

Burnt Store Isles Association Board of Directors MEETING Minutes

Approved 9.18.2023

In-Person Meeting Held at Twin Isles Country Club
August 4, 2023
Meeting Called to Order at 9:00 a.m.

Pledge of Allegiance – Opened the meeting with the Pledge of Allegiance

1 UPDATE – PUNTA GORDA POLICE DEPARTMENT (PGPD) – LT. JUSTIN DAVOULT

Lt. Davoult reported on traffic studies done with trailers that were set up to show drivers' speed. One study was done on Tripoli north of Monaco where the speed limit is 30 mph. From 7/14/23-7/24/23 there were 12,525 vehicles heading northbound towards Monaco. Of those, the average number of vehicles traveling over 35 mph was 3.4%, the number of vehicles traveling over 40 mph was 0.8% and the number of vehicles traveling between 26 mph and 35 mph was 64%.

The second traffic study was on Madrid from 7/24/23-08/02/23. The total number of vehicles traveling in the one direction was 14,093. Of those, the average of vehicles traveling over 35 mph was 9.9%, the average of vehicles traveling over 40 mph was 2.2%, and the average of vehicles traveling 35 mph or less was 90%. Interestingly, there were 3 vehicles going between 81-85 mph, one vehicle going between 86-90 mph, and one vehicle clocked going between 96-100 mph

He noted that schools open on August 10, 2023; there are no cameras on buses to capture traffic violators. Walgreens has installed exterior security cameras.

2. Roll Call –

Officers Present

Bill Page, President
Lee Brandt, Treasurer

Directors Present

Faith Ferris, Community Standards
Jenny Anderson, E. Communications
Wendy Brandt, Membership
David Elkins, Neighborhood Security
Mary Boeringer, Planning
Wanda Daugherty, Social
Kathy Martinelli, Special Projects

Bill Courtney, Past President

Other Board and Committee Representatives

Diane Peterson, Newsletter and Directory (not able to attend today's meeting)
David Elkins – Advertising Sales

Excused:

Patricia Iorio, Vice President
Charmaine Ponkratz, Secretary
Brian Bender, Legal Liaison

A quorum has been established.

Other Attendees:

Rich Bevak, BSI Resident and BSI Member
Rick Daughtery, Canal Committee, BSI Resident and BSI Member
David DeGerome, BSI Resident and BSI Member
Bob Fritz, BSI Resident and BSI Member
Polly Green, BSI Resident and BSI Member

3. REVIEW AND APPROVE BOARD MEETING MINUTES

It was moved by Bill P., seconded by Lee, to approve the Minutes dated July 7, 2023. Motion approved.

4. OFFICERS' REPORTS

President – Bill Page

- Waterford Estates approached BSIA to request permission to use the Emergency Plan. It will be reviewed for updates and by consensus will be provided to Waterford Estates.

Vice President – report provided by Bill Page

- 300 Monaco Blvd. applied for permit to build a garage. Pending.
- Pat issued two letters requesting copy of architectural drawings. Bill Morgan will provide once approval has been received by Punta Gorda.

Secretary – Charmaine Ponkratz - no report

Treasurer – Lee Brandt

- Lee issued a DRAFT 2024 Budget; will be acted upon by the Board at September or October meeting.

Treasurer's Reports - Lee provided copies of the following Reports to the Board:

- **Financial Reports** – Budget vs. Actual July 2023 (*See detail at end of these minutes.*)
- **Checking Account Balances** (*See detail at the end of these minutes.*)

5. OLD BUSINESS –

- Reminder: BSIA Annual Meeting will be held on November 14 at 3 p.m. at Twin Isles Country Club.
- Continuing discussion about traffic studies and working with City of Punta Gorda and Police Department regarding speeding and safety concerns.

6. NEW BUSINESS -

- The monument at the corner of Madrid and Tripoli needs to be reduced in size to bring in compliance with 2020 code change. The landscaped island also needs to be reduced in size and removed from private property. See Special Projects report below for detail.

7 DIRECTORS' REPORTS

Community Standards – Faith Ferris

- 16 roof replacements in July, 7 roof replacements month to date in August.

Communication – Jenny Anderson

- Jenny introduced Polly Green who will be nominated as Communications Director at the BSIA Annual Meeting. She will be supported by Joanne Fritz. Both are long term residents of BSI.
- Diane Peterson will be producing the weekly newsletter once Jenny's term expires at the end of the year.
- The Annual Meeting information will be posted in the newsletter to include registration for attendance.
- The BSIA Facebook page will be shut down due to lack of use.

Legal Liaison – Brian Bender – no report

Membership – Wendy Brandt

- 532 household members. Transition of information from prior director has been completed.
- Wendy will access real estate closings and will send BSIA membership packet to new owners.

Neighborhood Security – Dave Elkins

- Dave reported that 45 sheets of plywood were stolen from construction project on Mondovi. Police report was filed.
- Security camera is not operating; Florida Power and Light was scheduled for repair.

Planning – Mary Boeringer – no report

Social – Wanda Daugherty

- Ice Cream Social – August 24.
- Wanda is continuing to research information to provide support for Crossroads Hope Academy residents to attend the Heritage Military Museum.
- A candidate for nomination as the next Social Director is being pursued.

