

# Burnt Store Isles Association Board of Directors Meeting

Zoom Conference Call

October 2, 2020

Called to Order 9:00 a.m

## **1. UPDATE: PUNTA GORDA POLICE DEPARTMENT AND MAYOR NANCY PRAFKE**

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### **Chief Pam Davis of the Punta Gorda Police Department:**

The Chief reviewed current trends in crime. The department continues to get calls on vehicles being broken into. The majority of the vehicles are unlocked. Please remember to lock your car. The other issues are around scams. Scams change from time to time, but the focus remains the same. Their main focus is to separate individuals from their cash. We need to stay vigilant.

### **Mayor Nancy Prafke:**

The Punta Gorda City Council held a special meeting to review the cities mask mandate given the fact that the State of Florida moved to Phase Three reopening. They decided to leave the mandate in place, but will have a moratorium on enforcement.

The City of Punta Gorda will not be supporting Halloween in the historic district this year due to the Pandemic. Many residents have supported not having a large celebration for Halloween this year. The City is recommending that if you are going to trick or treat, then consider staying within your own neighborhood.

Unfortunately the Punta Gorda Diner has announced that it will not be reopening.

## **2. ROLL CALL**

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### Officers Present

Bill Courtney, President  
Faith Ferris, Vice President  
Bill Page, Treasurer  
Libby Strong, Secretary

### Directors Present

Jenny Anderson, E Communications  
Joe Meyer, Legal Liaison

CJ Metcalfe, Neighborhood Security  
Donna Nowak, Social  
Mary Ann Gilroy, Special Projects

Ian Milne, Past President

**A quorum has been established.**

### **3. REVIEW AND APPROVE BOARD MEETING MINUTES**

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Faith Ferris moved seconded by Bill Page to approve the minutes dated September 4, 2020. Motion carried.

### **4. OFFICER'S REPORTS**

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#### **President – Bill Courtney**

Bill has been working on archiving documents. Eventually documents will be stored digitally so that future Board Members have easy access to BSIA's history. A Policy and Procedure is being worked on to outline what should be stored and for how long. It will be presented at the November Board meeting.

It looks like the hardening of the power lines and poles within BSI will begin in the fourth quarter of 2020, likely in late October, with a goal to have the hardening process finished by the summer of 2021. There are several steps in the process so it will be done in phases. As FPL gets closer to the date to begin and more information is provided by FPL, BSIA Board will work to get the information to our Membership.

#### **Vice President – Faith Ferris**

Last month the Board had discussions regarding the desire of a resident to place a sculpture in the middle of a cul-de-sac. Because the cul-de-sacs are City property, the City was called to come out and inspect the site. To date the City has not reported back.

There is another potential homeowner requesting a waiver for set-back on a golf course lot. This is the second person to request a waiver for set-back in the last couple of months. **Faith Ferris moved, seconded by Libby Strong to waive the BSI Deed Restrictions regarding rear set-back requirements for buildings and pool cages or patios to be in alignment with those enforced by the City of Punta Gorda for properties in Punta Gorda Isles. This motion will extend the 1986 motion passed by a BSIA membership vote allowing a 20-foot setback for pool cages and patios on canal lots to now also include golf course lots. This motion will also establish a new waiver of the BSI Deed Restriction that currently requires a 30-foot setback for a building on a golf course lot to allow a building to be placed no closer than 25 feet from the rear property line. Motion Passed.** Faith will draw up a Policy and Procedure page to be added to the manual.

#### **Treasurer - Bill Page**

Reviewed the financial reports for the month.

**Secretary - Libby Strong** – Nothing to report.

## 5. OLD BUSINESS

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The nomination committee is still working on getting a Secretary for the 2021 Board. Nothing new to report on progress. Hopefully we will have a candidate soon.

## 6. NEW BUSINESS

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### **Budget Approval**

Bill Page reviewed the proposed Budget for 2021. **Libby moved, seconded by Mary Ann Gilroy to approve the proposed budget being presenting to the Membership for a vote with three changes. (1) Add the monthly charge for Zoom. (2) Add \$1,000 more to Attorney Fees. (3) Offset the additional \$1,000 in Attorney Fees by lowering the amount by \$1,000 from Attorney Fee Reserves. Motion passed.** The budget will be printed in the November Newsletter and a ballot will be sent out in an email or US mail if so requested, asking for the Membership to approve.

### **Voting procedures for the 2021 calendar year.**

Due to the ongoing concerns with Covid-19 there will not be an Annual Meeting in November. The Annual Meeting will be moved to a future date in March2021 and announced as soon as possible. Two pieces of business that cannot wait until March are approving the Budget and the election of Officers and Directors. In order to continue to conduct business for BSIA, we will be voting on these via email or mail (for those members requesting mail only). On or about November 17<sup>th</sup> ballots will be emailed or USPS first class mailed to the Membership. The deadline to return the ballots will be December 1<sup>st</sup>. Ballots will be counted by a committee and the results will be announced at the December 4<sup>th</sup> Board Meeting.

## 7. DIRECTOR'S REPORTS

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### **Communication – Jenny Anderson**

Nothing to report.

### **Legal Liaison – Joe Meyer**

There was a question about BSIA Board's right to enforce the Deed Restrictions. Our attorney did some preliminary research and found it is well within our right to enforce the restrictions.

### **Membership – Ken Williams presented by Bill Courtney**

Currently BSIA has 509 Members. As in past years, any new members joining in the last quarter of the year will be considered paid up through 2021.

