

Burnt Store Isles Association Board of Directors Meeting

(Final)

Zoom Meeting

July 1, 2022

Called to Order 9:00 a.m.

Pledge of Allegiance - Opened the Meeting with the Pledge of Allegiance

1 PUNTA GORDA POLICE DEPARTMENT (PGPD), BY CHIEF DAVIS

Topic Areas Shared by Chief Pamela Davis for This Past Month and Coming Month's Planning:

Permitted Demonstration – The PGPD was coordinating and planning for an anticipated march by approximately 130+ people who applied for and secured a permit to voice their opinion regarding the recent Roe vs. Wade ruling. This event is scheduled to take place on 7/2/22 at noon in downtown Punta Gorda around the Marion Avenue and Taylor Road area.

Fireworks Displays – Chief Davis indicated that the PGPD is preparing for fireworks and events this weekend including planning routes, traffic control, road closures, and more for the following:

Punta Gorda Fireworks display over Lashley Park – On Sunday July 3rd at 9:30 PM

Fishermen's Village's annual two-day Independence Holiday Celebration - On Sunday, July 3rd and Monday, July 4th, with fireworks on Monday July 4th at 9:00 PM

2022 Charlotte Harbor Freedom Swim – This event takes place on Monday July 4th at 9:00 AM with two safety boats staffed by the PGPD at the event. Includes paddleboards, inflatable rafts, inner tubes, kayaks and more in Charlotte Harbor.

2 ROLL CALL –

Officers

Bill Courtney, President

Faith Ferris, Vice President

Lee Brandt, Treasurer

Dave De Gerome, Secretary

Directors Present

Patricia Iorio, Community Standards

Jenny Anderson, E Communications
Brian Bender, Legal Liaison – Not able to attend today’s meeting
John Bothwell (JB), Membership – Not able to attend today’s meeting
Tom Tomaszewski, Neighborhood Security
Mary Boeringer, Planning – Not able to attend today’s meeting
Wanda Daugherty, Social – Not able to attend today’s meeting
Kathy Martinelli, Special Projects

Ian Milne, Past President

Other Board and Committee Representatives

Diane Peterson, Newsletter and Directory – Not able to attend today’s meeting
David Elkins – Advertising Sales

A quorum has been established.

Other Attendees

Bob Fritz – BSI Resident and BSIA Member
Rich Bevak – BSI Resident and BSIA Member

3 REVIEW AND APPROVE BOARD MEETING MINUTES

Faith moved, seconded by Pat, to approve the Minutes dated June 3, 2022. Motion carried.

4 OFFICER’S REPORTS

President – Bill Courtney

Darts Night Event – June 30, 2022 – Bill said that this event, attended by 40+ people, was a big success with all having fun, and another darts event hopefully will be planned for this year.

Deed Restriction Mailing – Bill spoke of the recent Deed Restriction Mailings, including the original booklet which had to be re-mailed a second time, due to page sequencing errors the printing company made in the first booklet. The printing company took responsibility and mailed the second distribution at no cost for BSIA. Also, Bill noted that he has 100 extra copies, and at today’s Board Meeting, coordinated with Pat, as heading Community Standards, to keep these 100 extra copies for future distribution needs. Faith followed and requested a copy for her BSI needs.

City Market Place Development – Bill recapped BSIA’s monitoring the City of Punta Gorda’s present status with “City Market Place Development” planning, including recent discussions by Melissa Lockhart, of City Council. This included structure heights and types of structures including residential – apartments and condos, and mixed commercial properties.

Vice President – Faith Ferris

BSI Construction Builds Approved to Date in 2022 – Faith indicated that so far during this 2022 year, in our BSI community, only 2 new residential build applications have been applied for, processed, and approved through our standard construction review process. Other residential construction evident in the community is a result of building applications received and approved in 2021, for which their construction's taking place in 2022.

Other Upcoming Duplexes and Single Family Home Builds – Lewis Maguire Homes has recently sent in its paperwork - applications and checks, as part of the BSI's construction approval process, which are now under review, for pending development of 4 duplexes to be located on Madrid Blvd., and 1 single family home on Mondovi Court.

Secretary – Dave De Gerome

Dave D. had nothing to share.

Treasurer – Lee Brandt

Income – Lee noted that regarding “Income”, our financial records, at this point of time, indicate that we are positively ahead of budget.