Special Projects – Kathy Martinelli

- Kathy reported that lights/camera are working; security camera remains as is after monument resizing
- Monument project to reduce height to three feet: Stoneworks bid - \$,2000.
Move electric on back of monument: Matheis Electric bid - \$1,600
Lewis Maguire Homes is willing to remove island around monument, grade land, re-sod, and replace irrigation at no cost to BSIA.
City permits needed for all work: stone work, electric, etc.

Past President – Bill Courtney – no report

8 PUBLISHER REPORTS

Newsletter (published 3 times a year) - Diane Peterson

- Continuing discussion about whether to eliminate hard copy newsletter publishing. No change in status.

Directory – Diane Peterson

- Diane will publish weekly newsletter after Jenny's term expires at end of year.

Advertising Sales - Dave Elkins

- David continues to solicit business for additional advertising revenue.

9 GUEST /MEMBER COMMENTS OR ISSUES

- Bill Daugherty encouraged attendance at the upcoming Canal Committee meeting on August 8 at 6 p.m. at the Heritage Military Museum. He reported that the current estimate for lock widening is \$800,000+. The City of Punta Gorda will vote on the budget for canal assessments at their September meeting.

10 Other Topics Discussed Prior to Meeting End

There were no topics discussed that apply to this category.

11 ADJOURN

It was moved by Lee and seconded by Wendy to adjourn the meeting. Motion carried.

Meeting adjourned at 10:45 AM

The next Board Meeting is planned to be held on Friday, September 1, 2023.

The next meeting will be "In-Person" and held at the Twin Isles Country Club.

Respectfully submitted by Charmaine Ponkratz, Secretary

Bank Summary – reported at 8.4.2023 meeting – as of July 31, 2023

	Current Balance
Checking xxxxxx3729	\$27,968.82
Money Market Xxxxxx3750	\$32,611.93
Certificate of Deposit	\$20,000.00
TOTAL	\$80,580.75

Burnt Store Isles Association, Inc
Burnt Store Isles Association
Budget vs. Actual
From Jan 2023 to Jul 2023

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Membership Dues	\$23,523.05	\$23,500.00	\$23.05	100.10%
4200 - New Construction Fees	\$2,500.00	\$3,000.00	(\$500.00)	83.33%
4300 - Directory Ads	\$1,287.50	\$2,300.00	(\$1,012.50)	55.98%
4350 - Newsletter Ads	\$3,407.01	\$4,500.00	(\$1,092.99)	75.71%
4400 - Interest Income	\$58.93	\$50.00	\$8.93	117.86%
4500 - Donations Received	\$1,020.00	\$0.00	\$1,020.00	0.00%
4600 - 50/50	\$135.00	\$0.00	\$135.00	0.00%
4610 - Misc. Income	\$0.00	\$100.00	(\$100.00)	0.00%
4620 - Badges - Member Paid	\$105.17	\$0.00	\$105.17	0.00%
4700 - Events - Member Paid	\$4,185.00	\$2,800.00	\$1,385.00	149.46%
Total - Income	\$36,221.66	\$36,250.00	(\$28.34)	99.92%
Gross Profit	\$36,221.66	\$36,250.00	(\$28.34)	99.92%
Expense				
6100 - Landscaping Reserve	\$0.00	\$1,000.00	(\$1,000.00)	0.00%
6150 - Landscaping/Property Mgmt	\$9,849.48	\$9,820.00	\$29.48	100.30%
6300 - Directory Preparation	\$1,071.77	\$1,000.00	\$71.77	107.18%
6350 - Newsletter Preparation	\$3,618.95	\$4,800.00	(\$1,181.05)	75.39%
6400 - Legal Fees	\$575.00	\$4,000.00	(\$3,425.00)	14.38%
6420 - Liability Insurance	\$2,711.35	\$2,800.00	(\$88.65)	96.83%
6500 - Donation Given	\$0.00	\$250.00	(\$250.00)	0.00%
6620 - Badges	\$173.21	\$50.00	\$123.21	346.42%
6700 - Events Member Paid	\$3,839.00	\$2,900.00	\$939.00	132.38%
6710 - Events BSIA Paid	\$627.37	\$2,200.00	(\$1,572.63)	28.52%
6730 - Storage Unit Rent	\$423.90	\$457.90	(\$34.00)	92.57%
6750 - PO Box Rental	\$0.00	\$200.00	(\$200.00)	0.00%
6760 - Postage and Delivery	\$294.93	\$100.00	\$194.93	294.93%
6770 - Safe deposit Rent	\$100.00	\$100.00	\$0.00	100.00%
6800 - Software	\$104.93	\$100.00	\$4.93	104.93%
6820 - Web Emails Constant Contact	\$631.40	\$588.00	\$43.40	107.38%
6830 - State Fees	\$61.25	\$65.00	(\$3.75)	94.23%
6900 - Misc. Expense	\$99.49	\$500.00	(\$400.51)	19.90%
6920 - Surveillance Cameras	(\$48.00)	\$0.00	(\$48.00)	0.00%
6930 - Meeting Room Rent	\$0.00	\$675.00	(\$675.00)	0.00%
6940 - Shredder Day	\$600.00	\$645.00	(\$45.00)	93.02%
6950 - Banners	\$51.46	\$120.00	(\$68.54)	42.88%
Total - Expense	\$24,785.49	\$32,370.90	(\$7,585.41)	76.57%
Net Ordinary Income	\$11,436.17	\$3,879.10	\$7,557.07	294.82%
Net Income	\$11,436.17	\$3,879.10	\$7,557.07	294.82%