

# WORKPLACE VIOLENCE PREVENTION PROGRAM

## Stat Trucking, Inc.

Our establishment's Workplace Violence Prevention Plan (WVPP) addresses the hazards known to be associated with the four types of workplace violence as defined by [California Labor Code \(LC\) 6401.7 and LC 6401.9](#) and California Senate Bill (SB) No. 553.

Date of Last Review: 6/30/2024

Date of Last Revision(s): \_\_\_\_\_

**POLICY STATEMENT** Your company name has zero tolerance for violence in the workplace and will make every effort to prevent violent incidents from occurring through implementation of this Workplace Violence Prevention Plan (Plan).

The Plan is located 29030 Shorecliff Circle Menifee, CA 92585

All employees, supervisors, and the Plan Administrator are responsible for implementing and maintaining this Plan. Employees are responsible for being actively involved in the design, implementation, and periodic revision of this plan. Stat Trucking, Inc. requires prompt and accurate reporting of all violent incidents whether or not physical injury has occurred. We will not discriminate against victims of workplace violence.

All employees will follow prescribed procedures to report workplace violence and procedures are in place to accept reports. Employees reporting violent activity will do so without fear of retaliation.

Our program ensures all employees, including supervisors, adhere to work practices that are designed to make the workplace more secure and do not engage in verbal threats or physical actions that create a security hazard for others in the workplace.

Stat Trucking, Inc. is responsible for ensuring that all safety and health policies and procedures involving workplace security are clearly communicated and understood by all employees. Supervisors are expected to enforce the rules fairly and uniformly.

## DEFINITIONS

**Emergency** - Unanticipated circumstances that can be life threatening or pose a risk of significant injuries to employees or other persons.

**Engineering controls** - An aspect of the built space or a device that removes a hazard from the workplace or creates a barrier between the employee and the hazard.

**Log** - The violent incident log required by LC section 6401.9.

**Plan** - The workplace violence prevention plan required by LC section 6401.9.

**First Aid** - One time treatment and follow-up for observation of minor injuries, including cuts, abrasions, bruises, first degree burns, sprains, and splinters. It includes using non-prescription medications at non-prescription strength; cleaning, flushing, or soaking wounds on the skin surface; and using wound covering such as bandages, band-aids, and gauze pads.

**Serious injury or illness** - Any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by an accident on a public street or highway, unless the accident occurred in a construction zone.

**Threat of violence** - Any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavioral or physical conduct, that conveys an intent, or that is reasonably perceived to convey an intent, to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.

**Work practice controls** - Procedures, rules, and staffing that are used to effectively reduce workplace violence hazards.

**Workplace violence** - Any act of violence or threat of violence that occurs in a place of employment.

**Workplace violence** includes, but is not limited to, the following: ·

The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury. ·

An incident involving a threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether the employee sustains an injury.

#### **The following four workplace violence types:**

**Type 1 violence** - Workplace violence committed by a person who has no legitimate business at the worksite, and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.

**Type 2 violence** - Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.

**Type 3 violence** - Workplace violence against an employee by a present or former employee, supervisor, or manager.

**Type 4 violence** - Workplace violence committed in the workplace by a person who does not work there, but has or is known to have had a personal relationship with an employee.

**Workplace violence** does not include lawful acts of self-defense or defense of others.

**Work practice controls** - Procedures and rules which are used to effectively reduce workplace violence hazards are: Annual inspections of facilities, monthly safety meetings, employee surveys, and updating information as procedures and responses to hazards change, either in meetings or on the company website.

## RESPONSIBILITY

The WVPP administrator, Jill Wilcox, has the authority and responsibility for implementing the provisions of this plan Stat Trucking, Inc. All managers and supervisors are responsible for implementing and maintaining the WVPP in their work areas and for answering employee questions about the WVPP.

Responsible Persons	Job Title/Position	WVPP Responsibilities	Phone #	Email
Jill Wilcox	A.O.		310-505-0649	jwcalresco@gmail.com
Noah Wilcox	B.C.		951-473-5599	

All managers and supervisors are responsible for implementing and maintaining the WVPP in their work areas and for answering employee questions about the WVPP.

