



**Wednesday, May 6, 2020**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM**

**IMPORTANT NOTE:**

**This meeting will be held remotely per Governor's Proclamation 20-28, which prohibits public agencies subject to the Open Public Meetings Act from conducting in-person meetings to curtail the spread of COVID-19 and consistent with SKSD Resolution 1320 Emergency Suspension of Policy.**

**Community members are invited to join Zoom Meeting**

**<https://zoom.us/j/97482661892>**

**Meeting ID: 974 8266 1892**

**One tap mobile**

**+12532158782,,97482661892# US (Tacoma)**

**Dial by your location**

**+1 253 215 8782 US (Tacoma)**

## **1. CALL TO ORDER**

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**Subject**                      **1.01 Establish Agenda**

Meeting                      May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category                      1. CALL TO ORDER

Type                          Information

**Subject**                      **1.02 Public Comment**

Meeting                      May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category                      1. CALL TO ORDER

Type                          Information, Discussion

**Process for Persons Desiring to Address the Board**

Public comment will be taken. If you wish to make a comment, use the Q & A tab in the Zoom meeting, provide your name and address, and the Board President will call on you to make your comment. You will be limited to three minutes.

## **2. PRESENTATIONS/REPORTS**

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**Subject**                      **2.01 Marcus Whitman Damage Update**

Meeting                      May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category                      2. PRESENTATIONS/REPORTS

Type                          Information

**BACKGROUND INFORMATION:**

Deputy Fire Marshall Brad Wiggins will update the Board on the April 29, 2020 burglary and arson at Marcus Whitman Middle School.

**Subject**                      **2.02 Capital Levy Projects Update**

Meeting                      May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category                      2. PRESENTATIONS/REPORTS

Type                      Information

**BACKGROUND INFORMATION:**

A Presentation of Capital Levy projects will be presented by Assistant Superintendent Jennifer Farmer.

**RECOMMENDED ACTION:**

Information Only; No Action Required.

## File Attachments

[Capital Levy Projects Q1 2020.pdf \(1,189 KB\)](#)[Resolution 1271 Capital Projects, School Safety and Security, and Technology Levies.pdf \(52 KB\)](#)**Subject**                      **2.03 Monthly Financial Report for March 2020**

Meeting                      May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category                      2. PRESENTATIONS/REPORTS

Type                      Report

**BACKGROUND INFORMATION:** The monthly financial report will be presented by Assistant Superintendent Jennifer Farmer.

The March Budget Status Report is presented as a monthly update to the board regarding the financial status of the District in March, 2020. March is just past the mid-point of our fiscal year, and as can be seen in the budget status report (attached) neither the pacing of expenditures or revenues is out of line for being at this point in the budget year.

In March there was an increase in attendance at Connections Academy by 157 students. Otherwise, there are no significant new variances of note. The requested staffing level reports have been added to the end of the report.

As a reminder, the timing of the Budget Status Report completion is related to the month end reports from the County (up to five business days following the end of the month) reconciliation and adjustments conducted by staff, the assembly and review of the Budget Status Report, and the requisite deadlines for Board meeting and submission.

The Superintendent has reviewed and certified the work of the Business Office staff in preparing this report. The Budget Status Report is presented for board approval and it is the recommendation of the Superintendent that this report be accepted.

**Statement of Superintendent Winter:**

In relation to the March 2020 Financial Report, as Superintendent, I verify that we have the proper processes in place for checks and balances to ensure accuracy and appropriateness of spending in accordance with laws in the state of Washington.

**RECOMMENDED ACTION:**

No Action Necessary; Information Only

## File Attachments

[MARCH 2020 Board Presentation V2.pdf \(609 KB\)](#)

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**3. BOARD DISCUSSION/LINKAGE****Subject**                      **3.01 Board Linkages**

Meeting May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category 3. BOARD DISCUSSION/LINKAGE

Type Discussion

**Subject 3.02 Legislative Report**

Meeting May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category 3. BOARD DISCUSSION/LINKAGE

Type

**Subject 3.03 Board Discussion**

Meeting May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category 3. BOARD DISCUSSION/LINKAGE

Type Information, Discussion

The Board and Superintendent will discuss the following topics:

- Format of District's monthly financial report
- Board referral request form

## 4. CONSENT AGENDA

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**Subject 4.01 Consent Agenda**

Meeting May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category 4. CONSENT AGENDA

Type Action (Consent)

Recommended Action Approval of the Consent Agenda as presented.

