

July 24, 2025

www.covingtonwoods.net

Covington Woods Community Association, Inc.

Dear Homeowner:

You are hereby notified the Annual Meeting for the Covington Woods Community Association, Inc., has been scheduled for Monday, August 11, 2025, at 7:00 P.M. The meeting will be held in the Covington Woods Clubhouse, located at 13743 Woodchester Drive, Sugar Land, TX 77498.

The agenda for the “Annual Meeting” will be as follows:

- (A) Establish Quorum
- (B) Reading of Minutes of Proceeding Annual Meeting
- (C) Reports of Officers
- (D) Election of Directors
- (E) Owner Forum
- (F) Adjournment

There will be two (2) positions with three-year terms available for election. Your current Board member, Susan Gillum will be running for re-election.

In the event that a quorum of members is not present at the Annual Meeting, that meeting shall immediately be adjourned, and a Special Election Meeting of the Members called for the sole purpose of electing directors.

The agenda for the “Special Election Meeting” will be as follows:

- (A) Election of Directors

Please complete the enclosed proxy and return it in the envelope provided. It is imperative that all homeowners be represented at this meeting either in person or by proxy. Proxies should be mailed in time to reach our office no later than Friday, August 08, 2025. Your attendance at the meeting will automatically void any proxy on record. By mailing your proxy in advance, you will be assured a voice in the event something unforeseen prevents your attendance.

If you have any questions or if there are any issues you wish to have discussed, please contact my office at (713) 776-1771.

Respectfully,

Rachel Rivera

Rachel Rivera

MASC Austin Properties, Inc.