

# REGULAR MEETING OF THE BOARD

## Wednesday, December 1, 2021

### Minutes

The meeting was held via Zoom and notice was provided to community members wishing to access the meeting.

#### **Present:**

John Berg	Director
Liz Sebren	Outgoing Director
Rebecca Diehl	Outgoing Director
Jeff Daily	Director
Brian Pickard	Incoming Director/Vice President
Jeffrey (Jefé) Wilson	Incoming Director/President
Jesse LaCross-Lambert	Student Representative
Kai Wilson	Student Representative
Tim Winter	Superintendent
Jennifer Farmer	Assistant Superintendent of Business and Operations
Dr. Tom Edwards	Assistant Superintendent of Student Achievement
Lisa Fundane't	Executive Director of Teaching and Learning
Dr. Mona Johnson	Executive Director of Wellness and Student Support
Dr. Andy Rogers	Executive Director of Special Services
Amy Miller	Communications and Public Information Officer
Robbie Bell	Executive Assistant/Recorder

#### **CONVENE**

**Call to Order:** President Berg called the meeting to order at 5:00 pm and provided information regarding the nature of the meeting.

**Pledge of Allegiance:** President Berg led the flag salute.

#### **ADOPT AGENDA**

The agenda was approved by general consent.

#### **BOARD REORGANIZATION**

**Recognition of Outgoing Board Members:** To honor outgoing Directors Rebecca Diehl and Liz Sebren, Superintendent Winter thanked them for their service to the South Kitsap community and presented each of them a plaque of appreciation. He also presented Director Diehl a plaque recognizing her work on the Threat Assessment Committee. President Berg wished the outgoing Directors success in their future endeavors.

**Oath of Office to Newly-Elected School Board Directors:** Superintendent Winter administered the Oath of Office to newly-elected Directors Brian Pickard and Jeffrey (Jefé) Wilson.

**Board Reorganization:** At the first meeting in December of each year, the Board reorganizes positions. The positions are President, Vice President, Legislative Representative, Washington State Interscholastic Activities Association (WIAA) Representative, and WSSDA Delegate. Descriptions of these positions are found Policy Governance Policy GP-2-E3 Board Organization.

#### **NOMINATIONS:**

Jeff Daily nominated Brian Pickard for President. Brian Pickard declined the nomination.

Brian Pickard nominated Jeffrey (Jefé) Wilson for President. Jeffrey (Jefé) Wilson accepted the nomination.

John Berg nominated Jeff Daily for President. Jeff Daily accepted the nomination.

There were no other nominations.

Superintendent Winter took a roll call vote:

John Berg: Jeffrey (Jefé) Wilson

Brian Pickard: Jeffrey (Jefé) Wilson

Jeffrey (Jefé) Wilson: Jeffrey (Jefé) Wilson  
Jeff Daily: Jeffrey (Jefé) Wilson

Jeffrey (Jefé) Wilson was unanimously elected President. President Wilson thanked Director Berg for his service to the Board.

Jeff Daily nominated Brian Pickard for Vice President. Brian Pickard accepted the nomination.

There were no other nominations.

Superintendent Winter took a roll call vote:

John Berg: Brian Pickard  
Jeffrey (Jefé) Wilson: Brian Pickard  
Brian Pickard: Brian Pickard  
Jeff Daily: Brian Pickard

Brian Pickard was unanimously elected Vice President.

**MOTION: WILSON** moved to postpone the election of the three additional positions until the December 15, 2021 board meeting. The motion was approved by general consent.

### **RECOGNITIONS AND REPORTS**

**Staff Recognition:** The retirement of Mary Isar, a teacher at Orchard Heights Elementary was recognized with appreciation. Mary worked in education for more than 38 years with over five years in South Kitsap.

**Superintendent Comments:** Superintendent Winter shared the following:

- WSSDA Conference – all board members attended, some in-person and some virtually. The theme was “transformation” and an opportunity to reflect on what we are “for” and all that has happened since Covid;
- Coherent Governance “Basic” Training next Monday; an additional work session with the Aspen Group is scheduled on January 15th;
- Transportation continues to be a challenge – the number of routes is greater than the number of drivers and the department is working everyday to figure out the best plan. Several new drivers are currently in training;
- Vaccines – 5-12 year-olds are now eligible; we are working to set up a voluntary vaccine clinic for parents to get their children vaccinated;
- Masks – OSPI has indicated there is no current plan to give up masks in schools;
- Staff are working hard to support students every day and are showing up even when worn out. The district is looking for ways to support staff, alleviate stress, and help lighten their load;
- It’s a tough time to be an educator and a great time to be in education – it’s an opportunity to “transform”;
- He recognized the loss of life in the school shooting in Michigan yesterday and stressed the importance of finding ways to come together in our community – we are one South Kitsap.

