

# Burnt Store Isles Association Board of Directors Meeting

Twin Isles Country Club  
January 3, 2020  
Called to Order 9:00 a.m

## **1. PLEDGE OF ALLEGIANCE & REQUEST TO SILENCE PHONES**

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## **2. UPDATE: PUNTA GORDA POLICY DEPARTMENT**

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## **3. ROLL CALL**

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### Officers Present

Bill Courtney, President  
Faith Ferris, Vice President  
Bill Page, Treasurer

### Directors Present

Rick Allen, Community Standards  
Jenny Anderson, E Communications  
Ken Williams, Membership  
CJ Metcalfe, Neighborhood Security  
Mary Boeringer, Planning  
Donna Nowak, Social

**A quorum has been established.**

## **4. REVIEW AND APPROVE BOARD MEETING MINUTES**

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The November minutes dated were approved.

## **5. OFFICER'S REPORTS**

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### **President – Bill Courtney**

Bill briefed o underground meeting plans for January 21, 2020. He reported that 223 people have registered for the presentation. He discussed a plan to have blank cards available for attendees to write questions during the meeting. He asked for Board members to make themselves available to pass out the blank cards as residents entered

and then to pick them up during the Q&A session. Ballots will be sent 1<sup>st</sup> class mail as soon as possible after the meeting. Steve Donaldson may be able to video tape the meeting. Nancy Prafke said as Mayor she would put the video and hard copy on the city link.

#### **Vice President – Faith Ferris**

Faith will re-send new policy and procedure documents to Bill Courtney to be forwarded to Board members for comment and approval at the February meeting.

#### **Treasurer - Bill Page**

Bill reported on the 2020 Budget, Income and Expense Report was reviewed. The dues payments are going to a new PO Box in Tampa and then direct deposited in to our account with Bank OZK. Past due post cards will be sent to members as a reminder.

## **6. DIRECTOR'S REPORTS**

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#### **Membership – Ken Williams**

Ken stated that he felt there was a need to have representatives at the monthly mixers at TICC to talk to potential members and just welcome and introduce ourselves to them. He also reported that 16 new members have joined. It was discussed that Faith will notify Ken of people with new construction plans. Ken will then send notification of free membership. Ken will also send a welcome packet with information on BSIA, Boat Club and TICC.

#### **Neighborhood Security – CJ Metcalfe**

CJ reported that the security cameras are up and running. She reported sign code violations to the City.

#### **Planning – Mary Boeringer**

Mary reported that the kayak launch was submitted through the 1% optional sales tax committee.

#### **Social –Donna Nowak**

BSIA will have the annual Garage Sale on February 15, 2020. Non-members will pay \$10 to participate. Each person must apply through the city.

The BSIA picnic is planned for March 14<sup>th</sup>. Place has not yet been decided.

## **7. PUBLISHER REPORTS**

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#### **Newsletter Genny Ramachandran**

BSIA membership cards will be printed in the newsletter. Members can cut out the card and use it for discounts around town.

## **Directory – Janice Kelley**

The ads for the new directory are doing well. Ken Williams is taking out an ad.

## **8. ADJOURN**

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Meeting adjourned at 11:00 am

Respectfully submitted by Faith Ferris for Libby Strong

# Income Expense Report for 2019

Check Book \$9,029.12

Savings \$11,115.48

Cert of Deposit \$40,000.00

Total Cash \$60,144.60

<b>Reserves</b>	<b>Budgeted Amount</b>	<b>Inc/Exp To Date</b>	<b>Balance</b>
Attorney Fees from 2018 Dues	1,860.00	0.00	-1,860.00
Landscape Reserve	2,092.50	0.00	-2,092.50
<b>Total Reserve</b>	<b>\$3,952.50</b>	<b>\$0.00</b>	<b>-\$3,952.50</b>
<b>Incomes</b>	<b>Budgeted Amount</b>	<b>Inc/Exp To Date</b>	<b>Balance</b>
50/50 Raffle	0.00	80.00	80.00
Badges - Member Paid	0.00	0.00	0.00
Directory Ads	1,200.00	2,450.00	1,250.00
Donations Received	0.00	0.00	0.00
Events - Member Paid	0.00	3,808.50	3,808.50
Interest Income	0.00	49.09	49.09
Membership Dues	19,385.00	19,877.20	492.20
Miscellaneous Income	0.00	115.00	115.00
New Construction Fees	2,500.00	3,890.00	1,390.00
Newsletter Ads	1,000.00	1,584.00	584.00
<b>Total Income</b>	<b>\$24,085.00</b>	<b>\$31,853.79</b>	<b>\$7,768.79</b>
<b>Expenses</b>	<b>Budgeted Amount</b>	<b>Inc/Exp To Date</b>	<b>Balance</b>
Accounting Fees	0.00	0.00	0.00
Attorney Fees Reserve from Dues	1,940.00	0.00	1,940.00
Badges	0.00	115.36	-115.36
Banners	500.00	0.00	500.00
Directory Preparation	1,200.00	743.67	456.33
Donations Given	250.00	0.00	250.00
Events - BSIA Paid	2,000.00	1,750.00	250.00
Events - Paid by Members	0.00	3,779.32	-3,779.32
Landscape Reserve	1,000.00	0.00	1,000.00
Landscape/Property Maintenance	6,660.00	6,655.00	5.00
Legal Fees	1,000.00	610.32	389.68
Liability Insurance	2,700.00	2,836.81	-136.81
Meeting Room Rental	250.00	310.66	-60.66
Miscellaneous Expense	1,200.00	2,073.33	-873.33
Newsletter Preparation	1,500.00	2,452.88	-952.88
Office Supplies	200.00	224.25	-24.25
P.O. Box Rent	90.00	106.00	-16.00
Postage and Delivery	500.00	218.30	281.70
Safe Deposit Box Rent (waived)	0.00	0.00	0.00
Shredder Day (1 per year)	400.00	400.00	0.00
Software	150.00	0.00	150.00
State Fees	65.00	61.25	3.75
Storage Unit Rent	540.00	500.76	39.24
Surveillance Cameras	750.00	637.36	112.64
Web Data Remote Hosting	540.00	540.00	0.00
Web Emails Constant Contact	630.00	588.00	42.00
<b>Total Expense</b>	<b>\$24,065.00</b>	<b>\$24,603.27</b>	<b>-\$538.27</b>
<b>Net Income (Loss)</b>	<b>\$20.00</b>		