

**GP-8**  
**AGENDA PLANNING**

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To accomplish its stated objectives, the Board will follow an annual schedule which includes continuing review, monitoring and refinement of Ends policies and continually improves Board performance through education and enriched input and deliberation.

Accordingly:

1. The planning cycle will begin each year in July in order that administrative decision-making and budgeting can be based on accomplishing a one-year segment of the Board's most recent statement of long-term Ends.
2. The planning cycle will start with the Board's development of its schedule for the next year, and will include:
  - a. Scheduled linkage discussions and consultations with selected groups and persons whose opinions will be helpful to the Board.
  - b. Training and discussion on governance matters, including orientation of new directors in the Board's governance process and periodic discussions by the Board about means to improve its own process.
  - c. Discussion related to Ends policies (e.g. presentations by futurists, demographers, community representatives, staff, etc.).
  - d. Scheduled monitoring of all policies.
3. The Board will meet at least once a month to conduct a business meeting, with work sessions scheduled as needed.
4. Guided by the annual board agenda, the Board president and Superintendent, with input from directors and the public, will set the agenda for Board meetings. The agenda will be based upon the Board's annual schedule (GP-8-E) and will be structured as follows:
  - Part 1.0 – Call to order (including flag salute, welcoming of guests, recognition of NIB's and other acknowledgments) approval of agenda, and public comments;
  - Part 2.0 – Assurance of organizational performance (including monitoring reports for Executive Limitations, board response, board self-monitoring);
  - Part 3.0 – Linkage (including monitoring reports for Ends presentations);
  - Part 4.0 – Business Reports (includes monthly Budget Fund Balance and Enrollment reports);
  - Part 5.0 – Consent Agenda;
  - Part 6.0 – New Business;
  - Part 7.0 – Action Items;
  - Part 8.0 – Written policy (including review/discussion/revision of policy);

Part 9.0 – Other items needing Board discussion (including Legislative Report, Board Discussion, and Superintendent Report)

Part 10.0 – Executive Session (if needed); and

Part 11.0 – Adjournment (including announcements and board self-assessment).

Agenda items will be numbered in sequence and applicable policy referenced.

5. The consent agenda enables the board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Throughout the year the Board will attend to consent agenda items as expeditiously as possible.
  - a. Items routinely assigned to the consent agenda include meeting minutes, personnel actions, business transactions, expense vouchers, gifts, travel requests, intergovernmental agreements, etc.
  - b. An item may be removed from the consent agenda only upon approval of a majority of the Board.