## EMPLOYEE ACTIVE INVOLVEMENT

Stat Trucking, Inc. ensures the following policies and procedures to obtain the active involvement of employees and authorized employee representatives in developing and implementing the plan:

Management will work with and allow employees to participate in:

- Identifying, evaluating, and determining corrective measures to prevent workplace violence.

Management will have monthly safety meetings with employees to discuss identification of workplace violence related concerns/hazards, evaluate those hazards and/or concerns, and how to correct them.

Employees are encouraged to participate in designing and implementing training programs, and their suggestions are incorporated into the training materials.

Employees are to immediately report any workplace violence incidents they have observed or that have been related to them to Jill Wilcox. A report will be taken and an investigation begun.

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Management will ensure that all workplace violence policies and procedures within this written plan are clearly communicated and understood by all employees. Managers and supervisors will enforce the rules fairly and uniformly.

All employees will follow all workplace violence prevention plan directives, policies, and procedures, and assist in maintaining a safe work environment.

The plan shall be in effect at all times and in all work areas and be specific to the hazards and corrective measures for each work area and operation.

## EMPLOYEE COMPLIANCE

Our system exists to ensure that employees comply with the rules and work practices that are designed to make the workplace more secure, and do not engage in threats or physical actions which create a security hazard for others in the workplace, they include at a minimum: ·

Training employees, supervisors, and managers in the provisions of StatTrucking, Inc. Workplace Violence Prevention Plan (WVPP)

Effective procedures to ensure that supervisory and nonsupervisory employees comply with the WVPP.

Yearly WVPP training, positive reinforcement and recognition of WVPP involvement.

Provide retraining to employees whose safety performance is deficient with the WVPP.

Employees will be required to repeat online training and will receive a certification as well as an email detailing the efficient WVPP safety performance.

·Discipline procedures for employees for failure to comply with the WVPP.

Employees will receive a 1st verbal warning, a 2nd warning in writing and a 3rd warning may result in loss of work or termination.

## COMMUNICATION WITH EMPLOYEES

We recognize that open, two-way communication between our management team, staff, and other employers, about workplace violence issues is essential to a safe and productive workplace. The following communication system is designed to facilitate a continuous flow of workplace violence prevention information between management and staff in a form that is readily understandable by all employees, and consists of one or more of the following:

- New employee orientation includes workplace violence prevention policies and procedures.

Workplace violence prevention training programs consisting of:

Online Certified California training programs for employees and Supervisors

Regularly scheduled meetings that address security issues and potential workplace violence hazards

Effective communication between employees and supervisors about workplace violence prevention and violence concerns will be discussed each month in our regular safety conference call.

Posted workplace on our company website, [www.stattruckinginc.com](http://www.stattruckinginc.com) or handed out to those who identify the need or request a hard copy.

Employees can anonymously report a violent incident, threat, or other violence concerns at 310-505-0649 or they may call 911 if the threat is imminent.

Employees can report without fear of retaliation, and can report anonymously.

Employees will not be prevented from accessing their mobile or other communication devices to seek emergency assistance, assess the safety of a situation, or communicate with a person to verify their safety. Employees' concerns will be investigated in a timely manner and they will be informed of the results of the investigation and any corrective actions to be taken.

Management will provide updates on the status of investigations and corrective actions and these will be provided to employees through email and at safety meetings. These updates may include information about the progress of investigations, the results of investigations, and any corrective actions taken.

## COORDINATION WITH OTHER EMPLOYERS

Stat Trucking, Inc. will implement the following effective procedures to coordinate implementation of its plan with FedEx Ground to ensure that they and their employees understand their respective roles, as provided in the plan.

All FedEx employees will be trained on workplace violence prevention. The Plan Administrator will coordinate with other employers to ensure all employees working on site have received Workplace Violence Prevention Training and understand their roles and facility procedures in the event of a workplace violence incident.