**BACKGROUND INFORMATION:**

The Consent Agenda is presented for approval by the Board of Directors. Pursuant to Governance Process Policy GP-8 Agenda Planning:

The consent agenda enables the board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Throughout the year the Board will attend to consent agenda items as expeditiously as possible.

- a. Items routinely assigned to the consent agenda include meeting minutes, personnel actions, business transactions, expense vouchers, gifts, travel requests, intergovernmental agreements, etc.
- b. An item may be removed from the consent agenda only upon approval of a majority of the Board.

**RECOMMENDED ACTION:**

Approval of the Consent Agenda as presented.

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda only upon approval of a majority of the Board.*

**Motion & Voting**

Motion to approve the Consent Agenda of May 6, 2020.

Motion by Eric L Gattenby, second NONE.

Final Resolution: Motion Carries

Yea: Rebecca Diehl, Elizabeth Sebren, Eric L Gattenby, John Berg

Nay: Jeff Daily

**Subject 4.02 Minutes of the Regular Meeting of April 15, 2020**

Meeting May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category 4. CONSENT AGENDA

Type Action (Consent), Minutes

Recommended Action Motion to approve the Minutes of the Regular Meeting of April 15, 2020.

Minutes [View Minutes](#) for Apr 15, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

**BACKGROUND INFORMATION:**

The Official Minutes of the previous meeting will be available to the public after approval at tonight's meeting.

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda only upon approval of a majority of the Board.*

**Motion & Voting**

Motion to approve the Consent Agenda of May 6, 2020.

Motion by Eric L Gattenby, second NONE.

Final Resolution: Motion Carries

Yea: Rebecca Diehl, Elizabeth Sebren, Eric L Gattenby, John Berg

Nay: Jeff Daily

**Subject 4.03 Human Resource Certificated and Classified Employment Reports**

Meeting May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category 4. CONSENT AGENDA

Type Action (Consent)

Recommended Action Motion to approve the Certificated and Classified Employment reports as submitted.

**BACKGROUND INFORMATION:**

**RECOMMENDED ACTION: Motion to approve the Certificated and Classified Employment reports as submitted.**

**File Attachments**

[2020-5-6th Certificated HR Board Report.pdf \(63 KB\)](#)

[2020-5-6th Classified HR Board Report.pdf \(57 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda only upon approval of a majority of the Board.*

### **Motion & Voting**

Motion to approve the Consent Agenda of May 6, 2020.

Motion by Eric L Gattenby, second NONE.

Final Resolution: Motion Carries

Yea: Rebecca Diehl, Elizabeth Sebren, Eric L Gattenby, John Berg

Nay: Jeff Daily

### **Subject 4.04 Affidavit of Vouchers and Payroll**

Meeting May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category 4. CONSENT AGENDA

Type Action (Consent)

An affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student body Fund, Transportation Vehicle Fund, and Private Purpose Trust Fund is presented to the Board for approval.

#### **File Attachments**

Board Expense Report.pdf (627 KB)  
 CPF Ck Sum.pdf (955 KB)  
 ASB Ck Sum 627-715.pdf (3,954 KB)  
 ASB Ck Sum 716-815.pdf (4,682 KB)  
 GF Ck Sum 514-638.pdf (4,515 KB)  
 GF Ck Sum 639-720.pdf (3,759 KB)  
 GP Ck Sum 721-805.pdf (4,002 KB)  
 GF Ck Sum 806-888.pdf (3,825 KB)  
 Approval of Vouchers 05.06.20.pdf (243 KB)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda only upon approval of a majority of the Board.*

### **Motion & Voting**

Motion to approve the Consent Agenda of May 6, 2020.

Motion by Eric L Gattenby, second NONE.

Final Resolution: Motion Carries

Yea: Rebecca Diehl, Elizabeth Sebren, Eric L Gattenby, John Berg

Nay: Jeff Daily

## **5. NEW BUSINESS/ACTION ITEMS**

### **Subject 5.01 Resolution No. 1321 Award of Architectural Contract for South Kitsap High School Pool Modernization Project.**

Meeting May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category 5. NEW BUSINESS/ACTION ITEMS

Type Action

Recommended Action Move to approve Resolution No. 1321 Award of Architectural Contract for South Kitsap High School Pool Modernization Project.

**BACKGROUND INFORMATION:**

The District has identified the swimming pool located at South Kitsap High School as a Capital Levy project for modernization. This project requires extensive planning, design, and due diligence prior to bidding for construction to accomplish the project requirements within the planned scope and expenditure of the Capital Levy. The selection of an architecture firm is the first critical step in the process towards the modernization project.

