

Burnt Store Isles Association Board of Directors MEETING Minutes

Approved 12.6.2024

In-Person Meeting Held at Twin Isles Country Club
November 1, 2024
Meeting Called to Order at 9:00 a.m.

Pledge of Allegiance – Opened the meeting with the Pledge of Allegiance

1 UPDATE – PUNTA GORDA POLICE DEPARTMENT (PGPD) - NO REPORT

2. Roll Call

Officers Present

Bill Page, President
Pat Iorio, Vice President
Lee Brandt, Treasurer
Charmaine Ponkratz, Secretary

Directors Present

Faith Ferris, Community Standards
Wendy Heath Brandt, Membership
Polly Green, E-Communications
Brian Bender, Legal Liaison
David Elkins, Neighborhood Security
Kathy Martinelli, Special Projects

Other Board and Committee Representatives

Diane Peterson, Newsletter and Directory (not able to attend today's meeting)
David Elkins – Advertising Sales

Excused:

Bill Courtney, Planning and Past President
Wanda Daugherty, Social

A quorum has been established.

Other Attendees:

Rich and Pam Bevak, BSI residents and BSIA members
Bob Fritz, BSI resident and BSIA member
Tracy Sage, BSI resident and BSIA member

3. REVIEW AND APPROVE BOARD MEETING MINUTES

It was moved by Faith and seconded by Wendy to approve the Minutes dated October 4, 2024. Motion approved.

4. OFFICERS' REPORTS

President – Bill Page

- Door-to-door – the only door to door solicitations allowed by city code are from political and religious groups. For all others, residents are encouraged to call the Punta Gorda Police Department non-emergency phone number to report the solicitation.

- Bill P. reported that the following residents will be nominated for election at the BSIA Annual Meeting: Secretary – Jan Draber, Social – Tracy Sage, Community Standards – Kathy Martinelli. With Kathy's shift to Community Standards, the Special Projects Director position is open.
- Bill P. introduced a discussion about using GoDaddy capabilities to archive email exchanges. He will pursue this idea for those positions on the Board whose email communications need to be archived.

Vice President – Patricia Iorio – no report

Secretary – Charmaine Ponkratz

- Charmaine expressed appreciation for Kathy's notetaking work from last month's meeting.

Treasurer – Lee Brandt

Treasurer's Reports - Lee provided copies of the following reports to the Board:

- **Financial Reports** – Budget vs. Actual October (*See detail at end of these minutes.*)
- **Banking Account Balances** (*See detail at the end of these minutes.*)
- Lee reported that all income for the last two months will be credited to 2025. With YTD income trailing projections by \$4K and expenses coming in \$2K below projection, the current year will end with a deficit.
- Lee alerted the Board that with the anticipated 2024 deficit and the potential legal expenses in 2025, once a certificate of deposit matures there is wisdom to liquidate \$10K and reinvest the other \$10K.

5. OLD BUSINESS

- Annual Meeting: November 14, 2024 at 1:00 p.m. BSI Boat Club meeting to follow. The following was discussed:
 - the agenda and order of business was reviewed with specific focus on presenting information about the pending legal matter with related budget ramifications.
 - Confirmed that residents will be able to pay/renew their membership at the meeting.
 - Kathy, David and Wendy volunteered to work the registration table with Pat.
 - Pat will coordinate the set-up logistics with Twin Isles Country Club to include tables, TV screen set up for slide presentation, microphone, designated seating for Board members.
 - Pat will arrange copies of the handout materials to include the budget, the ballot and a new member application.

6. NEW BUSINESS - NONE

7 DIRECTORS' REPORTS

Community Standards – Faith Ferris

- **Signage Deed Restriction Interpretation – POLICY – MOTION:** It was moved by Brian, seconded by Polly to adopt the following deed restriction interpretation: During any local or national political season, the BSIA Board has agreed to follow the City of Punta Gorda ordinance on general yard signs in that there will be no more than a combination of four signs and flags per property. The political signs posted in Burnt Store Isles can be no more than 2 feet X 2 feet and may be displayed 60 days before the primary season. Political signs and flags are to be removed within one week after election. Motion approved.

E-Communication – Polly Green

- Polly will issue an e-blast to promote new and renewing membership.

Legal Liaison – Brian Bender

- 3907 Madrid Court Roof Update – Brian reported that the discovery period has been completed and the attorney has submitted a motion for summary judgement.

Membership – Wendy Heath Brandt

- Wendy reported current membership of 498 and renewals have started.

Neighborhood Security – David Elkins

- Canal camera - David reported that the canal camera is out of service and one of the entry way cameras needs to be reset.
- Florida Power and Light (FPL) power outages/recover – It was noted that there was an uneven recovery of power after Hurricane Milton, some homes on the same street getting power back sooner than others. While there is interest in understanding what causes such an uneven recovery, there were general accolades about the service response from FPL.
- Surge impacts were discussed with a comment about the protective role of the mangroves and querying whether the removal of the lock had any influence on the water flow. Bill P. noted that the flooding matters facing the city will be a matter for future discussion.

Planning – Bill Courtney – no report

Social – Wanda Daugherty

- Bill P. noted the following scheduled events: November 4: Angel Hair, December 7: Christmas Party, December 19, Glo Ride.

