

**Covington Woods Community Association, Inc.
Board of Directors Meeting Minutes
November 11, 2019**

In attendance:

X	Jameson Frey	X	Leticia Gomez	X	Officer Gary Reid
X	Joanne Williams				
X	Rick Bravo				
X	Bruce Bumgardner				
X	Kelly Knake				
	Board Members		Management		Guests

(Please mark to the left of individuals who are present)

Call Meeting to Order:

Due notice of meeting, a quorum was established, Jameson Frey, the Board President, called the meeting to order at 7:00 P.M. The meeting was conducted at 13739 Woodchester, Sugar Land, TX 77498.

Call Open Forum to Order:

- a. Patrol Activity Report – Officer Gary Reid reported that there was (1) one auto thief and break-ins at Eldridge Park and Food Town on Eldridge. He also reminded the residents to lock your vehicles and a reminder of the non-emergency number 281-275-2525.
- b. Resident Input- No Report

Call Business Meeting to Order:

Actions between Meetings: No Report

Approve Minutes of Previous Meeting:

With a motion of the Board of Directors approved the October 14, 2019 Meeting minutes.

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Committee Reports:

- a. Architectural Control – No Report
- b. Beautification Committee – Joanne Williams reported that she will look into finding two volunteers to help with Yard of the month and Brite Spot.

Treasurer's Report:

- a. Cash Balances - New First Bank Ckg- \$26,896.28 as of 10/31/19
New First MMA- \$104,598.07 as of 10/31/19
- b. Delinquencies – 98.76% collected as of 10/31/19
- c. Review Financial Reports- No Report

Management Report:

- a. Correspondence received by Association, Directors, Management - No Report
- b. Association Business and Operations – No Report
- c. Pool Report – Re-plaster proposals were presented to the Board of Directors and the Board came to an agreement that Pools by Dallas will do all work needed to bring the pool back to code and Pools by Dallas will also maintain the pool maintenance for the 2020 pool season.
- d. Common Area Maintenance – The Board agreed to approve the proposal in the amount of \$8,281.77 with a monthly charges of \$46.38 to maintain.
- e. Landscape Report – No Report
- f. Park Report – No Report
- g. Tennis Court Report- Jameson will ask the landscaper to put windscreen back up.
- h. Newsletter- Check all punctuation before it goes to print.
- i. Website – Sherry Ziegner will help keep the website updated.

Executive Session:

Reconvene in Open Session and Report on Actions Approved During Executive Session:

- a. Collections -
 - 1. Enforcement Action – No Action taken
 - 2. Owner Request – The Board of Directors denied (0) zero homeowner’s request.
- b. Deed Restrictions Report -

The Board approved the deed restriction report provided by API. API reported that (1) one work orders had been issued for self-help items and (5) five certified letters were mailed. API also report (0) zero accounts were sent to the association’s attorney for deed restriction enforcement.

Set Date, Time and Agenda of Next Meeting/Adjournment

The next Board of Director’s meeting is scheduled for Monday, January 13, 2020 at 7:00 P.M. held at Civic Center located at 13743 Woodchester Sugar Land, TX 77498

With no further business to be conducted the meeting was adjourned by President, Jameson Frey at 8:26 P.M.

Date: _____

_____, President

_____, Secretary

_____, Management