In accordance with RCW, statements of qualifications were solicited from architecture firms and five firms responded to our solicitation. All five firms were interviewed by a selection committee comprised of various high school and district office staff. The selection team is recommending the award of contract to Bassetti Architects, PS., as the firm most qualified to oversee the design and delivery of the South Kitsap High School Swimming Pool Modernization project.

The contract for planning, design, and delivery will commence shortly after the award of contract. The fee structure for architectural services is defined by State law, and the hours/fees will be negotiated accordingly. The Superintendent will negotiate final pricing and execute requisite contract documents.

The next step in the process towards this project completion will be to request authorization to call for construction bids from the school board, at which time a project scope and estimate for construction will be presented to the board.

**RECOMMENDED ACTION:**

Move to approve Resolution No. 1321 Award of Architectural Contract for South Kitsap High School Pool Modernization Project.

File Attachments

200331\_SouthKitsapHS PoolRenovation\_Bassetti.LPA.PDF (18,230 KB)

Architect Services SKHS Pool SOQ 2020.pdf (105 KB)

SKHS Pool Renovation Architect Selection Process.pdf (58 KB)

Resolution 1321 - Signed.pdf (619 KB)

**Motion & Voting**

Motion to approve Resolution No. 1321 Award of Architectural Contract for South Kitsap High School Pool Modernization Project.

Motion by Eric L Gattenby, second NONE.

Final Resolution: Motion Carries

Yea: Rebecca Diehl, Elizabeth Sebren, Eric L Gattenby, John Berg

Nay: Jeff Daily

**Subject 5.02 Resolution No. 1322 Award of Contract for Sunnyslope Roof Modernization Project**

Meeting May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category 5. NEW BUSINESS/ACTION ITEMS

Type Action

Recommended Action Move to approve Resolution No. 1322 Award of Contract for Sunnyslope Roof Modernization Project.

**BACKGROUND INFORMATION:**

The District has identified the roof at Sunnyslope Elementary school as a Capital Levy project for repair/replacement. This project was prioritized to occur during the summer months to avoid impact on instructional time, as the project planning commenced prior to the school closure as a result of the COVID-19 pandemic.

Bids were solicited utilizing a national procurement cooperative, OMNIA, of which the District is currently a member. Two roofing vendors who are participants in that cooperative provided bids for the work needed at Sunnyslope.

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Elementary School, and we have identified the lowest responsive bidder as Garland/DBS Inc.

The base contract amount is \$523,273.03 and work will commence shortly after the award of contract, to be completed prior to the start of school for the 2020-21 school year.

**RECOMMENDED ACTION:**

Move to approve Resolution No. 1322 Award of Contract for Sunnyslope Roof Modernization Project.

File Attachments

Sunnyslope Budget and Bid Narrative.pdf (102 KB)

Sunnyslope Roof Evaluation.pdf (927 KB)

USC Proposal 25-WA-200299 Sunnyslope Elem. Coating Shingle.pdf (74 KB)

Resolution 1322 - Signed.pdf (995 KB)

**Motion & Voting**

Motion to approve Resolution No. 1322 Award of Contract for Sunnyslope Roof Modernization Project.

Motion by Eric L Gattenby, second NONE.

Final Resolution: Motion Carries

Yea: Rebecca Diehl, Elizabeth Sebren, Eric L Gattenby, Jeff Daily, John Berg

<b>Subject</b>	<b>5.03 Resolution No. 1323 Interlocal Agreement with ESD 114 for the 2020-2021 School Year</b>
Meeting	May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM
Category	5. NEW BUSINESS/ACTION ITEMS
Type	Action
Recommended Action	Move to Approve Resolution No. 1323 Interlocal Agreement with ESD 114 for the 2020-2021 School Year.

**BACKGROUND INFORMATION:**

Olympic Educational Service District (ESD) is one of nine regional educational agencies serving school districts, tribal compact schools, and state-approved private schools in Washington State. ESDs function primarily as support agencies and deliver educational services that can be more efficiently or economically performed regionally. ESDs assist the Superintendent of Public Instruction and the State Board of Education in the performance of their duties and provide technical and professional consultation in their liaison capacity between the Office of the Superintendent of Public Instruction and local school officials.

This agreement is reviewed/executed on an annual basis for the following fiscal year.

**RECOMMENDED ACTION:**

Move to approve Resolution No. 1323 Interlocal Agreement With ESD 114 for the 2020-2021 School Year.

