



01724 656003



info@murrayengsystems.co.uk



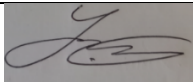
www.murrayengsystems.co.uk



MURRAY ENGINEERING SYSTEMS

Document Title:
Sustainable Procurement Policy

Document Number:
MES-POL-0014

<u>Name</u>	<u>Company Position</u>	<u>Signed</u>	<u>Date</u>	<u>Renewal Date</u>
Tom Murray	Managing Director		05/12/2025	31/08/2027
Clare Murray	Company Secretary and Director	C. Murray	05/12/2025	31/08/2027

1.0 POLICY STATEMENT

It is the policy of **Murray Engineering Systems Ltd** to practice a continuous improvement approach to understanding and taking appropriate responsibility for any adverse environmental, social, and economic impacts of its purchasing. In doing so, the **Murray Engineering Systems Ltd** shall consider the impacts on a life-cycle basis and prioritize actions according to: alignment with the **Murray Engineering Systems Ltd** values, magnitude of impact, and compliance with any applicable regulations.

Murray Engineering Systems Ltd
4 Ashby Road | Scunthorpe | North Lincolnshire | DN16 1NR

Registered company in England and Wales No: 15779615
VAT Registration No: 473710392
Achilles ID: 00208473

2.0 PURPOSE

This Policy is adopted to align **Murray Engineering Systems Ltd** purchasing with its climate, social equity, risk reduction, resource use reduction, stewardship, values and goals. In doing so, **Murray Engineering Systems Ltd** seeks to harness the influence of its purchasing to support markets for, and increase accessibility to, more sustainable goods and services.

3.0 APPLICABILITY

This policy applies to all types of **Murray Engineering Systems Ltd** procurement and to all **Murray Engineering Systems Ltd** divisions and employees. Specific employee roles, responsibilities, and expectations are further described within this policy.

4.0 POLICY IMPLEMENTATION

To practice a continuous improvement approach to understanding and taking appropriate responsibility for reducing the adverse environmental, social, and economic impacts of its purchasing, this policy establishes the following implementation hierarchy:

1. **Core Strategies.** These establish overarching sustainable procurement strategies to implement over time. They provide value-aligned direction to take into account during project and program planning, and direction from which to build minimum requirements, best practices, and related implementation tools.
2. **Minimum Requirements.** These are the specific mandatory requirements for a particular good or service category. They are the actions that support sustainable procurement Core Strategies.
3. **Leadership Opportunities.** These are developed to identify (optional) opportunities for continuous improvement among stakeholders. They identify how to go beyond Minimum Requirements in a particular good or service category to further reduce adverse impacts.

All **Murray Engineering Systems Ltd** employees shall review the Core Strategies and follow the Minimum Requirements when planning and designing projects, developing project and operations budgets, developing asset management plans, writing product and service specifications or standards, selecting materials, making purchasing or supplier decisions, and developing and managing **Murray Engineering Systems Ltd** contracts and price agreements as applicable to their roles and responsibilities and/or to a specific project.

5.0 CORE STRATEGIES

For any of the following Core Strategies, it is understood that they shall be undertaken in conjunction with traditional purchasing considerations, such as budget, product/service performance requirements, and availability. Core Strategies provide direction for decision making with mandated actions implemented through the Minimum Requirements, but also as needed in the absence of specific Minimum Requirements. Prior to making new purchases, employees are also expected to consider: the need for the purchase; opportunities to extend the life of the existing item or material; and meeting the operational need through a different means (e.g. renting vs. purchasing).

1. Utilize processes, technologies, products, or services that reduce consumption of natural resources or chemicals.
2. Employ processes, technologies, products, or services that reduce waste.
3. Invest in energy and fuel-efficient products, services, and technologies that result in simple paybacks of 5 years or less, based on Total Cost of Ownership.
4. Invest in processes, technologies, products, or services that reduce the sourcing and use of Carbon-Based Fuels.
5. Seek processes, technologies, products, or services that support a Circular Economy.
6. Seek processes, technologies, products, or services that support biodiversity and healthy, resilient natural habitats.

