

Burnt Store Isles Association Board of Directors Meeting

Zoom Conference Call

November 6, 2020

Called to Order 9:00 a.m

1. UPDATE: PUNTA GORDA POLICE DEPARTMENT AND NANCY PRAFKE, CITY COUNCILMEMBER DISTRICT 5

Chief Pamela Davis, Punta Gorda Police Department

Chief Davis gave the Board a report on police activity. There were no problems to speak of during Halloween. There were also patrols during elections, with very little problems.

Chief Davis talked about the Charlotte Community Task Force. This is a group that was started 6 years ago that was formed to discuss community issues and work toward solutions. The Committee is comprised of community leaders representing not only the police and sheriff's department, but leaders throughout the community. Our Neighborhood Security Director, CJ Metcalfe sits on the committee.

Nancy Prafke, City Councilmember District 5

Nancy updated the Board on the reorganization at City Council and that Lynne Matthews was elected Mayor by the City Council at the meeting held on Wednesday, November 4. Nancy elected to not be re-nominated and will remain the Councilmember from our district for the next year.

2. ROLL CALL

Officers Present

Bill Courtney, President
Faith Ferris, Vice President
Libby Strong, Secretary

Directors Present

Jenny Anderson, E Communications
Ken Williams, Membership
CJ Metcalfe, Neighborhood Security
Donna Nowak, Social
Mary Ann Gilroy, Special Projects

A quorum has been established.

3. REVIEW AND APPROVE BOARD MEETING MINUTES

Faith Ferris moved seconded by Mary Ann Gilroy to approve the minutes dated October 2, 2020. Motion carried.

4. OFFICER'S REPORTS

President – Bill Courtney

The Burnt Store Isles Canal Advisory Committee will be meeting on November 10, 2020 at 1:30 pm in the City Council Chamber of Punta Gorda City Hall to discuss possible changes in annual canal maintenance assessment. There is a proposal to raise the assessment by \$100 to pay for accelerating the pace of replacing our 50 year-old seawalls. Bill is encouraging Members to attend this meeting.

As there is a tropical storm/ hurricane forecast to come towards Punta Gorda, Bill Courtney discussed with the Board the idea of creating a committee to help residents in BSI in the event of emergencies. In the past there was the Community Emergency Response Team that was formed after Hurricane Charley. Bill Courtney and CJ Metcalfe are going to meet and discuss the possibility of creating a similar committee.

Bill introduced the nominee for the Board Secretary position, David DeGerome. Dave is looking forward to becoming a Board Member in January, 2021.

Vice President – Faith Ferris

The Annual Meeting voting process is moving forward. Ballots will be emailed to all Members on November 17th, with a return date no later than December 1, 2020. For those members requesting mail-only, those ballots will be mailed out on November 9th with a return deadline of December 1, 2020. Votes will be counted by Ian Milne and Libby Strong, as they are not up for re-election. The results will be given at the December 4, 2020 Board meeting.

There has been a great deal of construction going on in BSI. Faith has approved 2 new construction applications, 2 additional are under review and there are 2 duplex units going up on San Rocco. Faith talked to a builder that is talking about building single family homes on the 4 lots across from Walgreens.

Treasurer - Bill Page

Bill Courtney presented for Bill Page in his absence. He reviewed the financial report.

Secretary - Libby Strong

Libby was approached by a Member interested in getting involved in the community. Committees looking for help would be Community Standards, Special Projects, Neighborhood Security and Social.

5. NEW BUSINESS

Libby Strong moved, seconded by Faith Ferris to adopt the new Policy and Procedure regarding Record Retention. This Policy and Procedure outlines which documents need to be saved, which documents need to be kept in a digital format, which documents will be kept in hard copy and how long documents will be stored. The motion passed.

6. DIRECTOR'S REPORTS

Community Standards – Rick Allen

Bill Courtney, reporting for Rick Allen who could not make the meeting due to travel, introduced Paul Jones, a member of BSIA that has been working on the Comcast cabling tangles issue. Paul has extensive experience in this area and volunteered his expertise to help solve the issues. Paul surveyed the community and located 191 poles across BSI that have a range of issues that need to be fixed. Paul is working with Rick Allen to create a spreadsheet identifying each pole and outlining specific issues with each pole. Rick is wrote a letter to Comcast along with the spreadsheet requesting that they address these issues. Rick will email a copy of the letter and spreadsheet to all Board Members.

Communication – Jenny Anderson

The new website is now up and running. Also, our new cloud-based storage is up and operational.

Jenny is working on getting the email ballots ready to be sent out on November 17th.

There was a discussion regarding political posts and advertising on Facebook. The Board agreed that there is no place for either of these on our Facebook page. Therefore, if any member sees something inappropriate on our Facebook page, we should drop Ken Williams a note so that he can get it removed.

Because there is a possible storm in the near future, Jenny is going to send out a blast email regarding storm preparedness.

Membership – Ken Williams

Currently we have 510 paid members. Ken would like to do a Membership Drive starting the first week in January and has asked Mary Ann Gilroy to put the Membership Drive Banner up for the first two weeks in January.