Expenses – Lee then stated regarding “Expenses”, our financial records show that we are properly where we should be at this point of time.

Treasurer's Reports - Lee provided copies of the following Reports to the Board:

- **Financial Reports** – Budget vs. Actual January to June 2022
- **Checking Account Balances**

Name Tag Cost and Name Tag Website Updates

Cost Update – Lee raised a point about name tag costs and opened the floor for possible ways to handle going forward. For example, he noted that at present, there is a \$10 fee charged to a person requesting a name tag, but there is an associated unreimbursed cost (estimated at around \$6) that BSIA incurs for mailing the nametag to a requestor (that is, if Lee or others on the Board don't hand-deliver the tag to the requesting BSI resident).

To cover this additional mailing cost, it was suggested to consider raising the name tag fee charge to \$15, so as to cover this additional mailing cost, but to wait in addressing this possibility, and include as part of the 2023 year budget preparation/approval process.

Web Site Update - Jenny asked how many people so far have asked for name tags since their availability was 1st published in the newsletter, to which Lee indicated around a dozen. After discussion, as to the newsletter indicating name tag availability and particular as to mailing, Jenny indicated she'll update the newsletter to address the “mailing needs” if any, of the recipient(s).

BSI Boat Club's Method of Charging for New Name Tags - Rich Bevak shared with the BSIA Board how the Boat Club includes membership tag costs as part of a new member's dues in the 1st year. Then in the 2nd year, the member's dues are reduced by this same amount associated with the member's prior year's name-tag cost.

Faith indicated that BSIA has more members than the BSI Boat Club, and thus would require more tracking by BSIA, if this 1st year upcharge practice was initiated.

Bill also shared that in the past this 1st year upcharge for name tags was followed by BSIA, but was eliminated 7 to 10 years ago, and replaced with the present practice of charging members separately for requested name tags.

Bill suggested that we table this for now, but consider talking more about options for name tags in September, as part of 2023 budget discussions/planning.

5 OLD BUSINESS

2023 Board Elections and Board Election Committee –

Board Terms' Expiring - Bill noted that 3 BSIA Officers' terms are expiring at the end of 2022, and represent the President, Vice President, and Secretary Board positions.

Rich Bevak asked about term durations and what is allowed for each office.

Bill shared that a large number of Director positions on the Board will be coming to term at the end of 2023, which will then influence the Board's 2024 year makeup.

Nominating Committee Chair - He also announced that Ian Milne has agreed to be the Nominating Committee Chair for the 2023 Year Board Elections and that we will hear more from Ian as the year progresses. Bill also suggested to the Board that if anyone they know of is interested in any of these 3 positions to be sure to inform Ian.

6 NEW BUSINESS

2022 Annual BSIA Meeting Planning –

Bill suggested that we need now to begin reviewing to establish a time and place for the upcoming 2022 Annual Meeting.

Discussion followed with Bill asking if we, last year, had already reserved Burnt Store Presbyterian Church for this year's 2022 annual meeting, to which Faith said we did not as of yet, but noted we should do so.

Bill agreed noting Burnt Store Presbyterian Church's positive accommodations including: it has a very good audio setup, good seating for BSIA Members, sufficient parking for all, and that BSIA Members are already familiar with how to get there.

Bill indicated that the cost for renting the facility in 2021 year was around \$200 to \$250.

Bill then asked Faith to reach out to the church to see if the facility is available for our 2022 BSIA Annual Meeting during the 1st two weeks of November, 2022.

7 DIRECTORS' REPORTS

Community Standards – Pat Iorio -

Standards Topics covered –

Architectural Change Requests – Pat indicated that June 2022 requests were down from what she normally receives, and topics addressed as part of Standards Review were for:

- Approval for a fence
- Approval for storm shutters
- Approval for house painting

Unregistered Vehicle at Residence – Pat shared that in June she needed to address an unregistered (no plates) vehicle being maintained at a residence on Monaco Drive, which required coordination with Nick in Punta Gorda's Code Compliance Department to address/remedy the situation. Pat said that the new BSI residents owning the vehicle may not have been aware of BSI's Deed Restrictions, due to their having just moved in, so she was going to cordially reach out and meet them.