7. Seek out, specify, and purchase products with lower Embodied Carbon than the status quo.
8. Seek out, specify, and purchase products that minimize exposure of Substances of Very High Concern to people and the environment.
9. Consciously design procurement processes and related programming to support a diverse contractor base, including small, minority, and/or women-owned businesses.
10. Seek out processes, technologies, goods, or services that support transparency in either or both **Murray Engineering Systems Ltd** supply chain or product disposal endpoints regarding compliance with environmental regulations and Core Labor and Human Rights in the Workplace.
11. When using social or environmental product labels, seek out social/ecolabels that demonstrate that the product or service was independently certified to a reputable third-party environmental and/or social product or service leadership standard, preferably a multi-attribute standard that evaluates products or services along their entire life cycle.
12. Whenever possible, utilize Life Cycle Costing methods to determine the full cost of a product, service, or design.

6.0 MINIMUM REQUIREMENTS & LEADERSHIP OPPORTUNITIES

Minimum Requirements and associated Leadership Opportunities for a specific good or service category shall be defined and communicated through **Murray Engineering Systems Ltd** Sustainable Purchasing Guides.

These Sustainable Purchasing Guides shall be maintained and updated by a company director as needed to keep content current and relevant. Updates to the Sustainable Purchasing Guides do not automatically trigger updates to this policy; they may be updated separately and thus more frequently, to maintain relevancy. The Sustainable Purchasing Guides shall be posted on the company Sharepoint page as and when required.

Minimum Requirements shall be based off well-researched and tested practices that are readily accessible and have been confirmed to reduce an adverse impact when well-implemented. They can be adopted from other reputable sources (other public agency, nonprofit, subject matter experts, etc.), or developed through a multi-stakeholder engagement process.

Leadership Opportunities shall be well-researched to show that it is reasonable that the proposed action(s) will reduce an adverse impact with relatively low-risk to **Murray Engineering Systems Ltd** when well-implemented. It is understood that the actions are worth pursuing so long as it aligns with **Murray Engineering Systems Ltd** sustainability values, even if the proposed action hasn't been tried or replicated by another public agency at the time it is proposed.

7.0 REPORTING

To track progress in meeting this policy's objectives, at a minimum a company director shall report to fellow directors on the following on a yearly basis (or as and when required):

- a. Number of Minimum Requirements established and in use by **Murray Engineering Systems Ltd** as evidenced by actual solicitations, contracts, and/or procurements.
- b. Number of Leadership Opportunities established and practiced by **Murray Engineering Systems Ltd** as evidenced by actual solicitations, contracts, and/or procurements.
- c. Number of sustainable procurement training sessions provided to employees and number of unique attendees in total. If trainings are provided in an online, "on demand" format, report on the number of unique completions of the training(s).

8.0 ROLES AND RESPONSIBILITIES

1. A company director shall periodically bring together stakeholders to review and update this policy.
2. A company director is responsible for developing and maintaining up-to-date Minimum Requirements & Leadership Opportunities; including bringing together stakeholders to develop and/or implement the Minimum Requirements & Leadership Opportunities as applicable.
3. All employees are responsible for following the Core Strategies and Minimum Requirements when planning and designing projects, developing project and operations budgets, developing asset management plans, writing product and service specifications or standards, selecting materials, making purchasing or supplier decisions, and developing and managing **Murray Engineering Systems Ltd** contracts and price agreements as applicable to their roles and responsibilities and/or to a specific project.
4. A company director is responsible for developing and providing sustainable procurement training to **Murray Engineering Systems Ltd** employees and other applicable stakeholders.
5. A company director is responsible for taking into account these policy requirements when developing departmental and project budgets in order to ensure resources (budget and staff) are available to carry out these policy requirements.
6. A company director is responsible for developing and publishing reports according to the requirements in section 7.0 of this policy.