Stat Trucking, Inc. employees agree to abide by posted standards while on FedEx property and while operating equipment used to provide services, which includes posted standards prohibiting any form of violence or harassment. All violence, threats, or suspicious actions that indicate potential violence should be reported to FedEx station staff, security or through the FedEx Alert Line at 1.866.42.FEDEX (1.866.423.3339) or by visiting [www.fedexalertline.com](http://www.fedexalertline.com), in addition notify Plan Administrator.

# WORKPLACE VIOLENCE INCIDENT REPORTING PROCEDURE

For each incidence of violence in the workplace, a supervisor or the Plan Administrator will complete the Violent Incident Log, which must include all the information requested on the Log.

Any information sufficient to allow identification of any person involved in a violent incident ( e.g.person's name, address, electronic mail address, telephone number, Social Security number, etc., must be omitted from the Violent Incident Log (see attachment Violent Incident Log).Classification of who committed the violence (e.g., client, customer, family,friend, stranger, supervisor, etc.);

Stat Trucking, Inc. will implement the following effective procedures to ensure that:

All threats or acts of workplace violence are reported to an employee's supervisor or manager, who will inform the WVPP administrator.

A strict non-retaliation policy is in place, and any instances of retaliation are dealt with swiftly and decisively by suspension or termination.

## EMERGENCY RESPONSE PROCEDURES

Stat Trucking, Inc. has in place the following specific measures to handle actual or potential workplace violence emergencies:

Employees will be alerted of the presence, location, and nature of workplace violence emergencies by cell phone.

When on FedEx premises, notify your Plan Administrator or supervisor and FedEx Ground management and follow FedEx directions on exit, evacuations and instructions for sheltering in place. When on the road, follow the directions of law enforcement officers.

You have phone numbers of all FedEx terminals in your truck books and use 911 if you deem it necessary regardless of your location.

**In the event of an emergency, including a Workplace Violence Emergency, contact the following :**

**Call 911 if danger is imminent, or**

**Jill Wilcox at 310-505-0649**

## WORKPLACE VIOLENCE HAZARD IDENTIFICATION AND EVALUATION

The following policies and procedures are established and required to be conducted by Stat Trucking, Inc. to ensure that workplace violence hazards are identified and evaluated:

Inspections shall be conducted when the plan is first established, after each workplace violence incident, and whenever the employer is made aware of a new or previously unrecognized hazard.

Review all submitted/reported concerns of potential hazards

- Report suspicious persons in the truck parking yard
- Check if lights are functioning in the truck parking yard, if not notify management.
- Suspected hijacking, (strangers signaling for you to stop on the road) exit at first major truck stop and call law enforcement, stay in your vehicle, doors locked, then contact Plan Administrator

- Suspected hijacking (if the road is blocked) stop, lock doors and call 911; if faced with a threat to exit a locked truck, cooperate to preserve your safety. When threat has passed, call 911 then Plan Administrator
- Suspected hijacking when parked, leave the scene immediately if possible, then call 911. Then call Plan Administrator
- Always leave the doors locked when exiting the vehicle.

## **Periodic Inspections**

Periodic inspections of workplace violence hazards will identify unsafe conditions and work practices. This may require assessment for more than one type of workplace violence. Periodic Inspections shall be conducted monthly by management, at minimum, and as frequently as management is at the trucks, truck yard and FedEx terminal.

Periodic inspections to identify and evaluate workplace violence and hazards will be performed by the following designated personnel in the following areas of the workplace:

Jill Wilcox 310-505-0649

Noah Wilcox 951-473-5599

Inspections for workplace violence hazards include assessing the following and more as identified:

- Assessing condition of security at FedEx facilities and surroundings.
- Reminding employees our policy which prohibits employees from confronting violent persons or persons committing a violent or criminal act.
- Procedures for reporting suspicious persons or activities are current.
- Checking that badge readers and physical barriers are functioning and reporting issues to FedEx.
- Conveying the importance of notifying co-driver of any threats, if possible.
- Making sure to retrieve badges and uniforms from FedEx disqualified persons.
- Making sure spare keys are available to drivers can lock the truck when the co-driver is sleeping.
- Confirming the truck lock box is functioning properly and changing passcode intermittently.
- Confirming contact and reporting information is current and readily available to all employees.
- Confirming escape routes from yards and parking lots are clearly marked.
- Emphasizing the buddy system of co-drivers communicating possible threats to each other.
- Assessing ongoing communication between Plan Administrator, supervisor and employees.