### **FOCUS ON OPERATIONAL PERFORMANCE**

**Operational Expectation 6: Financial Administration – Interpretation and Indicators Report:**

**MOTION: BERG** moved to postpone to the next meeting. The motion carried.

**Year End Financial Report for 2020-2021:** Assistant Superintendent of Business and Operations Jennifer Farmer reviewed the Year End Fiscal Report for the period of September 1, 2020 through August 31, 2021.

At 6:24 pm the Board took a six-minute break.

**ESSER Funds Update:** Assistant Superintendent of Business and Operations Jennifer Farmer provided a summary of ESSER funds received and how the funds were invested in South Kitsap.

**Budget Status Reports for September and October 2021:** Assistant Superintendent of Business and Operations Jennifer Farmer presented an overview of the September 2021 and October 2021 monthly budget status reports.

### **PUBLIC COMMENT**

The following community members addressed the Board: Emmon Rogers expressed support for district staff, Tabitha Carter regarding connections with parents and the community as well as format of board meetings, Paul Carter regarding communication with parents, Jamie Cross regarding Covid mandates and vaccinations,

Dan Smallwood regarding district transparency, and Lucinda Tharp regarding mental health support for students.

## **BOARD DEVELOPMENT**

### **Student Representative Report:**

- Student Representative Wilson shared that he attended the WSSDA Conference and connected with other student representatives from across the state; he and Jesse will be surveying SKHS students on ways to connect with the district and the Board;
- Student Representative LaCross-Lambert shared that she also attended the WSSDA conference; she is working to establish a solid foundation of student representative work in South Kitsap, including promoting student voice and how to be a positive member of the Board.

### **Board Linkages:**

- Director Daily visited Sunnyslope, Burley Glenwood, and EPO to see lunch, recess, and math lessons being taught;
- Director Berg enjoyed the WSSDA Conference and connecting with school board directors from across the state. He was grateful the student representatives attended;
- Director Pickard appreciated attending the WSSDA Conference; the sessions were great and he connected with other directors; he attended the session on the Open Public Meeting Act and recommended sharing the requirements of the Act with our staff, families, and community. He connected with district office staff on donations to Helpline and he's planning visits to schools and departments;
- Director Wilson also attended the WSSDA Conference; he's heard from community members about Covid mandates and submitted a question to OSPI Superintendent Reykdal at the conference; we need to follow state law but decisions may be made at a more local level in the future;

## **SUPERINTENDENT CONSENT AGENDA**

- Consent Agenda
- Human Resources Employment Reports
- Affidavit of Vouchers and Payroll
- Donations to the South Kitsap School District

**MOTION: WILSON** moved to approve the Superintendent's Consent Agenda. The motion carried.

## **BOARD CONSENT AGENDA**

- Board Consent Agenda
- Minutes of the Regular Meeting of November 17, 2021

**MOTION: WILSON** moved to approve the Board's Consent Agenda. The motion carried.

## **MATTERS RESERVED FOR BOARD ACTION**

### **Review Applications for the Vacancy in Director District 1:**

**MOTION: WILSON** moved to interview the three applicants at a Special Meeting on December 8, 2021 and select a candidate to fill the vacancy in Director District 1. The motion carried.

**MOTION: BERG** moved to allow the student representatives to be included in the Executive Session discussion. The motion carried.

The Board discussed holding an in-person community meeting in January.

**MOTION: WILSON** moved to tentatively schedule a meeting on January 26, 2022 for a Board Town Hall discussion, in-person if possible. The Board will revisit the proposal at the December 15, 2021 meeting. The motion carried.

Director Daily proposed that the following topics be discussed by the Board:

- Start in-person meetings as soon as possible;
- Move to one formal board meeting a month and reserve the second meeting as a work session;
- Develop a vision for the future of education in South Kitsap based on the outcomes of the facility committee;
- Discuss an extended school year;
- Move capital projects and curriculum committees to the superintendent's responsibility;
- At the end of each board meeting, build the agenda for the next meeting.

President Wilson asked Director Daily to send a proposed timeline to each Director.

President Wilson shared the following:

- The Board will ask for public input once the recommendations of the facility committee have been presented.
- He expressed pride and appreciation for SK students, thanks to SK staff for going above and beyond, and administration for their leadership and partnership with the Board.

**BOARD DEBRIEF** – Director Pickard

**ADJOURNMENT** - Meeting adjourned at 8:30 pm.

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Dr. Jeffrey (Jefé) Wilson, President

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Tim Winter, Superintendent