

**Covington Woods Community Association, Inc.
Board of Directors Meeting Minutes
June 10, 2019**

In attendance:

X	Kelly Knake	X	Leticia Gomez	X	Officer Gary Reid
X	Joanne Williams				
X	Sherry Ziegner				
X	Bruce Bumgardner				
X	Jameson Frey				
Board Members		Management		Guests	

(Please mark to the left of individuals who are present)

Call Meeting to Order:

Due notice of meeting, a quorum was established, Kelly Knake, the Board President, called the meeting to order at 7:00 P.M. The meeting was conducted at 13739 Woodchester, Sugar Land, TX 77498.

Call Open Forum to Order:

- a. Patrol Activity Report – Officer Gary Reid reported that no real issues in the neighborhood other than one thief on Vinehill with an Amazon delivery. He also reminded the residents to lock your vehicles and a reminder of the non-emergency number 281-275-2525.
- b. Resident Input- Residents spoke of fences that were still down and trash that is thrown in the front yard and has made its way to the street. They also asked what the process of sending letters is and I explained the letter process to them. One homeowner mentioned how Steve Porter had the Post Office parking lot resurfaced and how great it looks. Another resident asked about the Jess Pirtle fencing and had a few questions. Homeowners asked about a light getting put at Burney and Jess Pirtle,

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Call Business Meeting to Order:

Actions between Meetings:

- a. The Board of Directors approved a proposal from Living Water Landscape in the amount of \$422.18. A purchase of a water reel hose cart and water hose. And a new lifeguard umbrella.

Approve Minutes of Previous Meeting:

With a motion of the Board of Directors approved the May 13, 2019 meeting minutes.

Committee Reports:

- a. Architectural Control – The Board of Directors accepted the recorded Jess Pirtle Fencing guidelines.
- b. Beautification Committee – Sherry Ziegner reported that if she cannot find four bright spots she will not give all four out but will give out Yard of the Month.
- c. Nominating Committee – No Report

Treasurer's Report:

- a. Cash Balances - New First Bank Ckg- \$30,727.46 as of 5/31/19
New First MMA- \$178,864.82 as of 5/31/19
- b. Delinquencies – 97.69% collected as of 5/31/19
- c. Review Financial Reports- No report

Management Report:

- a. Correspondence received by Association, Directors, Management - No Report
- b. Association Business and Operations - No report
- c. Pool Report – Kelly will email me the list from last year pool party and API will purchase food items for the HOA to reimburse. Movie Night is confirmed with the pool company and movie will start at 8PM.
- d. Common Area Maintenance – No Report
- e. Landscape Report – No Report
- f. Park Report – No Report
- g. Tennis Court Report- Board members mentioned on getting another windscreen installed.
- h. Newsletter/Website – No Report

Executive Session:

Reconvene in Open Session and Report on Actions Approved During Executive Session:

- a. Collections -
 - 1. Enforcement Action – No Action taken
 - 2. Owner Request – The Board of Directors denied (0) zero homeowner's request.
- b. Deed Restrictions Report -

The Board approved the deed restriction report provided by API. API reported that (6) six work orders had been issued for self-help items and (11) eleven certified letters were mailed. API also report (0) zero accounts were sent to the association's attorney for deed restriction enforcement.

Set Date, Time and Agenda of Next Meeting/Adjournment

The next Board of Director's meeting is scheduled for Monday, July 8, 2019
at 7:00 P.M. held at Civic Center located at 13743 Woodchester
Sugar Land, TX 77498

With no further business to be conducted the meeting was adjourned by President,
Kelly Knake at 8:34 P.M.

Date: _____

_____, President

_____, Secretary

_____, Management