File Attachments

OESD 114 Interlocal.pdf (983 KB)

Resolution 1323 - Signed.pdf (599 KB)

**Motion & Voting**

Motion to Approve Resolution No. 1323 Interlocal Agreement with ESD 114 for the 2020-2021 School Year.

Motion by Eric L Gattenby, second NONE.

Final Resolution: Motion Carries

Yea: Rebecca Diehl, Elizabeth Sebren, Eric L Gattenby, John Berg

Nay: Jeff Daily

<b>Subject</b>	<b>5.04 Resolution No. 1324 Interlocal Agreement With ESD 112 Providing Facility Study Services</b>
Meeting	May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM
Category	5. NEW BUSINESS/ACTION ITEMS
Type	Action
Recommended Action	Move to approve Resolution No. 1324 Interlocal Agreement With ESD 112 Providing Facility Study Services.

**BACKGROUND INFORMATION:**

The South Kitsap High School pool modernization project is potentially eligible to receive matching funds from the State of Washington School Construction Assistance Program (SCAP). The criteria for eligibility of SCAP funds includes having a third party complete a study and survey as prescribed by the State to evaluate the condition of our district facilities.

Educational Services District No. 112 has a construction services group specifically designed to assist districts with these studies. Resolution 1324 allows South Kitsap to enter into an Interlocal agreement with ESD 112 to utilize this service.

The cost for the study and survey is not to exceed \$35,500. The District has applied for OSPI grant funds to cover a portion of this expense, which will otherwise be paid from the project costs for the SKHS pool modernization.

**RECOMMENDED ACTION:**

Move to approve Resolution No. 1324 Interlocal Agreement With ESD 112 Providing Facility Study Services.

## File Attachments

[Inter-Agency Agreement - Professional Planning Services - South Kitsap School District & ESD 112 - April 9, 2020.pdf \(637 KB\)](#)

[Resolution 1324 - Signed.pdf \(937 KB\)](#)

**Motion & Voting**

Motion to approve Resolution No. 1324 Interlocal Agreement With ESD 112 Providing Facility Study Services.

Motion by Eric L Gattenby, second NONE.

Final Resolution: Motion Carries

Yea: Rebecca Diehl, Elizabeth Sebren, Eric L Gattenby, Jeff Daily, John Berg

<b>Subject</b>	<b>5.05 Resolution No. 1325 Award of Contract for Roof Restoration Project at the SKSD District Office</b>
Meeting	May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM
Category	5. NEW BUSINESS/ACTION ITEMS
Type	Action
Recommended Action	Move to approve Resolution No. 1325 Award of Contract For Roof Restoration Project at the SKSD District Office.

**BACKGROUND INFORMATION:**

Due to age and disrepair, the District has identified the roof at the District Office as a Capital Levy project for repair/replacement. This project was prioritized to occur during the summer months to avoid disruptions to instruction at adjacent East Port Orchard Elementary, as the project planning commenced prior to the school closure as a result of the COVID-19 pandemic.

Bids were solicited utilizing both a King County Director's Association (KCDA), a publicly owned cooperative of Washington school district as well as a national purchasing cooperative, OMNIA. The District is a member of both purchasing cooperatives. Two roofing vendors who are participants in those cooperatives provided bids for the work

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needed at the District Office and we have identified the lowest responsive bidder as Tremco/WTI Inc., utilizing the KCDA purchasing contract.

The base contract amount is \$312,966.25 and work will commence shortly after the award of contract, to be completed prior to the start of school for the 2020-21 school year.

#### **RECOMMENDED ACTION:**

Move to approve Resolution No. 1325 Award of Contract For Roof Restoration Project District Office.

#### File Attachments

[Resolution 1325 - Signed.pdf \(1,007 KB\)](#)

#### **Motion & Voting**

Motion to approve Resolution No. 1325 Award of Contract For Roof Restoration Project at the SKSD District Office.

Motion by Eric L Gattenby, second NONE.

Final Resolution: Motion Carries

Yea: Rebecca Diehl, Elizabeth Sebren, Eric L Gattenby, Jeff Daily, John Berg

<b>Subject</b>	<b>5.06 Resolution No. 1326 Emergency Suspension of Policy - Marcus Whitman Middle School Burglary/Arson Response</b>
Meeting	May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM
Category	5. NEW BUSINESS/ACTION ITEMS
Type	Action
Recommended Action	Motion to approve Resolution No. 1326 Emergency Suspension of Policy - Marcus Whitman Middle School Burglary/Arson Response.