## **WORKPLACE VIOLENCE HAZARD CORRECTION**

Workplace violence hazards will be evaluated and corrected in a timely manner.

StatTrucking, Inc. will implement the following effective procedures to correct workplace violence hazards that are identified:

If an imminent workplace violence hazard exists that cannot be immediately abated without endangering employee(s) , all exposed employee(s) will be removed from the situation.

All corrective actions taken will be documented and dated on the appropriate forms.

Corrective measures for workplace violence hazards will be specific to a given work area,i.e.:

- Security issues that involve FedEx or their property will be reported to them, with date and names of personnel.
- Truck locking issues reported to maintenance manager to be repaired

**Be aware of safe exits wherever you are.**

Discourage hijacking by parking in well lit areas and not leaving your truck unattended.

Trigger your in-cab camera to record any suspicious or dangerous activity around you.

Stat Trucking, Inc. and FedEx have a strict no weapons policy, this includes firearms of any sort or any blade longer than three inches.

## **PROCEDURES FOR POST INCIDENT RESPONSE AND INVESTIGATION**

After a workplace incident, the WVPP administrator or their designee will implement the following post-incident procedures:

- Visit the scene of an incident as soon and as safe and practicable.

Interview involved parties, such as employees, witnesses, law enforcement, and/or security personnel.

Review security footage of existing security cameras if applicable.

Examine the workplace for security risk factors associated with the incident, including any previous reports of inappropriate behavior by the perpetrator.

Determine the cause of the incident.

Take corrective action to prevent similar incidents from occurring.

Record the findings and ensure corrective actions are taken.

Obtain any reports completed by law enforcement.

Utilize the violent incident log for every workplace violence incident. It will include information, such as:

- The date, time, and location of the incident.
- The workplace violence type or types involved in the incident.
- A detailed description of the incident.
- A classification of who committed the violence, including whether the perpetrator was a client or customer, family or friend of a client or customer, stranger with criminal intent, coworker, supervisor or manager, partner or spouse, parent or relative, or other perpetrator.
- A classification of circumstances at the time of the incident, including, but not limited to, whether the employee was completing usual job duties, working in poorly lit areas, rushed, working during a low staffing level, isolated or alone, unable to get help or assistance, working in a community setting, or working in an unfamiliar or new location.
- A classification of where the incident occurred, such as in the workplace, parking lot or other area outside the workplace, or other area.
- The type of incident, including, but not limited to, whether it involved any of the following:
  - § Physical attack without a weapon, including, but not limited to, biting, choking, grabbing, hair pulling, kicking, punching, slapping, pushing, pulling, scratching, or spitting.
  - § Attack with a weapon or object, including, but not limited to, a firearm, knife, or other object.
  - § Threat of physical force or threat of the use of a weapon or other object.
  - § Sexual assault or threat, including, but not limited to, rape, attempted rape, physical display, or unwanted verbal or physical sexual contact.
  - § Animal attack.



§ Other. \_\_\_\_\_

- Consequences of the incident, including, but not limited to:

- § Whether security or law enforcement was contacted and their response.

- § Actions taken to protect employees from a continuing threat or from any other hazards identified as a result of the incident.

- § Information about the person completing the log, including their name, job title, and the date completed.

- Reviewing all previous incidents.

Support and resources, such as counseling services, are provided to affected employees. These resources may include referrals to counseling services, information about employee assistance programs, and time off work if necessary.

Stat Trucking, Inc. will ensure that no personal identifying information is recorded or documented in the written investigation report. This includes information which would reveal identification of any person involved in a violent incident, such as the person's name, address, electronic mail address, telephone number, social security number, or other information that, alone or in combination with other publicly available information, reveals the person's identity.

## TRAINING AND INSTRUCTION

All employees, including managers and supervisors, will have training and instruction on general and job-specific workplace violence practices. These sessions will involve online training discussions and instruction will be provided as follows:

- When the WVPP is first established.
- Annually to ensure all employees understand and comply with the plan.

