioned that, individually, he is fine continuing with Friday's date and time, but that Melissa Lockhart shared with him earlier in the week that she unfortunately has City Department meetings on Fridays that may conflict with her attending our Board meetings. Melissa though, as an additional source of information for BSI, also provides residents with her weekly City Council Member District 5 NewsLetter.
- In support of keeping both our meeting date and time as it is, Tom mentioned that we always are able to achieve a quorum on Fridays.
- Bill mentioned that Diane Peterson, due to being employed full time, cannot attend daytime sessions, but as a positive, he shared that Diane and he, as it presently stands, are able to easily communicate in support of BSIA Members' and Boards' needs.
- Regarding the upcoming Friday July 1<sup>st</sup>, 2022 scheduled Board Meeting date, as it gets closer to that date, we can address changing that date and time if deemed needed.

#### **Conclusion –**

- **Meeting Date and Time** - After discussion, it was agreed to stay as present with meetings continuing to be held the 1<sup>st</sup> Friday of each month at 9:00 AM.
- **Meeting In-Person and Zoom Meetings** – Next, dialog took place regarding need/benefit to keep open both options of Meeting In-Person and having Zoom Meetings. After discussion, it was agreed that both Zoom Meetings and In-Person Meetings have their advantages, plus, add to this, with the recent COVID swing, it was agreed to continue to periodically hold Zoom Meetings. In fact, it was decided to hold the next BSIA Board Meeting on February 4<sup>th</sup> as a Zoom Meeting.

## 8 DIRECTORS' REPORTS

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### Community Standards – Pat Iorio -

**Standards Topics covered by MJ** – Pat was not able to attend today's meeting but provided Bill with the following:

- **Architectural Change Requests** – For December 2021, there were 3 requests for exterior painting, 1 request for a mailbox change, and 1 request regarding dock storage, for which Pat referred the person having the dock storage request to contact the City.
- **Sherwin Williams Program** – Bill indicated on Pat's behalf that there was no activity in December 2021 taking advantage of the Sherwin Williams Program.

### Communication – Jenny Anderson

#### **Request for Small Space in Each Tuesday BSIA Newsletter Bulletin –**

- Based on a request from a BSIA member, Jenny asked if it would be appropriate to provide a small “members’ comment” and/or “letters to the editor” type of section in each Tuesday BSIA Newsletter Bulletin for Members to post issues they believe are newsworthy and would like to share with others. After extensive discussion, it was agreed to not pursue this as an initiative, due to the BSIA's bulletin is primarily designed to act as an information dissemination tool to keep Members updated about BSIA, BSI, City, and County initiatives impacting BSI, vs. as a “Next Door” type of forum – e.g. Next Door, unlike the BSIA Newsletter Bulletin, is designed to function as a reader comment/sounding board.
- Also, Jenny said she recently received a request from a particular civics association wanting to advertise a “PGI” planned event in BSIA's Newsletter Bulletin. Conversation followed supporting that the BSIA Newsletter isn't structured, or able to support, advertising civic and institutional events.

#### **Including State, County and City Planning Activity/announcements in BSIA's Newsletter Bulletins-**

- Jenny asked Mary to keep her informed about State, County, and City Planning initiatives that would be of interest to BSIA Members. Jenny indicated that she would then be certain to publish this information in the weekly BSIA Newsletter Bulletin.

#### **2022 Membership Reminder Email, Results of 2022 Membership Renewals as of Today, and Calling 2021 Members to Renew for 2022 Year –**

Jenny said as planned, she sent out the membership drive blast and, as of today, **303** members from 2021 have now signed up for this new 2022 year, but there remains **260** members from 2021 who have not yet renewed their 2022 year membership. The **260** need to renew their memberships by January 31<sup>st</sup> in order to be included in the directory. As steps to quickly address need for members to sign up:

- Jenny said Membership Banners need to be installed, to which Kathy agreed.
- Bill asked Jenny if she could generate a contact list for these **260** residents, and in reply to Jenny noting that she could, Bill said we next need to quickly conduct a “phone-tree-call campaign”, staffed by the Board, with the Board splitting up this contact list and reaching out in a positive way to these 260 people.

**Legal Liaison – Brian Bender** - Due to a conflict, Brian was not able to attend today’s meeting.

**Meeting with BSIA Attorney** – Bill indicated that Brian has been in contact with BSIA’s attorney to arrange for an introduction meeting.

