

REGULAR MEETING OF THE BOARD

Wednesday, December 18, 2019

Minutes

The meeting was held at the District Administration Building.

CALL TO ORDER

President Gattenby called the meeting to order at 6:00 pm. The following were in attendance:

Present:

Eric Gattenby	President
Liz Sebren	Vice President
John Berg	Director
Jeff Daily	Director
Rebecca Diehl	Director
Tim Winter	Superintendent
Jay Villars	Deputy Superintendent
Jennifer Farmer	Assistant Superintendent of Business and Operations
Jerry Holsten	Executive Director of Human Resources
Dr. Shannon Thompson	Executive Director of Categorical Programs, Assessment & Innovation
Dr. Mona Johnson	Executive Director of School and Family Support
Tom Adams	Executive Director of Facilities and Operations
Sara Hatfield	Director of Career and Technical Education
Kimberly House	Director of Special Services
Amy Miller	Communications and Public Information Officer
Robbie Bell	Recorder

Pledge of Allegiance: President Gattenby led the flag salute.

Establish Agenda: Director Daily requested that Item 2.01 be removed from the agenda.

MOTION: President Gattenby moved to approve the agenda as presented; the Motion was approved with four votes in favor and one against.

Board Linkages:

- Director Diehl is preparing for the WSSDA Legislative Committee meeting;
- Director Daily has visited six elementary schools and met with the Port Orchard Police Chief regarding security;
- Director Berg plans to visit schools next month; he attended a basketball game and choral concert at the high school, a band concert at John Sedgwick, and the high school's dance competition;
- Director Sebren participated with teachers on activities using a decimal calculator that will prepare students for the Smarter Balanced assessments; she attended a meeting with retired school employees who are excited about what is going on in SK with kudos to the superintendent; she also visited the skate park where she talked with kids and parents;
- Director Gattenby represented the District at the NJROTC Pass and Review annual inspection; kudos to CTE Director Sara Hatfield and team, it was a great event.

Process for Persons Desiring to Address the Board and Public Comment: None

PERFORMANCE REVIEWS

Executive Limitation policies are monitored through the evaluation of the Superintendent's evidence of compliance submitted by the Superintendent to the Board. Tonight, the Board evaluated the Superintendent on the following Executive Limitation:

Monitoring Report for Executive Limitation 11: Communication and Counsel to the Board.

Superintendent Winter reviewed his evidence of compliance and responded to questions from the Board.

MOTION: With respect to the provisions of its policy, EL 11, the South Kitsap Board of Directors concluded that the Superintendent's performance has been in compliance. The Motion was approved with four votes in favor and one against.

The Superintendent's evidence in support of EL 11, can be found on the December 18, 2019 Board Meeting Agenda.

BUSINESS REPORTS

Monthly Financial Report for November 2019: Assistant Superintendent Jennifer Farmer reviewed the Financial Report.

The November 2019 financial report can be found on the December 18, 2019 Board Meeting Agenda.

CONSENT AGENDA

Superintendent Winter invited student officers of the Shades of Color ASB Club to address the Board. Club President Sonny Darnell and Vice President Kayla Moody shared the vision and goals of the Club, which is open to all students, and answered questions from the Board. A copy of the Shades of Color Constitution can be found on the December 18, 2019 Board Meeting Agenda.

Executive Director of Human Resources Jerry Holsten provided additional information regarding the Certificated and Classified Human Resources Employment Reports.

MOTION: The Consent Agenda approved by general consent.

- Consent Agenda
- Minutes of the Regular Meeting of December 4, 2019
- Certificated and Classified Human Resources Employment Reports
- Affidavit of Vouchers and Payroll
- Renewal of Memorandum of Understanding Between South Kitsap School District and OESD Kitsap Detention Center
- New SKHS ASB Club: Shades of Color
- Overnight Travel for SKHS Boys Wrestling Team to attend the Regional Competition February 14-15, 2020 in Snohomish, Washington
- Overnight Travel for SKHS Girls Wrestling Team to attend the Regional Wrestling Competition February 14-15, 2020 in Kelso, Washington
- Out-of-State Travel for SKHS Athletic Medicine Instructors Chris Hiatt and Jeff Spaulding to attend the NWATTA Annual Meeting and Clinical Symposium March 11-15, 2020 in Boise, Idaho
- Overnight Travel request for SKHS Key Club to attend the PNW Key Club District Convention March 20-22, 2020 in Portland, Oregon

Attachments to the Consent Agenda items can be found on the December 18, 2019 Board Agenda.