Whenever a new or previously unrecognized workplace violence hazard has been identified and when changes are made to the plan. The additional training may be limited to addressing the new workplace violence hazard or changes to the plan.

Stat Trucking, Inc. will provide its employees with training and instruction on the definitions found on page 1 and 2 of this plan and the requirements listed below and more as needs arise and are identified/reported:

Workplace violence hazards specific to the employee's jobs and the corrective measures.

Employees will find our WVPP on the employee page of our company website, [www.stattruckinginc.com](http://www.stattruckinginc.com), or they may request a hard copy at no cost. All employees may contribute any ideas or suggestions about the plan verbally to a manager, through text or phone to 310-505-0649 or through email [jwcalresco@gmail.com](mailto:jwcalresco@gmail.com)

Employees can report workplace violence incidents or concerns to the employer or law enforcement without fear of reprisal verbally, through email or written report.

You will find instructions for and copies of the Violent Incident Log in your truck book.

Employees may call Stat Trucking, Inc. to seek assistance to prevent or respond to violence, and strategies to avoid physical harm.

Employees may contact Stat Trucking, Inc. to obtain copies of records pertaining to hazard identification, evaluation and correction, training records, and violent incident logs.

Employees may contact Stat Trucking, Inc. any time during business hours, Monday-Friday during business hours. Our hours are 9:00 a.m to 5:00 p.m. Contact us with any questions about the WVPP, such as, among other things:

- How to recognize workplace violence hazards including the risk factors associated with the four types of workplace violence.
- Ways to defuse hostile or threatening situations.
- How to recognize alerts, alarms, or other warnings about emergency conditions and how to use identified escape routes or locations for sheltering.
- Where to find Emergency medical care in the event of any violent act upon an employee and post-event trauma counseling for employees desiring such assistance

## **EMPLOYEE ACCESS TO THE WRITTEN WVPP**

Stat Trucking, Inc. ensures that the WVPP plan is in writing and shall be available and easily accessible to employees, and representatives of Cal/OSHA at all times.

Whenever an employee or designated representative requests a copy of the written WVPP, we will provide the requester with a printed copy of the WVPP, unless the employee or designated representative agrees to receive an electronic copy.

We will provide unobstructed access through our website, [www.stattruckinginc.com](http://www.stattruckinginc.com), which allows an employee to review, print, and email the current version of the written WVPP.

## **RECORDKEEPING**

Stat Trucking, Inc. will:

Create and maintain records of workplace violence hazard identification, evaluation, and correction, for a minimum of five (5) years.

Create and maintain training records for a minimum of one (1) year and include the following:

- Training dates.
- Contents or a summary of the training sessions.
- Names and qualifications of the person conducting the training.
- Name and job titles of all persons attending the training sessions.

Maintain violent incident logs for a minimum of five (5) years.

Maintain records of workplace violence incident investigations for a minimum of five (5) years.

- The records shall not contain medical information per subdivision (j) of section 56.05 of the Civil Code.

All records of workplace violence hazard identification, evaluation, and correction; training, incident logs and workplace violence incident investigations required by [LC section 6401.9\(f\)](#), shall be made available to Cal/OSHA upon request for examination and copying.

## EMPLOYEE ACCESS TO RECORDS

The following records shall be made available to employees and their representatives, upon request and without cost, for examination and copying within **15 calendar days of a request**:

- Records of workplace violence hazard identification, evaluation, and correction.
- Training records.
- Violent incident logs.

## REVIEW AND REVISION OF THE WVPP

The Stat Trucking, Inc. WVPP will be reviewed for effectiveness:

- Annually
- When a deficiency is observed or becomes apparent.
- After a workplace violence incident.
- As needed.

Review and revision of the WVPP will include the procedures listed in the EMPLOYEE ACTIVE INVOLVEMENT section of this WVPP, as well as the following procedures to obtain the active involvement of employees and authorized employee representatives in reviewing the plan's effectiveness:

- Review of Stat Trucking, Inc.'s WVPP will include, but is not limited to:
  - Review of incident investigations and the violent incident lo
  - Review that violence risks are being properly identified, evaluated, and corrected. Any necessary revisions are made promptly and communicated to all employees. [These revisions could involve changes to procedures, updates to contact information, and additions to training materials.]

