

REGULAR MEETING OF THE BOARD

Wednesday, December 4, 2019

Minutes

The meeting was held at the District Administration Building.

CALL TO ORDER

President Garton called the meeting to order at 6:00 pm. The following were in attendance:

Present:

Keith Garton	President
Greg Wall	Vice President
Eric Gattenby	Director
Liz Sebren	Director
Rebecca Diehl	Director
Tim Winter	Superintendent
Jay Villars	Deputy Superintendent
Jennifer Farmer	Assistant Superintendent for Business and Operations
Jerry Holsten	Executive Director for Human Resources
Dr. Shannon Thompson	Executive Director for Categorical Programs, Assessment & Innovation
Dr. Mona Johnson	Executive Director for School and Family Support
Amy Miller	Communications and Public Information Officer
Robbie Bell	Recorder

Pledge of Allegiance: President Garton led the flag salute.

Establish Agenda: President Garton moved to amend the agenda by moving Item 4.02 Minutes of the Regular Meeting of November 6, 2019 and Item 4.03 Minutes of the Special Meeting of November 22-24, 2019 to follow Item 1.02 Establish Agenda.

MOTION: Motion to approve the agenda as amended approved by general consent.

Minutes of the Regular Meeting of November 6, 2019

MOTION: WALL/SEBREN moved approval. Motion carried unanimously.

Minutes of the Special Meeting of November 22-24, 2019

MOTION: GATTENBY/DIEHL moved approval. Motion carried unanimously.

President Garton moved to appoint Rebecca Diehl as Board Chair Pro Tempore to preside over the election of a new Board President.

MOTION: Approved by general consent.

Recognition of Outgoing Board Members: To honor outgoing Directors Keith Garton and Greg Wall, Superintendent Winter presented each of them a plaque and card of appreciation. Mr. Winter shared that both were members of the 2013 School Board that received the WSSDA Board of the Year Award and that Keith is the longest serving Director since at least the 1950's. Directors Diehl, Sebren and Gattenby shared their appreciation for Keith and Greg's service and commitment to SKSD. The Board recessed to celebrate Mr. Garton's and Mr. Wall's service with a brief reception.

Oath of Office to Newly-Elected Directors: Superintendent Winter administered the Oath of Office to newly-elected Directors John Berg and Jeff Daily, and newly-elected, previously appointed Director Eric Gattenby.

Board Reorganization: At the first meeting in December of each year, the Board reorganizes positions. The positions are President, Vice President, Legislative Representative (second year), Washington State Interscholastic Activities Association (WIAA) Representative, and WSSDA Delegate. Descriptions of these positions are found Policy Governance Policy GP-2-E3 Board Organization.

NOMINATIONS:

Rebecca Diehl nominated Eric Gattenby for President. Eric Gattenby accepted the nomination. Superintendent Winter took a roll call vote - 5 yeas and 0 nays.

Rebecca Diehl nominated Liz Sebren for Vice President. Liz Sebren accepted the nomination. Superintendent Winter took a roll call vote - 5 yeas and 0 nays.

Rebecca Diehl nominated John Berg for the second year of a two-year term for Legislative Representative. John Berg accepted the nomination. Motion carried unanimously.

Liz Sebren nominated Jeff Daily for WIAA Representative. Jeff Daily accepted the nomination. Motion carried unanimously.

Liz Sebren nominated Rebecca Diehl for the Washington State School Directors Association (WSSDA) Delegate. Rebecca Diehl accepted the nomination. Motion carried unanimously.

Board Linkages:

- Directors Garton, Gattenby, Diehl, Sebren, and incoming Directors Berg and Daily attended the WSSDA Annual Conference. Directors had the opportunity to attend workshops, meet with Directors from around the state, and hear from knowledgeable and inspiring keynote speakers.
- Directors Diehl and Gattenby also attended the high school's NJROTC inspection and awards ceremony where Director Gattenby presented the battalion a South Kitsap Wolves Flag that has been around the world at military bases as far away as Afghanistan. It's was even flown over the USS Constitution.

December 2019 NIB Awards: The first Board Meeting of every month begins with a brief and inspiring presentation of "Caught Being a NIB" awards. A "NIB" award salutes those who truly "walk the talk" of our district Vision Statement – "Nurturing Growth, Inspiring Achievement, and Building Community". We honor and value those who exhibit a "whatever it takes" approach to their work with South Kitsap kids, colleagues, and families. Join us in thanking these "NIBS" for embracing our vision. A list of this month's NIB's can be found on the December 4, 2019 Agenda.