Commercial Trailer Parked in Driveway – Rich Bevak thanked Pat and the Board for handling of a commercial trailer parked at a residence on Macedonia. Pat noted that corrective steps were taken through coordination with Nick in Punta Gorda's Code Compliance Department, and the vehicle has since been removed.

Communication – Jenny Anderson

Email Address Change for Dave Elkins – Jenny noted an email address change request from Dave Elkins, who oversees BSIA's directory and newsletter advertising. Jenny indicated that she followed through and updated his new address on the web site, and will forward the new email information to all Board Members to support their regular correspondence needs with Dave E.

Legal Liaison – Brian Bender

Brian was not able to attend today's meeting.

Membership – John Bothwell (J.B.)

J.B. was not able to attend today's meeting. In turn, Bill asked Lee for the following stats in case he had them, for which Lee did:

Membership Count – Lee indicated that per his financial records, BSIA membership is now at 518, up from last month's 515 member count.

Neighborhood Security – Tom Tomaszewski

Traffic/Speed Controls – As a follow up to the last BSIA Board Meeting on June 3, 2022, Tom noted that he and Bill met on June 16, 2022 with Bryan Clemons, the Director of Public Works for the City of Punta Gorda, to discuss the 13+ traffic/speed control options/ideas that were raised by the BSIA Board, at the earlier May 6, 2022 BSIA Board Meeting, including the pros and cons of each of these options/ideas. Some of the 13 + ideas to correct traffic and speeding included use of 4 way stops, 3 way stops, speed cushions, lighted stop signs, lights in the pavement, bull nose median on Madrid to Tripoli, and more.

Bryan said that he will review all of the options/ideas provided by the Board and will get back to Tom and Bill.

Tom reaffirmed that Chief Davis backs the Board's interest to address and correct traffic and speeding issues in the neighborhood. He stated she acknowledges the significant increase in local BSI residential area/plan traffic due to people, who don't live in the community, cutting through our neighborhood roads, as a shortcut travel method to/from the adjacent shopping center.

PGPD and County Sheriff Department Support for Traffic and Speed – Tom noted that PGPD's support to help alleviate our above BSI traffic/speed issues include stepped up PGPD patrols in the BSI community, and the County Sheriff Department's now patrolling the back areas behind Home Depot and Publix, which annex our local BSI neighborhood roads. Both the PGPD and County Sheriff Department's efforts are directed toward going after people running stop signs and speeding through our community.

Cameras and Security Equipment – Tom mentioned that the new cameras are operational and recently helped catch a habitual speeder who made it a practice to drive in on Monaco, turn left on Tripoli, then to Madrid. The person's license plate information was provided to the police who then reached out to the person, who was not from BSI.

Also Tom shared that one more new camera install is planned for Tripoli, replacing the old camera that is in use there. Tom said that after this install, he will have 1 new camera as a backup, which

was part of the budget plan, and its acquisition was made because of the great purchase price he was able to obtain for BSIA.

He also noted that 1 switch located at the lock was hit by lightning, but the good news was that the added in-place surge protectors, prevented the camera and supportive computer from also being hit.

Stop Sign Safety Reminder – Tom said that after numerous instances witnessed by him of people not properly stopping, but driving through, BSI's intersections, he said it's very important to get the word out to all of us in the community of the importance to make it a habit to properly come to a complete stop at each of our intersections.

Example of Cameras Capturing License Plates – Tom shared how BSI's new cameras were recently able to capture 3 particular license plates of kids coming into BSI's neighborhood to party in undeveloped lots. The information was turned over to the PGPD, who in turn reached out to the 3 parties advising them of the infractions, and to not repeat the action. None of the 3 parties were residents of the BSI community.

Planning – Mary Boeringer

Mary was not able to attend today's meeting.

Social – Wanda

Wanda was not able to attend today's meeting, but Bill provided the following recap:

Events

Recent Events that Took Place –

- Darts Event – June 30, 2022 – was a great success

Other Events Being Planned –

- Cass Cay Restaurant Luncheon - July 4th celebration with the Boat Club
- Bowling – Targeting August - Bowland Port Charlotte
- Escape Room – Targeting September
- Guided Grape – Wine Tasting – Targeting October
- Antique Car Show – Targeting November
- Christmas Party – December 10th Twin Isles Country Club

Special Projects – Kathy Martinelli

Islands – Kathy shared that the islands are looking very good, and that she monthly takes photos of the individual islands to determine/measure/show their progress.