### **Neighborhood Security – CJ Metcalfe**

The Punta Gorda Police Department and the Association have come to an agreement regarding access to the security cameras. With reporting requirements in place, the police department can have access to the cameras as they need.

### **Social –Donna Nowak**

Donna has reserved March 25<sup>th</sup> at Twin Isles Country Club for the Annual Membership meeting. This would be a meeting followed by dinner. There was some discussion about how this would change the Annual Picnic that is typically held in March. The committee is going to discuss this at their next meeting.

In September the committee held an Ice Cream Social. There were 35 Members that attended.

The committee is looking into doing a tour of the Punta Gorda Botanical Gardens. More information will follow.

The committee is in talks with the Boat Club regarding the joint 2020 Christmas Party and a decision will be made 30 days before the event if a cancellation is required due to the COVID-19 pandemic.

### **Special Projects - Mary Ann Gilroy**

BSI bumper stickers and mailing supplies are ready to be sold. Mary Ann has posted on Facebook and in the Bulletin instructions on how Members can purchase the stickers. They are selling for \$5.00 a sticker.

Mary Ann was asking for suggestions on banner topics to put up at the entrances. It was suggested that perhaps one regarding the Christmas lighting contest might be good.

### **Past President – Ian Milne**

Nothing to report.

## **8. PUBLISHER REPORTS**

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### **Newsletter Genny Ramachandran**

Genny is requesting that all Board Members get the articles in for the Newsletter soon. The Newsletter will be going out at the beginning of November.

## **9. ADJOURN**

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Meeting adjourned at 10:46 am.

Respectfully submitted by Libby Strong, Secretary

**Burnt Store Isles Association, Inc**  
**Burnt Store Isles Association**  
**Custom Income Statement 4**  
**From Jan 2020 to Sep 2020**  
**Options: Activity Only**

FINANCIAL ROW	ACTUAL	BUDGET	VARIANCE
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4100 - Membership Dues	\$19,743.38	\$20,372.00	\$628.62
4200 - New Construction Fees	\$4,260.00	\$2,500.00	-\$1,760.00
4300 - Directory Ads	\$2,427.50	\$2,500.00	\$72.50
4350 - Newsletter Ads	\$1,688.80	\$1,500.00	-\$188.80
4400 - Interest Income	\$730.42	\$0.00	-\$730.42
4610 - Misc. Income	\$120.00	\$0.00	-\$120.00
4620 - Badges - Member Paid	\$40.00	\$0.00	-\$40.00
4700 - Events - Member Paid	\$45.00	\$0.00	-\$45.00
<b>Total - Income</b>	<b>\$29,055.10</b>	<b>\$26,872.00</b>	<b>-\$2,183.10</b>
<b>Gross Profit</b>	<b>\$29,055.10</b>	<b>\$26,872.00</b>	<b>-\$2,183.10</b>
<b>Expense</b>			
6100 - Landscaping Reserve	\$0.00	\$1,000.00	\$1,000.00
6150 - Landscaping/Property Mgmt	\$5,211.00	\$5,211.00	\$0.00
6300 - Directory Preparation	\$919.65	\$1,000.00	\$80.35
6350 - Newsletter Preparation	\$2,307.88	\$3,200.00	\$892.12
6400 - Legal Fees	\$1,793.31	\$500.00	-\$1,293.31
6410 - Attorney Fees Reserves	\$0.00	\$1,530.00	\$1,530.00
6420 - Liability Insurance	\$2,791.00	\$2,750.00	-\$41.00
6500 - Donation Given	\$65.00	\$250.00	\$185.00
6620 - Badges	\$48.91	\$0.00	-\$48.91
6710 - Events BSIA Paid	\$374.62	\$1,400.00	\$1,025.38
6730 - Storage Unit Rent	\$394.83	\$405.00	\$10.17
6750 - PO Box Rental	\$100.00	\$200.00	\$100.00
6760 - Postage and Delivery	\$235.08	\$500.00	\$264.92
6770 - Safe deposit Rent	\$0.00	\$100.00	\$100.00
6800 - Software	\$0.00	\$150.00	\$150.00
6810 - Web Data Remote Hosting	\$959.52	\$540.00	-\$419.52
6820 - Web Emails Constant Contact	\$1,409.58	\$630.00	-\$779.58
6830 - State Fees	\$61.25	\$65.00	\$3.75
6900 - Misc. Expense	\$875.40	\$1,000.00	\$124.60
6910 - Office Supplies	\$0.00	\$300.00	\$300.00
6920 - Surveillance Cameras	\$832.93	\$750.00	-\$82.93
6930 - Meeting Room Rent	\$126.77	\$200.00	\$73.23
6940 - Shredder Day	\$400.00	\$400.00	\$0.00
6950 - Banners	\$0.00	\$250.00	\$250.00
6960 - Underground Wiring	\$3,412.29	\$3,000.00	-\$412.29
<b>Total - Expense</b>	<b>\$22,319.02</b>	<b>\$25,331.00</b>	<b>\$3,011.98</b>
<b>Net Ordinary Income</b>	<b>\$6,736.08</b>	<b>\$1,541.00</b>	<b>-\$5,195.08</b>
<b>Net Income</b>	<b>\$6,736.08</b>	<b>\$1,541.00</b>	<b>-\$5,195.08</b>

OPERATING \$15,037  
 MONEY MKT \$11,182.

CD #1 \$20,432  
 CD #2 \$10,216  
 CD #3 \$10,216