**Membership – John Bothwell (JB)** – John was not able to attend today’s meeting.

**Separate Membership Drive Meeting** – As discussed earlier in these minutes under 2022 Priorities, Bill reaffirmed setting up a separate special meeting under John’s lead to discuss membership drive opportunities.

**Neighborhood Security – Tom Tomaszewski**

**Cut Power Line to Monaco Cameras** – Tom relayed a situation in which a plumber contractor inadvertently cut a power line taking out the cameras on Monaco, and noted the issue should be resolved today.

**Cameras and Security Equipment** – Tom shared that he’s started making purchases of the new equipment, and that he was able to find a local fabricator to make the equipment boxes (*in last month’s minutes, Tom noted that he was finding these boxes very difficult to both source and purchase*). Tom followed and said he will then begin installation of the cameras next month. Dave E. said he could provide help to Tom as needed.

**Vehicle Theft Ring** – Tom indicated that there hasn’t been any recent activity by this vehicle theft group, but for us to still remain vigilant and prepared for their return, recapping that just a few months ago there were 13 vehicle break-ins in PGI.

Tom said that the use of “message board alerts” will probably not be used as an “alert” tool, because of earlier complaints received from residents, but he’ll research alternate messaging, such as BSIA’s weekly newsletter to keep BSI residents informed of our need for preparedness.

**Contractor Site Thefts** – Next, Tom shared that he’s recently received several notifications of thefts taking place on BSI contractor sites, and in certain of these situations, he’s been asked by the contractors for copies video support, which he is legally not allowed to directly provide them. Tom noted that our policy is to inform contractors to file “theft reports” with the Punta Gorda Police Department.



## Planning – Mary Boeringer

**“Welcome to New Residents of Burnt Store Isles” Packet** - Mary indicated that she had nothing to cover regarding “Planning”. She next shared that Ken recently provided her with a “Welcome to New Residents of Burnt Store Isles” packet, and at today’s Board Meeting she asked for several more of these packets to distribute to new residents in her area. Bill said too that he’ll coordinate with JB to find out how many more packets JB has that can be used.

**Question Regarding the Recent Membership Renewal Mailing** - Mary mentioned that the recent membership mailing application only referred to a \$45 fee and didn’t reference the \$47 fee (*for using PayPal*). In turn, Jenny provided input and clarification – noting that in 3 different areas, further detail is provided.

## Social – Wanda

**Letter-Storage-Box** – Wanda shared that she’s having a separate letter-storage-box made and installed at her residence for BSIA related initiatives.

### **Events -**

**Babcock Ranch Eco Tour** – Wanda noted that this tour is scheduled for January 18, 2022. 20 participants are needed and, to date, Wanda has 17 signed up. Wanda asked for Lee’s and Bill’s help in handling the \$23 cost per person and related disbursements.

**Comedy Hour Event** – Wanda and Dave E. spoke of their joint plan to hold a comedy hour, with talent who are close friends of Dave E., to be held at the Twin Isles Country Club on February 8<sup>th</sup>. Initial planning includes steps to publicize the event in the weekly newsletter.

Discussion followed regarding cost planning, what organization to run fees through, inclusion of the Boat Club, splitting of ticket fees, flexibility to cancel in case of COVID issues, addressing liability and coverage.

*(Per on-line search, the entertainers are “Jackie and Kevin Flynn: The Brothers from Another Mother Comedy Tour” – Improv Comedy Theatre)*

**Fairy Hair Event** – Wanda said this event is scheduled for February 11, 2022.

**Annual Garage/Yard Sale** – Wanda indicated that this annual event is scheduled for a Saturday February, 12, 2022. Participation in this event is free for BSIA Members, and there is a \$5 charge for non-members.

## Special Projects – Kathy Martinelli

*(Kathy provided all meeting participants with an informational packet highlighting the following topics)*

**Sunshine Fund** – Kathy brought up for discussion and clarification pertaining to continuation or not of the “Sunshine Fund” established in 2018.