Palm Tree on Madrid – 1st Island - Coming in Off of Rt 41 – Kathy noted that this particular tree appears to have an infestation (possibly termites or like), and that she's working with both the Punta Gorda DPW, and with BSIA's landscape/lawn service contractor to address remedies. Bill said he will also look at the tree.

Monument at Tripoli/Madrid – Kathy provided a copy of the property line layout for BSI's monument and surrounding properties, and said she talked to Nick of PG Code Enforcement regarding steps to address any need to move a portion of the monument's surrounding decorative border, which would include moving some stone and bushes, with no need to move the monument or surrounding larger trees.

Nick instructed Kathy to reach out to Bryan Clemons the Director of Public Works for the City of Punta Gorda to discuss, and she is awaiting Bryan's return call.

Faith said we still need to hear back from Lewis Maguire Homes to obtain his authorization, if there is a need to access his property to relocate any of the stone and bushes. Bill said that BSIA would be responsible to incur any associated cost to remove the stone and bushes in order to artfully reconfigure any selected redesign of the area around the monument.

Tom said that the cameras on the monument fortunately would not be impacted by any stone or planting redesign/modification needs.

Faith shared to be cognizant that even though Lewis Maguire Homes presently owns the property, that the property will also transition to a new homeowner sometime in the future, and thus, we must consider what these interests would be of the new homeowner, when we presently discuss/select methods to best address the monument area's decorative layout, in line with the surrounding property.

Past President – Ian Milne

Nominating Committee Chair – Ian spoke concerning his role as Nominating Committee Chair for the 2023 Year Board Elections, noting his role will include implementing various searches to identify candidates who would like to run for the 3 open positions.

Bill asked the Board Members to be sure to reach out to Ian if they know of any BSIA member who may be interested in running for either of the opening President, Vice President, or Secretary positions.

Newsletter (published 3 times a year) - Diane Peterson

Diane was not able to attend today's meeting. In turn, Bill provided the following:

Next Newsletter Production Schedule – Bill said that Diane will soon be issuing the August/September/October task production schedule for Board Member's input, approval, and preparation of the various segments that comprise the upcoming October Newsletter.

These segments include Annual BSIA Member Meeting Announcement and Agenda, the 2023 Budget, Board Member Articles, Voting Ballots, etc.

Directory – Diane Peterson

As noted above, Diane was not able to attend today's meeting.

Directory Updates - Ken Tyler Electric, Inc., an Advertiser in the Directory – Faith conveyed to the Board that she very much appreciates the advertisers using our BSIA Directory as a means to market their businesses.

In turn she shared how she had reached out to **Ken Tyler Electric, Inc.**, who advertised in BSIA's 2022 Year Directory, and asked this business to do electrical work for her, and that she was very pleased with the results!

Faith expressed how, based on her own experience with Ken Tyler Electric, other BSIA members too could benefit by reaching out to those vendors who advertise with BSIA, when considering services they may need.

Bill followed and said he'll reach out to Dave E. to inform him of Faith's positive experience.

Advertising Sales - Dave Elkins

Dave E. had to drop off of the Zoom Call

9 GUEST /MEMBER COMMENTS OR ISSUES

Sea Wall and Canal Maintenance - Rich Bevak asked when the next meetings/hearings will take place regarding Sea Wall and Canal Maintenance, to which Ian said the BSI Canal Advisory Committee will again meet on July 12, 2022 regarding the topic, and a public hearing should be taking place before the end of August 2022.

10 Other Topics Discussed Prior to Meeting End

BSIA Storage Facility – Kathy asked about the status of BSIA’s storage facility and if BSIA will continue storing items at our present location, or will a new facility be chosen for the upcoming 2023 year.

In reply, Lee said that due to the present facility’s rates being favorably inexpensive, and that the present facility allows BSIA to not have to incur unnecessary insurance fees for contents having nominal value, it was decided, for now, to remain at the present storage facility.

11 ADJOURN

Faith moved, seconded by Kathy, to adjourn the meeting. Motion carried.

Meeting adjourned at 9:58 AM

The next Board Meeting is planned to be held on Friday, August 5th, 2022, and will be an In-Person Meeting, to be held at the Twin Isles Country Club.