## EMPLOYER REPORTING RESPONSIBILITIES

As required by [California Code of Regulations \(CCR\), Title 8, Section 342\(a\). Reporting Work-Connected Fatalities and Serious Injuries](#), Stat Trucking, Inc., will immediately report to Cal/OSHA any serious injury or illness (as defined by [CCR, Title 8, Section 330\(h\)](#)), or death (including any due to Workplace Violence) of an employee occurring in a place of employment or in connection with any employment.

I, Jill Wilcox, hereby authorize and ensure the establishment, implementation, and maintenance of this written workplace violence prevention plan and the documents/forms within this written plan. I believe that these policies and procedures will bring positive changes to the workflow, business operations, and overall health and safety as it relates to workplace violence prevention.”

Signature\_\_\_\_\_ Date\_\_\_\_\_

# WORKPLACE VIOLENCE PREVENTION PROGRAM

Stat Trucking, Inc.

## Violent Incident Log

This log must be used for every workplace violence incident that occurs in our workplace. At a minimum, it will include the information required by LC section 6401.9(d).

The information that is recorded will be based on:

- Information provided by the employees who experienced the incident of violence.
- Witness statements.
- All other investigation findings.

All information that personally identifies the individual(s) involved will be omitted from this log, such as:

- Names
- Addresses – physical and electronic
- Telephone numbers
- Social security number

Date Incident Occurred      Day\_\_\_\_\_Month\_\_\_\_\_Year\_\_\_\_\_

Time Incident Occurred      A.M.\_\_\_\_\_P.M.\_\_\_\_\_

Location(s) of Incident	Workplace Violence Type (Indicate which type(s) (Type 1, 2,3,4)

Check which of the following describes the type(s) of incident, and explain in detail:

*Note: It's important to understand that "Workplace Violence Type" and "Type of Incident" have separate requirements. For this part of the log, "Type of Incident" specifically refers to the nature or characteristics of the incident being logged. It does not refer to the type of workplace violence.*

\_\_\_\_ Physical attack without a weapon, including, but not limited to, biting, choking, grabbing, hair pulling, kicking, punching, slapping, pushing, pulling, scratching, or spitting.

\_\_\_\_ Attack with a weapon or object, including, but not limited to, a firearm, knife, or other object.

\_\_\_\_ Threat of physical force or threat of the use of a weapon or other object.

\_\_\_\_ Sexual assault or threat, including, but not limited to, rape, attempted rape, physical display, or unwanted verbal or physical sexual contact.

\_\_\_\_ Animal attack.

\_\_\_\_ Other.

Explain: *[Provide a detailed description of the incident and any additional information on the violence incident type and what it included. Continue on separate sheet of paper if necessary.]*

Workplace violence committed by:*[For confidentiality, only include the classification of who committed the violence, including whether the perpetrator was a client or customer, family or friend of a client or customer, stranger with criminal intent, coworker, supervisor or manager, partner or spouse, parent or relative, or other perpetrator.]*

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## Violent Incident Log Continued:

Circumstances at the time of the incident: *[write/type what was happening at the time of the incident, including, but not limited to, whether the employee was completing usual job duties, working in poorly lit areas, rushed, working during a low staffing level, isolated or alone, unable to get help or assistance, working in a community setting, or working in an unfamiliar or new location.]*

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Consequences of the incident, including, but not limited to:

- Whether security or law enforcement was contacted and their response.
- Actions taken to protect employees from a continuing threat or from any other hazards identified as a result of the incident.

[Include information on what the consequences of the incident were.]

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Were there any injuries? Yes or No. Please explain and describe injuries:

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Were emergency medical responders other than law enforcement contacted, such as a Fire Department, Paramedics, On-site First-aid certified personnel? Yes or No. If yes, explain below:

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Did the severity of the injuries require reporting to Cal/OSHA? If yes, document the date and time this was done, along with the name of the Cal/OSHA representative contacted.