### Discussion followed including:

- Faith’s concern of perception that funds are used for only benefit of the Board.
- Dave D. asking if past use of the fund was only for bereavement, or for other uses – to which Bill noted only for bereavements.
- Dave D. shared Faith’s belief about perception and suggested that any use of the funds need to be transparent and not limited only to a Board Members. Dave D. also said he recognizes Bill’s point and that it’s good to show recognition for services performed, but to include addressing in each case this desire to appropriately show recognition, with wanting also to assure meeting the standards of transparency and fairness.
- Faith suggested the possibility too, as an alternative, for the Board Members themselves to personally fund particular bereavement or acknowledgement requests.
- Bill stated that the Sunshine Fund in the past has been rarely used and when employed, he felt 100% justification in its use.
- It was shared that in the past, recognition of a person’s services was noted as appropriate and fell under the category of “other expenses”.

*(For background and review of prior related Sunshine Fund “motions” The following was pulled from BSIA’s prior years’ “MOTIONS” files) -*

- **March 3, 2006** - *“The Board made a motion as follows: Approved that as a standard practice a monetary donation of \$25 be made to the charity of choice at the passing of a Board Member or spouse”*
- **February 2, 2018** – *“Bill Courtney moves and Ralph McCarty seconds that where appropriate and with prior approval from the President or his representative, expenses of no more than \$75 be allocated for get well wishes or bereavement. The Board is going to establish a Sunshine Committee as a sub-committee of Special Projects that will be responsible for these situations. Motion Carried”*

**Motion Made** – After the above discussion ended -

Bill then entertained a motion to reinstitute the sunshine fund established in 2006, and increase it from \$25 to an allocation of no more than \$75 per occurrence for get-well or condolence purposes for current or former Board Members, and for their partner or spouse.

**Kathy made a motion and it was seconded by Wanda. With exception of Faith and Dave D., all were in favor. The motion passed.**

**Punta Gorda DPW regarding BSI's 7 Islands** – *With 4 islands on one ingress/egress & 3 on the other*

Kathy noted that as part of her becoming current on BSI's landscape needs, she walked all of the 7 ingress/egress islands with Bill's wife, who is an horticulturalist and landscaper. She noted that these islands all require a lot of attention due to dead vegetation and debris.

Kathy noted that she is in contact with Rick Keeney, Director of Punta Gorda Department of Public Works to resolve those issues she noted including:

- Cut electrical wires to be addressed.
- Regarding Madrid, working to get a number of burned out bulbs replaces in the decorative black lantern lighting fixtures.
- Painting curbing on several of the islands, which Kathy said posed a safety issue. Kathy then followed through by contacting the City, and the City in turn immediately responded to her request and came out and repainted these areas with reflective yellow.
- Irrigation System – On the 7 Islands which are owned by the City and Maintained by BSI – Kathy said that the irrigation system was inspected over the past few days and it was discovered that in some cases the system was not on, and in other cases, the feed pipes were broken. Kathy received a quote of \$1,000 from the City to repair the irrigation system and, per Kathy, this would need to be repaired before the installation of any new plantings. She also noted that the irrigation cost would be less than \$1,000 if a manual vs. automatic timer system was selected. Bill asked Kathy if BSIA does pay the \$1,000, will the City commit to having their contractor fix it – to which Kathy said yes, this is what Rick Keeney said.
- Removal of Dead Overgrown Plants – Kathy said that Rick Keeney does not have the staff to remove the dead vegetation from the 7 islands. Kathy said that 4 months ago PGI was facing the same problems and asked the City to take back their islands maintenance, and the City told PGI it could not.
- Instar Landscaping – Ian shared that Instar Landscaping in the past has been responsible for maintaining these 7 islands.

**Yearly Contract for Island Maintenance – Bids from Instar Landscape (current landscaper) and Pence Landscape**

- Island Maintenance Contract - Kathy said that the yearly contract for maintenance of these 7 islands expired 12/31/21 and BSIA has contracted with Instar Landscape for the past 5 to 6 years to perform this work.
- Background on Request for Proposals – regarding Island Maintenance – Kathy shared that 11 proposals were requested from City qualified landscape companies and 2 responded being **Instar Landscape** (BSIA's present landscaper), and **Pence Landscape**. Kathy said that Pence Landscape is doing most of the islands on Rt. 41 along its bike path. Kathy noted

DPW's positive satisfaction with Pence Landscape, including Pence's providing weekly reporting on the islands they manage for DPW.