#### **BACKGROUND INFORMATION:**

On April 29, 2020 a burglary/arson was perpetrated on Marcus Whitman Middle School, resulting in significant vandalism, fire, water, and other damages. In order to immediately address restoration and repair, the Washington State Risk Management Pool has advised the Board to make an emergency declaration pursuant to Chapter 39.04.280 (1e) RCW.

#### File Attachments

[6210 - Purchasing - Authorization and Control.pdf \(22 KB\)](#)

[6210P - Purchasing Procedures.pdf \(33 KB\)](#)

[Resolution 1326 - Signed.pdf \(1,302 KB\)](#)

#### **Motion & Voting**

Motion to approve Resolution No. 1326 Emergency Suspension of Policy - Marcus Whitman Middle School Burglary/Arson Response.

Motion by Eric L Gattenby, second NONE.

Final Resolution: Motion Carries

Yea: Rebecca Diehl, Elizabeth Sebren, Eric L Gattenby, John Berg

Nay: Jeff Daily

## **6. SUPERINTENDENT REPORT**

<b>Subject</b>	<b>6.01 Superintendent Report</b>
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Meeting May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category 6. SUPERINTENDENT REPORT

Type

## 7. EXECUTIVE SESSION

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**Subject** **7.01 Executive Session to review the possible acquisition of real estate**

Meeting May 6, 2020 - REGULAR MEETING OF THE BOARD OF DIRECTORS 5:00 PM

Category 7. EXECUTIVE SESSION

Type Information, Discussion

Executive Session to review the possible acquisition of real estate. Executive sessions are closed to the public per RCW 42.30.110.

## 8. ADJOURNMENT

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Persons with disabilities who require assistance may contact the superintendent's office so reasonable arrangements can be made to participate in board meetings.

# REGULAR MEETING OF THE BOARD

## Wednesday, May 6, 2020

### Minutes

The meeting was held via Zoom and notice was provided to community members wishing to access the meeting.

#### **Present:**

Eric Gattenby	President
Liz Sebren	Vice President
John Berg	Director
Jeff Daily	Director
Rebecca Diehl	Director
Tim Winter	Superintendent
Jennifer Farmer	Assistant Superintendent of Business and Operations
Amy Miller	Communications and Public Information Officer
Robbie Bell	Recorder

#### **CALL TO ORDER**

President Gattenby called the meeting to order at 5:00 pm and provided information regarding the nature of the meeting. Governor Inslee issued Proclamation 20-28 which in part prohibited public agencies subject to the Open Public Meetings Act from conducting meetings in person to curtail the spread of Covid-19. President Gattenby invited public comment through the Zoom meeting access.

#### **Establish Agenda:**

Director Daily requested that public comment be moved to the end of the meeting.

**MOTION:** DAILY moved to add the following topics to the agenda: declining enrollment, teacher layoffs, budget shortfall, insurance costs, graduation, and summer school. A roll call vote was taken.

**Yea:** Daily, Berg

**Nay:** Gattenby, Sebren

**Abstain:** Diehl

With a tie vote, the Motion failed.

The agenda was approved by general consent.

**Public Comment:** The following community members addressed the Board: Lucinda Thorpe regarding plans for opening schools in the fall and repair of water pipes, Cammy Mills expressed appreciation for everything the District has done to prepare for remote learning, and Dave Kimble regarding capital projects.

#### **PRESENTATIONS/REPORTS**

**Marcus Whitman Damage Update:** Superintendent Winter shared that the main damage at Marcus Whitman was caused by vandalism and damage from smoke and water. Deputy Fire Marshall Brad Wiggins reported that the all systems – alarms, doors, and sprinklers worked well to contain the fire although there is significant damage.

**Capital Levy Projects Update:** Assistant Superintendent Farmer updated the Board on priority planning for capital levy projects. Superintendent Winter shared that the District is not planning to acquire property through the capital levy at this time. The presentation can be found on the May 6, 2020 Board Meeting Agenda.

**Monthly Financial Report for March 2020:** Assistant Superintendent Farmer reviewed the March Financial Report. The March 2020 report can be found on the May 6, 2020 Board Meeting Agenda.

#### **BOARD DISCUSSION/LINKAGE**

##### **Board Linkages:**

- Director Gattenby reported that he is working from home and assisting his daughter with her online school work;
- Director Sebren reported she is also staying home; she has talked to friends who are still teaching and are appreciative of the support they have received from the District and the efforts of their building administrators to check in with student and families;

- Director Diehl reported that she has been attending the WSSDA Covid 19 conference calls; she is appreciative of the District's efforts with remote learning; she is also speaking with community members about the changes coming in sexual health education;
- Direct Berg reported that he has been responding from inquiries from community members, participated in the agenda planning meeting, and has been corresponding with various board members.