A copy of this violent incident log needs to be provided to the employer. Indicate when it was provided and to whom.

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This violent incident log was completed by:

Name \_\_\_\_\_ Job Title \_\_\_\_\_

Date \_\_\_\_\_

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Signature

# WORKPLACE VIOLENCE PREVENTION PROGRAM

Stat Trucking, Inc.

## Employee Security Survey

This survey will help detect security problems in your work sites. it will be reviewed to help determine where the potential for major security problems lie.

Please fill out this form and submit it to [jwcalresco@gmail.com](mailto:jwcalresco@gmail.com)

NAME:

WORK LOCATION:

Enter y (yes) or n (no) to indicate whether any of the following situations apply to you:

- ☐ I have received a verbal threat.
- ☐ I have witnessed a threat of violence.
- ☐ I work alone.
- ☐ No notification is given to anyone when I finish work.
- ☐ I have been assaulted by a coworker.
- ☐ I have witnessed incidents of violence between coworkers.

Enter y (yes) or n (no) to indicate whether any of the following situations apply to you:

- ☐ There is a written policy to follow for addressing General security problems.
- ☐ there is a written policy for handling a violent coworker or client.
- ☐ there is a procedure to request the assistance of a co-worker.
- ☐ there is a procedure to deal with or report harassment.
- ☐ there is an adequate alarm system.
- ☐ there is adequate Security in and out of buildings.
- ☐ there is adequate Security in the parking lot.

Please describe any of the above or additional unsafe work conditions that you have experienced.

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Are violence related incidents worse during shift work, on the road, or in other situations? please specify:

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Where during your off or on duty time would a violence related incident most likely occur?

- |  |   |                                   |
|--|---|-----------------------------------|
| <input type="checkbox"/> lounge          | <input type="checkbox"/> parking lot      | <input type="checkbox"/> exits    |
| <input type="checkbox"/> bathroom        | <input type="checkbox"/> deliveries       | <input type="checkbox"/> entrance |
| <input type="checkbox"/> private offices | <input type="checkbox"/> other (specify): |                                   |



Have you ever noticed a situation that could lead to a violent incident?

Have you ever missed work because of a potential violent act (s) committed during your course of employment?

Do you receive workplace violence related training or assistance of any kind?

Has anything happened recently at your work site that could have led to violence? If yes, can you comment about the situation?

Has the number of violent co-workers or clients increased in your workplace?

# WORKPLACE VIOLENCE PREVENTION PROGRAM

Stat Trucking, Inc.

## Organizational Contacts

Contact Person	Job Title	Telephone
Jill Wilcox	A.O.	310-505-0649
Noah Wilcox	B.C.	951-473-5599

## Emergency Services

Name	Service	Address	Telephone
Arrowhead Regional	Emergency Room Rialto Terminal	400 N. Pepper Ave.Colton Ca. 92324	909/580-1000
Concentra	Urgent Care Rialto Terminal	500 Inland Center Dr. San Bernardino Ca. 92408	909/889-2665
Riverside County Fire Department	Fire Department (call 911 in Emergency)	7545 Mission BLvd. Jurupa Valley Ca. 92509	951/685-5260
Rialto Police Department	Police Department (call 911 in emergency)	128 N. Willow Ave. Rialto Ca. 92376	909/820-2550
Nationwide	Poison Control Center	Toll Free Number	800/222-1222
OSHA Regional Office San Bernardino	OSHA Area Office	464 W. 4th Street, Ste. 332 San Bernardino, CA 92401	(909) 383-4321
	Chemical Spill Cleanup		
	Electric,Water,Gas		

# WORKPLACE VIOLENCE PREVENTION PROGRAM

Stat Trucking, Inc.

## Attachment 4- Employee Training Record

DATE OF TRAINING:\_\_\_\_\_

Course Information:

Course Name:\_\_\_\_\_

Course Contents/Summary:

\_\_\_\_\_

Trainer Information:

Trainer Name (s):\_\_\_\_\_

Trainer qualifications:

\_\_\_\_\_

Attendee Information: Name	Job Title