- Budget Funding - Lee noted that there is budget funding for either of the 2 landscapers upon selection, but supplemental funding/appropriations would be needed to fix the irrigation and removal of plants, installation of new plants/materials.
- Recommendation on Landscape Maintenance - Based on the negative condition of the islands presently maintained by Instar Landscape, a comparison of proposed landscape costs to number of maintenance visits a month each landscaper would make, along with other supportive factors associated with Pence Landscape, Kathy made a recommendation to consider Pence Landscape going forward to manage BSIA's islands.
- Motion Made- Landscape Maintenance – Per Bill, with the funds needed for 2022 year landscape maintenance being part of the 2002 year budget, which was presented to the BSIA Members on November 9<sup>th</sup> 2021 at the Annual Members Meeting, there would not be a further requirement to go back to the BSIA Membership for this appropriation. Thus **Bill next said he would entertain a motion** to approve going forward with Kathy Martinelli's recommendation to sign a one year 2022 contract with Pence Landscape, at an annual amount of \$8,520.00. The **motion was made by Wanda** and seconded **by Dave D. All then unanimously agreed.**

Irrigation Repair – Regarding irrigation repair, this repair needs to be done prior to plant installation. Bill recommended Kathy obtain a written quote from the party who Rick Keeney said would perform the work, so as to determine what exactly would be accomplished, and affirm that \$1,000 is a realistic figure. Then, if all is found favorable, bring the request back to the Board to review and, if deemed advisable, approve a supplemental appropriation.

Island Refurbishment Removal of Dead and Overgrown Plants – Bill recommended Kathy talk to Pence Landscaping, as part of contract signing, to define/affirm that signing with Pence includes removal and trimming back of anything that is considered dead vegetation on the islands.

New Plant Materials – \$2,000 approx. cost - Kathy said that when it is time for planting new materials, a wholesaler she visited in North Port can provide BSIA with plantings at almost a third of the price of anywhere else.

Installation Relating to New Plant Materials – additional \$2,000 approx. cost - In addition to acquiring these plants, discussion followed about needing to address who would install the plants, and at what associated cost – for example use Pence Landscaping, or would Rick Keeney allow BSIA volunteers to install the plants ourselves under some form of City supervision, etc.

#### **Past President – Ian Milne**

Ian had nothing further to report.

## 9 PUBLISHER REPORTS

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### **Newsletter (published 3 times a year) - Diane Peterson**

Due to a conflict, Diane was not able to attend the meeting, but provided Bill with the following information to share with the Board:

#### **January 2022 Year Newsletter Schedule and Board Member Articles Due –**

- Bill reaffirmed need to follow the 2022 Year Newsletter Schedule generated earlier by Diane and provided at the 12/3/21 BSIA Board Meeting.
- He also spoke of the need for all BSIA Officers/Directors/Publishers to submit their articles by January 15<sup>th</sup> for inclusion in BSIA’s first 2022 Year “Printed” Newsletter, which is targeted for distribution February 15, 2022. Bill noted so far that Diane has received submitted articles from 3 Board Members.

**Advertisers in the Jan/Feb 2022 Issue** – Diane so far has 5 confirmed and 2 tentative advertisers.

### **Directory – Diane Peterson**

**February 2022 Publication** – Diane noted that she’s presently working with Jenny on this publication.

**Advertisers for the Directory** – Diane indicate 4 confirmed and 2 tentative advertisers so far.

### **Advertising Sales - Dave Elkins**

**Special Meeting** - Dave E. noted his separate meeting taking place right after this Board Meeting to further discuss and solidify Newsletter and Directory initiatives. Meeting to include Diane, Bill, and him.

## 10 OTHER TOPICS DISCUSSED PRIOR TO MEETING’S END

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*(See below section “#11 Guest/Member Comments or Issues” for comments on “Redistricting”)*

## 11 GUEST /MEMBER COMMENTS OR ISSUES

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**Redistricting** - Bob Fritz, BSIA Member and BSI resident attended this week’s City Council Meeting in which discussion included Punta Gorda redistricting, with redistricting affecting BSI where:

- The northern portion of BSI is **reassigned to District #4** (this district includes much of PGI) and is under Lynn Matthews – as District #4 City Council Member and Mayor.
- And the southern segment of BSI to **remain in District #5**, with Melissa Lockhart as District #5 City Council Member.