### **Legislative Report:**

Director Diehl reported there is a WSSDA Legislative Committee Meeting later this month.

### **Board Discussion:** The Board discussed the following topics:

- Format of financial reports; Superintendent Winter will work with Assistant Superintendent Farmer to revise and update the format of the District's financial reports for the Board's review;
- Consequences of Covid 19 school closure; Superintendent Winter shared that the District will not have a RIF and will go into next year cautiously; District staff are unsure of next Fall's enrollment since it may be impacted to how and when school reopens; in response, the District will focus on enhancing the Explorer Academy program to help keep our students in the District;
- Board Referral Request Forms; this will be added to the May 20 board meeting agenda to consider the content of each form;
- Public Comment; this will be added to the May 20 board meeting agenda.

### **CONSENT AGENDA**

- Consent Agenda
- Minutes of the Regular Meeting of April 15, 2020
- Human Resources Certificated and Classified Employment Reports
- Affidavit of Vouchers and Payroll

**MOTION** to approve the Consent Agenda. A roll call vote was taken.

**Yea:** Gattenby, Sebren, Berg, Diehl

**Nay:** Daily

The Motion carried.

Attachments to Consent Agenda items can be found on the May 6, 2020 Board Agenda.

### **NEW BUSINESS/ACTION ITEMS**

#### **Resolution No. 1321 Award of Architectural Contract for South Kitsap High School Pool Modernization Project**

**MOTION:** to approve Resolution No. 1321 Award of Architectural Contract for South Kitsap High School Pool Modernization Project

**Yea:** Gattenby, Sebren, Diehl, Berg

**Nay:** Daily

The Motion carried.

#### **Resolution No. 1322 Award of Contract for Sunnyslope Roof Modernization Project**

**MOTION:** to approve Resolution No. 1322 Award of Contract for Sunnyslope Roof Modernization Project

**Yea:** Gattenby, Sebren, Diehl, Daily, Berg

The Motion carried.

#### **Resolution No. 1323 Interlocal Agreement with ESD 114 for the 2020-2021 School Year**

**MOTION:** to approve Resolution No. 1322 Award of Contract for Sunnyslope Roof Modernization Project

**Yea:** Gattenby, Sebren, Diehl, Berg

**Nay:** Daily

The Motion carried.

#### **Resolution No. 1324 Interlocal Agreement with ESD 112 Providing Facility Study Services**

**MOTION:** to approve Resolution No. 1324 Interlocal Agreement with ESD 112 Providing Facility Study Services

**Yea:** Gattenby, Sebren, Diehl, Daily, Berg

The Motion carried.

#### **Resolution No. 1325 Award of Contract for Roof Restoration Project at the SKSD District Office**

**MOTION:** to approve Resolution No. 1325 Award of Contract for Roof Restoration Project at the SKSD District Office

**Yea:** Gattenby, Sebren, Diehl, Daily, Berg  
The Motion carried.

**Resolution No. 1326 Emergency Suspension of Policy – Marcus Whitman Middle School Burglary/Arson**

**MOTION:** to approve Resolution No. 1326 Emergency Suspension of Policy – Marcus Whitman Middle School Burglary/Arson

**Yea:** Gattenby, Sebren, Diehl, Berg

**Nay:** Daily  
The Motion carried.

**SUPERINENDENT REPORT**

Superintendent Winter shared the following:

- Amy Miller shared the results of the Thought Exchange survey; the survey is posted on the SKSD website;
- It's National Teacher Appreciation Week and we are very proud of the hard work our teachers have put into remote learning coming together to support students;
- It's also National School Nurse Day and our nurses are playing an important role during school closure checking in with students and families;
- A new principal has been selected for Burley Glenwood; Joey Kolattukudy a former SK administrator, is returning; we are excited to have him back on the team;
- The State Board of Education recently recognized EPO, Sidney Glen, and South Colby for showing growth, closing achievement gaps, and supporting all students.

**EXECUTIVE SESSION**

The Board recessed into Executive Session at 7:29 pm for 10 minutes to review the possible acquisition of real estate. At 7:41 pm, the Board reconvened and adjourned.

**ADJOURNMENT**

Meeting adjourned at 7:41 pm

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Eric Gattenby, President

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Tim Winter, Superintendent