Respectfully submitted by Dave De Gerome, Secretary

Accounts

CHECKING

OPERATING ACCOUNT

XXXXXX3729

Current Balance

\$23,147.15

Available Balance

\$23,147.15

RESERVE

XXXXXX3750

Current Balance

\$52,505.87

Available Balance

\$52,505.87

Total

\$75,653.02

\$75,653.02

Burnt Store Isles Association, Inc
Burnt Store Isles Association
Budget vs. Actual
From Jan 2022 to Jun 2022

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Membership Dues	\$23,032.67	\$23,625.00	(\$592.33)	97.49%
4200 - New Construction Fees	\$2,250.00	\$3,000.00	(\$750.00)	75.00%
4300 - Directory Ads	\$2,124.50	\$2,307.00	(\$182.50)	92.09%
4350 - Newsletter Ads	\$3,589.00	\$1,500.00	\$2,089.00	239.27%
4400 - Interest Income	\$7.94	\$150.00	(\$142.06)	5.29%
4500 - Donations Received	\$20.00	\$0.00	\$20.00	0.00%
4600 - 50/50	\$227.00	\$0.00	\$227.00	0.00%
4610 - Misc. Income	\$165.00	\$100.00	\$65.00	165.00%
4620 - Badges - Member Paid	\$170.00	\$0.00	\$170.00	0.00%
4700 - Events - Member Paid	\$3,605.00	\$1,594.00	\$2,011.00	226.16%
Total - Income	\$35,191.11	\$32,276.00	\$2,915.11	109.03%
Gross Profit	\$35,191.11	\$32,276.00	\$2,915.11	109.03%
Expense				
6100 - Landscaping Reserve	\$0.00	\$1,000.00	(\$1,000.00)	0.00%
6150 - Landscaping/Property Mgmt	\$5,251.07	\$3,756.00	\$1,495.07	139.80%
6300 - Directory Preparation	\$894.95	\$1,145.00	(\$250.05)	78.16%
6350 - Newsletter Preparation	\$2,741.89	\$4,095.00	(\$1,353.11)	66.96%
6400 - Legal Fees	\$2,770.00	\$3,000.00	(\$230.00)	92.33%
6420 - Liability Insurance	\$2,616.97	\$2,900.00	(\$283.03)	90.24%
6500 - Donation Given	\$165.85	\$250.00	(\$84.15)	66.34%
6620 - Badges	\$142.32	\$0.00	\$142.32	0.00%
6700 - Events Member Paid	\$3,375.00	\$1,594.00	\$1,781.00	211.73%
6710 - Events BSIA Paid	\$593.96	\$1,000.00	(\$406.04)	59.40%
6730 - Storage Unit Rent	\$336.56	\$288.00	\$48.56	116.86%
6750 - PO Box Rental	\$100.00	\$200.00	(\$100.00)	50.00%
6760 - Postage and Delivery	\$13.45	\$525.00	(\$511.55)	2.56%
6770 - Safe deposit Rent	\$0.00	\$100.00	(\$100.00)	0.00%
6800 - Software	\$0.00	\$935.00	(\$935.00)	0.00%
6810 - Web Data Remote Hosting	\$0.00	\$588.00	(\$588.00)	0.00%
6820 - Web Emails Constant Contact	\$1,054.08	\$0.00	\$1,054.08	0.00%
6830 - State Fees	\$61.25	\$65.00	(\$3.75)	94.23%
6900 - Misc. Expense	\$175.00	\$1,050.00	(\$875.00)	16.67%
6910 - Office Supplies	\$57.70	\$0.00	\$57.70	0.00%
6920 - Surveillance Cameras	\$3,318.05	\$6,280.00	(\$2,961.95)	52.84%
6930 - Meeting Room Rent	\$0.00	\$630.00	(\$630.00)	0.00%
6940 - Shredder Day	\$600.00	\$600.00	\$0.00	100.00%
6950 - Banners	\$0.00	\$250.00	(\$250.00)	0.00%
6970 - Mass Mailings	\$1,811.61	\$2,000.00	(\$188.39)	90.58%
Total - Expense	\$26,079.71	\$32,251.00	(\$6,171.29)	80.86%
Net Ordinary Income	\$9,111.40	\$25.00	\$9,086.40	36,445.60%
Net Income	\$9,111.40	\$25.00	\$9,086.40	36,445.60%