Special Projects – Kathy Martinelli

- **Shredder Day** – Kathy reported that shredder day is tentatively on the calendar for April 2025.

Past President – Bill Courtney - no report

8 PUBLISHER REPORTS

Newsletter (published 3 times a year) - Diane Peterson

Directory – Diane Peterson – no report

Advertising Sales - Dave Elkins

9 GUEST /MEMBER COMMENTS OR ISSUES

A guest questioned whether there is an official storm surge measurement for Hurricane Milton. Others indicated that it was not likely going to be available since official reporting information is not captured for Charlotte Harbor.

10 OTHER TOPICS DISCUSSED PRIOR TO MEETING END - NONE

11 ADJOURN

It was moved by Lee, seconded by Wendy, to adjourn the meeting. Motion approved.

Meeting adjourned at 10:20 A.M.

The next Board Meeting is planned to be held on Friday, December 6, 2024
The next meeting will be “In-Person” and held at the Twin Isles Country Club.

Respectfully submitted by Charmaine Ponkratz, Secretary

	Current Balance
Checking xxxxxx3729	\$ 16,409.01
Money Market xxxxxx3750	\$ 40,000.00
Certificate of Deposit	\$ 12,791.91
TOTAL	\$ 69,200.61

Burnt Store Isles Association, Inc
Burnt Store Isles Association Budget
vs. Actual
From Jan 2024 to Oct 2024

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Ordinary Income/Expense				
Income				
4050 - Shipping and Handling	(\$7.80)	\$0.00	(\$7.80)	0.00%
4100 - Membership Dues	\$22,350.30	\$23,500.00	(\$1,149.70)	95.11%
4200 - New Construction Fees	\$1,000.00	\$2,000.00	(\$1,000.00)	50.00%
4300 - Directory Ads	\$1,995.00	\$2,500.00	(\$505.00)	79.80%
4350 - Newsletter Ads	\$2,558.20	\$4,500.00	(\$1,941.80)	56.85%
4400 - Interest Income	\$808.96	\$450.00	\$358.96	179.77%
4600 - 50/50	\$175.00	\$0.00	\$175.00	0.00%
4610 - Misc. Income	(\$84.00)	\$50.00	(\$134.00)	-168.00%
4620 - Badges - Member Paid	\$80.00	\$0.00	\$80.00	0.00%
4700 - Events - Member Paid	\$1,843.70	\$2,800.00	(\$956.30)	65.85%
Total - Income	\$30,719.36	\$35,800.00	(\$5,080.64)	85.81%
Gross Profit	\$30,719.36	\$35,800.00	(\$5,080.64)	85.81%
Expense				
6100 - Landscaping Replacement	\$2,550.13	\$1,000.00	\$1,550.13	255.01%
6150 - Landscaping/Property Mgmt	\$7,100.00	\$7,100.00	\$0.00	100.00%
6300 - Directory Preparation	\$1,115.63	\$1,250.00	(\$134.37)	89.25%
6350 - Newsletter Preparation	\$3,281.79	\$6,000.00	(\$2,718.21)	54.70%
6400 - Legal Fees	\$7,107.83	\$3,500.00	\$3,607.83	203.08%
6420 - Liability Insurance	\$3,164.27	\$2,800.00	\$364.27	113.01%
6500 - Donation Given	\$0.00	\$250.00	(\$250.00)	0.00%
6620 - Badges	\$133.71	\$50.00	\$83.71	267.42%
6700 - Events Member Paid	\$1,274.08	\$2,800.00	(\$1,525.92)	45.50%
6710 - Events BSIA Paid	\$800.93	\$2,200.00	(\$1,399.07)	36.41%
6730 - Storage Unit Rent	\$502.88	\$750.00	(\$247.12)	67.05%
6750 - PO Box Rental	\$200.00	\$200.00	\$0.00	100.00%
6760 - Postage and Delivery	\$21.30	\$200.00	(\$178.70)	10.65%
6770 - Safe deposit Rent	\$0.00	\$100.00	(\$100.00)	0.00%
6800 - Software	\$0.00	\$100.00	(\$100.00)	0.00%
6810 - Web Data Remote Hosting	\$2,893.02	\$2,600.00	\$293.02	111.27%
6820 - Web Emails Constant Contact	\$680.40	\$800.00	(\$119.60)	85.05%
6830 - State Fees	\$61.25	\$65.00	(\$3.75)	94.23%
6900 - Misc. Expense	\$747.89	\$1,000.00	(\$252.11)	74.79%
6910 - Office Supplies	\$0.00	\$100.00	(\$100.00)	0.00%
6920 - Surveillance Cameras	\$77.87	\$0.00	\$77.87	0.00%
6930 - Meeting Room Rent	\$0.00	\$675.00	(\$675.00)	0.00%
6940 - Shredder Day	\$600.00	\$625.00	(\$25.00)	96.00%
6950 - Banners	\$78.93	\$0.00	\$78.93	0.00%
Total - Expense	\$32,391.91	\$34,165.00	(\$1,773.09)	94.81%
Net Ordinary Income	(\$1,672.55)	\$1,635.00	(\$3,307.55)	-102.30%
Net Income	(\$1,672.55)	\$1,635.00	(\$3,307.55)	-102.30%