Ken has been noticing more roofs that need to be cleaned. If anyone sees roofs that need cleaning, they should report it to Rick Allen Community Standards Director or The City of Punta Gorda Code Compliance. Those numbers can be found on our website. For Code Compliance the number can be found under "Helpful Links."

Social –Donna Nowak

The Christmas Party is tentatively scheduled for December 12, 2020.

The Annual Neighborhood Garage Sale is scheduled for February 13, 2021.

The Annual Picnic has been scheduled for March 13, 2021.

The Annual Meeting has been scheduled for March 25, 2021 at Twin Isles Country Club.

The Committee is still working on other ideas for 2021.

Nancy Granum has volunteered to lead a Kayak Group. The group would be formed under the Social Committee. She will have liability waivers and will be setting dates and times for the group to meet. She is very excited to lead this group and looking forward to fun on the creeks and canals in the area.

Special Projects - Mary Ann Gilroy

The Flags were put up at the entrances in honor of Election Day. She will be putting them up again for Veteran's Day.

Banners will be places at the entrances for the Holiday Lighting Contest in December. In January they will be up for the Membership Drive and in February they will be up for the Neighborhood Garage Sale.

So far there have been 27 BSI stickers sold.

Mary Ann is working with the landscaping company and the City to get new landscaping done around the monument on Madrid.

7. ADJOURN

Meeting Adjourned at 11:00 am.

Respectfully submitted by Libby Strong, Secretary

Burnt Store Isles Association, Inc
Burnt Store Isles Association
Custom Income Statement 4
From Jan 2020 to Oct 2020
Options: Activity Only

FINANCIAL ROW	ACTUAL	BUDGET	VARIANCE
Ordinary Income/Expense			
Income			
4100 - Membership Dues	\$19,903.38	\$20,372.00	\$468.62
4200 - New Construction Fees	\$4,510.00	\$2,500.00	-\$2,010.00
4300 - Directory Ads	\$2,427.50	\$2,500.00	\$72.50
4350 - Newsletter Ads	\$1,688.80	\$1,500.00	-\$188.80
4400 - Interest Income	\$731.68	\$0.00	-\$731.68
4610 - Misc. Income	\$160.00	\$0.00	-\$160.00
4620 - Badges - Member Paid	\$40.00	\$0.00	-\$40.00
4700 - Events - Member Paid	\$45.00	\$0.00	-\$45.00
Total - Income	\$29,506.36	\$26,872.00	-\$2,634.36
Gross Profit	\$29,506.36	\$26,872.00	-\$2,634.36
Expense			
6100 - Landscaping Reserve	\$0.00	\$1,000.00	\$1,000.00
6150 - Landscaping/Property Mgmt	\$5,790.00	\$5,790.00	\$0.00
6300 - Directory Preparation	\$919.65	\$1,000.00	\$80.35
6350 - Newsletter Preparation	\$2,307.88	\$3,200.00	\$892.12
6400 - Legal Fees	\$1,819.56	\$500.00	-\$1,319.56
6410 - Attorney Fees Reserves	\$0.00	\$1,699.00	\$1,699.00
6420 - Liability Insurance	\$2,791.00	\$2,750.00	-\$41.00
6500 - Donation Given	\$65.00	\$250.00	\$185.00
6620 - Badges	\$48.91	\$0.00	-\$48.91
6710 - Events BSIA Paid	\$374.62	\$1,500.00	\$1,125.38
6730 - Storage Unit Rent	\$438.70	\$450.00	\$11.30
6750 - PO Box Rental	\$218.00	\$200.00	-\$18.00
6760 - Postage and Delivery	\$235.08	\$500.00	\$264.92
6770 - Safe deposit Rent	\$0.00	\$100.00	\$100.00
6800 - Software	\$0.00	\$150.00	\$150.00
6810 - Web Data Remote Hosting	\$959.52	\$540.00	-\$419.52
6820 - Web Emails Constant Contact	\$1,409.58	\$630.00	-\$779.58
6830 - State Fees	\$61.25	\$65.00	\$3.75
6900 - Misc. Expense	\$875.40	\$1,000.00	\$124.60
6910 - Office Supplies	\$0.00	\$300.00	\$300.00
6920 - Surveillance Cameras	\$832.93	\$750.00	-\$82.93
6930 - Meeting Room Rent	\$119.92	\$200.00	\$80.08
6940 - Shredder Day	\$519.00	\$400.00	-\$119.00
6950 - Banners	\$0.00	\$250.00	\$250.00
6960 - Underground Wiring	\$3,412.29	\$3,000.00	-\$412.29
Total - Expense	\$23,198.29	\$26,224.00	\$3,025.71
Net Ordinary Income	\$6,308.07	\$648.00	-\$5,660.07
Net Income	\$6,308.07	\$648.00	-\$5,660.07

CHECKING #14,609

MONEY MKT #11,191

CD 1 #20,456

CD 2 #10,228

CD 3 #10,228