

# Burnt Store Isles Association Board of Directors Meeting

Twin Isles Country Club  
February 7, 2020  
Called to Order 9:00 am

## **1. PLEDGE OF ALLEGIANCE & REQUEST TO SILENCE PHONES**

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## **2. PUNTA GORDA POLICY DEPARTMENT UPDATE - CHIEF OF POLICE PAM DAVIS**

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## **3. ROLL CALL**

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### Officers Present

Bill Courtney, President  
Faith Ferris, Vice President  
Libby Strong, Secretary

### Directors Present

Rick Allen, Community Standards  
Jenny Anderson, E Communications  
Joe Meyer, Legal Liaison  
Ken Williams, Membership  
CJ Metcalfe, Neighborhood Security  
Mary Boeringer, Planning  
Donna Nowak, Social  
Mary Ann Gilroy, Special Projects

Ian Milne, Past President

**A quorum has been established.**

## **4. REVIEW AND APPROVE BOARD MEETING MINUTES**

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Faith Ferris and CJ Metcalfe seconded the approval of the minutes dated January 3, 2020.  
Motion carried.

## 5. OFFICER'S REPORTS

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### President – Bill Courtney

Bill's time spent last month was dominated by underground utilities meeting preparation and follow-up. Thanks to the Board for their help at the meeting. Without their help it would not have run as smoothly as it did.

Next Steps are to finalize question and answers so that they can be posted on the website, finalize wording of the straw ballot and other materials and then get the approval of the ballot from the Punta Gorda City Council on February 19, 2020.

Mayor Prafke wished to convey to the Board that during the FDOT briefing on Rt. 41 corridor to the City Council, she delivered "pointed comments" on the need to fix the Madrid and US 41 north bound access. She has added this item to the February 19<sup>th</sup> City Council agenda. BSI needs a solution to get the shopping center traffic off of Tripoli. She is asking BSI residents to attend the meeting to add support.

### Vice President – Faith Ferris

Bill Schmidt helped Faith find all of the builders who have applied for permits to build homes in BSI in 2019 to make sure they have submitted applications to BSIA. There were 25 new construction permits. Faith will contact those that have not submitted forms.

### Treasurer – Bill Courtney for Bill Page

Reviewed the Budget. We have 473 paid members year-to-date.

### Secretary - Libby Strong – no report

## 6. OLD BUSINESS

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- **Speed limit signs and stop sign proposal approved by email Board vote. Bill Courtney and CJ Metcalfe will be meeting with City officials to present requests.**
  - A)\*Propose "CROSS TRAFFIC DOES NOT STOP" sign to be added to stop signs at:  
Monaco & Tripoli quantity of 2  
Monaco & Madrid quantity of 2  
Madrid and Tripoli quantity of 1***
  - B)\*Painting of 30mph on Tripoli between Madrid and Monaco***
  - C)\* Painting of "STOP AHEAD" on pavement with white reflectors on Monoco & Madrid south, Madrid & Tripoli north and sound and Monoco & Madrid east and west.***
- **Consideration of new Policy and Procedures: regarding the maximum height of fencing; regarding roofing material; regarding copying all property owners when directly working or communicating with builders. Libby Strong moved seconded by CJ Metcalfe to approve Policy 001-2019 Roofing Material. Libby Strong moved seconded by Rick Allen to approve Policy 003-2019 Contacting Property Owners. Motion passed.**

## **7. NEW BUSINESS**

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Underground Wiring meeting follow up - Reviewed the draft ballot and cover letter to present to the City Council for approval on Feb. 19<sup>th</sup>. A map of the affected area, the resolution and a postage paid reply envelope will also be included when the ballot is mailed out.

## **8. DIRECTOR'S REPORTS**

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### **Community Standards – Rick Allen**

Rick reviewed applications for architecture changes. In 2018 there were 34 applications for architecture changes. In 2019 there were 32 and thus far this year there are 3. Homeowner complained about the BSIBC sign in the entrance monument at Tripoli and Madrid. The location was approved by the BSIA board in 2019 but it has been discovered that a permit was not filed. BSIBC is taking care of the permitting with the City.

### **Communication – Jenny Anderson**

Reviewed the traffic on the BSIA website. In 2019 we had 49,151 views. In January of 2020 the views were 3872 openings. This increase was anticipated due to the Underground Wiring Initiative. For February there was 715.

BSIA has 50 new members since November 2019.

Jenny discovered after a problem with Joe Myer's email address [legal@bsibc.net](mailto:legal@bsibc.net) access that BSIA does not have a secure site with Go Daddy. Currently we are paying the basic fee of \$120 per year for email account and \$15 per month to maintain the website. In order to upgrade the system adding security to our emails, the price would be approximately \$520 per year plus a \$300 migration fee. The website cost would basically stay the same. Jenny is going to get additional information before the Board makes a decision.

### **Legal Liaison – Joe Meyer**

Joe has been working with Faith on crafting a letter to a builder constructing condos on Albacete regarding his need to follow BSI deed restrictions. After further review, It looks like we have enough information and no additional research is needed at this time to send a letter.

### **Membership – Ken Williams**

Bill Schmidt has volunteered to be a committee member for Membership.

Ken encourages all of Board Members to post neighborhood news on Facebook. There are two – three Board Members on Facebook as Administrators.

Ken presented the New Membership Packet that will be sent out to new potential members. He passed out a copy of the handout and was asking for input as to what

else he should add. **Libby Strong moved seconded by Rick Allen to approve Ken Williams to start sending out the enhanced welcome packets to people new to the community. Also, to approve the cost for the printing and mailing the handouts. Motion passed.**

Bill Schmidt will be setting up the table at the Mixer. Bill plans on going door to door with information on the community in hopes of getting new members. He also will be coordinating efforts between BSIA and BSIBC.

### **Neighborhood Security – CJ Metcalfe**

Problems with items being stolen from construction sites. Sharing security camera footage with the police department is extremely helpful in catching offenders.

With regard to banners, City ordinance allows 8 per year for a period not to exceed 7 days for each occurrence. The uses may be combined so that, for example, we could have 4 banners up each year for two weeks at a time.

Discussed companies such as Kandscape putting flyers on homes. Code Compliance, if notified, will file a complaint with the offending company. Also, please notify CJ Metcalfe, the Security Director.

### **Planning – Mary Boeringer**

Mary submitted a request to the 1% optional sales tax committee for a kayak launch.

### **Social –Donna Nowak**

About 20 people attended the past Dart Night. Another Dart Night is scheduled for March 8<sup>th</sup>.

Picnic is March 14<sup>th</sup> at Ponce Park. The picnic is 11:00 – 3:00.

Babcock Ranch tour is scheduled for March 25<sup>th</sup>.

Discussion for the Christmas Party - Considering a joint party with BSIBC. The Boat Club subsidizes the cost of the night for its members. BSIA would need to do the same thing. Donna is going to look at the Social budget and come back with a proposal.

### **Special Projects - Mary Ann Gilroy**

Mary Ann is going to put up the banners for the Community Yard Sale.

Shredder Day is scheduled April 18<sup>th</sup>.

## **9. ADJOURN**

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Libby Strong moved, seconded by Bill Courtney to adjourn the meeting. Motion carried.  
Meeting adjourned at 11:00 am.

Respectfully submitted by Libby Strong, Secretary