**Residential Growth** – Bob Fritz, also shared input regarding recent activity and news he’s aware of concerning significant residential growth being planned throughout Punta Gorda. Discussion followed regarding the importance of keeping “**Growth of Punta Gorda and Southern Charlotte County**” as one of the Board’s **Priority Topics** noted earlier in these Minutes under BSIA Board’s **Section 7 - New Business**.

## 12 ADJOURN

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Dave D. moved, seconded by Wanda, to adjourn the meeting. Motion carried.

Meeting adjourned at 11:00 AM.

The next Board Meeting is planned to be held on Friday, February 4th, 2022, and will be a **ZOOM Meeting**.

Respectfully submitted by Dave De Gerome, Secretary

Burnt Store Isles Association, Inc  
Burnt Store Isles Association  
Custom Income Statement 4  
From Jan 2021 to Dec 2021  
Options: Activity Only

FINANCIAL ROW	ACTUAL	BUDGET	VARIANCE
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4100 - Membership Dues	\$20,570.04	\$20,026.00	-\$544.04
4200 - New Construction Fees	\$9,750.00	\$3,750.00	-\$6,000.00
4300 - Directory Ads	\$1,415.00	\$2,307.00	\$892.00
4350 - Newsletter Ads	\$1,445.00	\$1,500.00	\$55.00
4400 - Interest Income	\$652.77	\$500.00	-\$152.77
4500 - Donations Received	\$310.00	\$0.00	-\$310.00
4610 - Misc. Income	\$407.00	\$0.00	-\$407.00
4700 - Events - Member Paid	\$3,527.00	\$0.00	-\$3,527.00
4900 - Income Hedge	\$0.00	-\$1,250.00	-\$1,250.00
<b>Total - Income</b>	<b>\$38,076.81</b>	<b>\$26,833.00</b>	<b>-\$11,243.81</b>
<b>Gross Profit</b>	<b>\$38,076.81</b>	<b>\$26,833.00</b>	<b>-\$11,243.81</b>
<b>Expense</b>			
6100 - Landscaping Reserve	\$1,127.00	\$1,000.00	-\$127.00
6150 - Landscaping/Property Mgmt	\$6,948.00	\$7,156.00	\$208.00
6300 - Directory Preparation	\$791.69	\$1,090.00	\$298.31
6350 - Newsletter Preparation	\$4,886.90	\$3,900.00	-\$786.90
6400 - Legal Fees	\$5,831.98	\$1,500.00	-\$4,331.98
6410 - Attorney Fees Reserves	\$0.00	\$1,003.00	\$1,003.00
6420 - Liability Insurance	\$2,810.00	\$2,900.00	\$90.00
6500 - Donation Given	\$0.00	\$250.00	\$250.00
6620 - Badges	\$102.01	\$0.00	-\$102.01
6700 - Events Member Paid	\$3,477.00	\$0.00	-\$3,477.00
6710 - Events BSIA Paid	\$1,241.44	\$2,000.00	\$758.56
6730 - Storage Unit Rent	\$560.65	\$556.00	-\$4.65
6750 - PO Box Rental	\$246.00	\$200.00	-\$46.00
6760 - Postage and Delivery	\$418.27	\$500.00	\$81.73
6770 - Safe deposit Rent	\$0.00	\$100.00	\$100.00
6800 - Software	\$0.00	\$330.00	\$330.00
6820 - Web Emails Constant Contact	\$588.00	\$0.00	-\$588.00
6830 - State Fees	\$61.25	\$65.00	\$3.75
6900 - Misc. Expense	\$987.37	\$1,000.00	\$12.63
6910 - Office Supplies	\$164.74	\$300.00	\$135.26
6920 - Surveillance Cameras	\$2,319.83	\$750.00	-\$1,569.83
6930 - Meeting Room Rent	\$485.75	\$630.00	\$144.25
6940 - Shredder Day	\$400.00	\$400.00	\$0.00
6950 - Banners	\$0.00	\$250.00	\$250.00
<b>Total - Expense</b>	<b>\$33,247.88</b>	<b>\$25,880.00</b>	<b>-\$7,367.88</b>
<b>Net Ordinary Income</b>	<b>\$4,828.93</b>	<b>\$953.00</b>	<b>-\$3,875.93</b>
<b>Net Income</b>	<b>\$4,828.93</b>	<b>\$953.00</b>	<b>-\$3,875.93</b>

CHECKING # 13,727<sup>75</sup>

MONEY MKT # 52,479<sup>33</sup>