Process for Persons Desiring to Address the Board and Public Comment: None

LINKAGE

Highlights from the Superintendent:

- The Port Orchard Soroptomists presented a donation to the Ready for Kindergarten Program to benefit the teen parent program at Discovery. Melissa Pittinger, coordinator of the Ready for Kindergarten program, accepted the donation.
- Mr. Winter reported on the visits he's made to several schools since the last board meeting and shared that it's a great opportunity to connect with principals, visit classrooms, and talk with teachers and students.
- Assistant Superintendent Farmer recognized the hard work of her team on budget preparation, tracking, and reporting.

BUSINESS REPORTS

2018-2019 Year End Fiscal Report: Assistant Superintendent Jennifer Farmer and Director of Business Services Andrea Nokell reviewed the Year End Financial Report.

Monthly Financial Reports for September and October 2019: Assistant Superintendent Jennifer Farmer reviewed the Financial Reports including enrollment numbers for September and October 2019. The year-end and monthly financial reports can be found on the December 4, 2019 Board Meeting Agenda.

CONSENT AGENDA

MOTION: The Consent Agenda was approved by general consent.

- Consent Agenda
- ~~Minutes of the Regular Meeting of November 6, 2019 see above~~
- ~~Minutes of the Special Meeting of November 22-24, 2019 see above~~
- Certificated and Classified Human Resources Employment Reports
- Affidavit of Vouchers and Payroll
- Donations to the South Kitsap School District
- Overnight Travel request for SK Marching Band to attend the Apple Blossom Parade May 1-2, 2020 in Wenatchee, Washington

Attachments to the Consent Agenda items can be found on the December 4, 2019 Board Agenda.

NEW BUSINESS

Executive Director of Categorical Programs, Assessment & Innovation Dr. Shannon Thompson highlighted the changes in Washington State Law that necessitated the revisions to district policies. An explanation of the changes can be found on the December 4, 2019 Board Agenda.

Revision to Policy 2195 Academic Acceleration - First Reading.

The Board reviewed and no changes were made.

Revision to Policy 2336 Required Observance of Veterans' Day - First Reading.

The Board reviewed and no changes were made.

Revision to Policy 2409 Credit for Competency - Proficiency - First Reading.

The Board reviewed and no changes were made.

Revision to Policy 2410 High School Graduation Requirements - First Reading.

The Board reviewed and no changes were made.

Revision to Policy 2418 Waiver of High School Graduation Credits - First Reading.

The Board reviewed and no changes were made.

ACTION ITEMS

Resolution No. 1310 Authorization to Call for Bids

MOTION: Approved by unanimous general consent.

Resolution No. 1311 Capital Projects Funds (Account) Consolidation

MOTION: Approved by unanimous general consent.

Resolution No. 1312 Close Old Funds (Accounts) With the Kitsap County Treasurer

MOTION: Approved by unanimous general consent.

Non-Represented-Non-Supervisory Wage Schedule for 2019-2020

MOTION: Approved by unanimous general consent.

INFORMATION/DISCUSSION

Legislative Report: The WSSDA Legislative Conference will be held February 9 and 20, 2020 in Olympia. Please let the Superintendent know if planning to attend.

Board Discussion:

- The Board discussed items they would like to address during board meetings;
- Director Sebren asked about the Capital Facilities Plan on the website;
- Superintendent Winter shared that the policy governance workshop in January will provide direction in planning and preparing for meetings, including creating the agenda. He plans to bring topics to the Board for discussion during meetings to help increase their effectiveness;
- Director Daily thanked staff for their assistance in answering his questions; he asked about the criteria for the Superintendent's goal of Top 5; he also shared his focus on student achievement and devoting resources to that goal;
- Director Sebren suggested a Budget 101 to help the board and community understand the parameters of our funding;
- Director Diehl shared that her son has moved into leadership at Boeing;
- Director Gattenby requested an update on the Connections Academy.

Superintendent Report: Superintendent Winter shared the following:

- Board photographs will be taken On December 18 prior to the board meeting;
- He is continuing to work with district staff on priority planning; an update will be presented in January;
- He reported that there are 21 high schools in Washington that have over 2,000 students and we are the 4th largest; US News and World Report lists the top schools in Washington State and we are 151 out of 656; we are in the top 23% pushing toward the top;
- He thanked Jim Stork for filming the meeting;
- He thanked staff for gathering the information requested for tonight's meeting.

Board Meeting Assessment: Director Diehl

ADJOURNMENT Meeting adjourned at 9:07 pm.

Eric Gattenby, President

Tim Winter, Superintendent