NEW BUSINESS

Revision to Policy 2108 Remediation Programs - First Reading. The Board reviewed and no changes were made.

Revision to Policy 4210 Regulation of Dangerous Weapons on School Premises - First Reading. The Board reviewed and no changes were made.

Revision to Policy 4215 Use of Tobacco, Nicotine Products and Delivery Devices - First Reading. The Board reviewed and no changes were made.

ACTION ITEMS

Revision to Policy 2195 Academic Acceleration - Second Reading

MOTION: Approved unanimously.

Revision to Policy 2336 Required Observance of Veterans' Day - Second Reading

MOTION: Approved unanimously.

Revision to Policy 2409 Credit for Competency - Proficiency - Second Reading

MOTION: Approved unanimously.

Revision to Policy 2410 High School Graduation Requirements - Second Reading. Director Daily recommended strengthening this policy.

MOTION: Approved with four votes in favor and one against.

Revision to Policy 2418 Waiver of High School Graduation Credits - Second Reading

MOTION: Approved unanimously.

Resolution No. 1313 Authorization to Reject All Bids and Reissue Call for Bids on Revised Project Scope. Assistant Superintendent Farmer explained that all of the bids received to complete the SKHS STEM improvements to nine science rooms and associated prep/storage areas were above the budget allotted to the

project. The District must now rescope the project and go back out for bids. CTE Director Sara Hatfield shared that she is working collaboratively with the high school science staff to define the priorities of the project.

MOTION: Approved unanimously.

Resolution No. 1314 Authorization to Award Contract for South Kitsap High School Fire Alarm Upgrade. Deputy Fire Marshall Brad Wiggins reviewed for the Board the updates already made to the high school's fire alarm panel and smoke and heat detectors, as well as the removal of most pull alarms which has resulted in far fewer false alarms. The second phase will be the installation of annunciating devices and strobe lighting that will be audible inside and outside of the building and will allow staff to broadcast information specific to each situation.

MOTION: Approved unanimously.

POLICY REVIEW

Review Executive Limitation 11: Communication and Counsel to the Board. The Board reviewed and no changes were made.

Review Governance Process Policy GP-10: Conflict of Interest. The Board reviewed and no changes were made.

Review Governance Process Policy GP-11: Compensation and Reimbursement of Expenses. The Board reviewed and no changes were made.

INFORMATION/DISCUSSION

Superintendent Report: Superintendent Winter shared the following:

- He distributed copies of "Boards that Matter" to prepare for the January 18 Work Study Session;
- He responded to a question regarding the gifting of prom tickets; he explained that the tickets were purchased and donated;
- He shared that Deputy Superintendent Villars and Executive Director Chandler are leading work with middle school principals looking at alignment;
- A draft of the District's priority plan will be shared on January 15;
- Looking forward, the Board may want to begin discussing the District's future plans regarding a bond and/or levy;
- He visited Explorer Academy today which completes his visits to every SKSD school;
- The high school dance team will be performing at Sunday's Seahawks game.

Legislative Report: Director Diehl shared that Senator Emily Randall will be holding a community meeting on January 11 at Tacoma Community College. The WSSDA Legislative Conference will be held February 9 and 10 in Olympia; the first day WSSDA will present its legislative priorities and the second day is reserved for meetings with legislators.

Board Discussion:

- Director Daily reviewed his concerns and recommendations. A copy of his presentation can be found on the December 18, 2019 Board Meeting Agenda.
- Director Gattenby shared the following:
 - He intends to have a second board member participate in the agenda review meetings, (Director Sebren will attend the January 9 review), and is requesting a process to allow board members to create the agenda;
 - He requested an update on Pacific Northwest Connections Academy;
 - He suggested a tool Assistant Superintendent Farmer may want to consider to track deviation.
- Director Sebren asked how classroom management will be connected to a District-wide discipline plan. Superintendent Winter shared that the District is working to align a District-wide discipline plan which will include a matrix to provide consistency, restorative practices, multi-level tiers of support, and a wellness program for both students and staff.
- Director Sebren thanked Director Daily for sharing his thoughts.
- Director Berg shared that he is presenting seminars on Robert's Rule of Order on January 7, 13, 21, and 27.
- Director Diehl thanked the Board for the photo session. She also shared that she is looking forward to the Policy Governance training and moving forward with improved processes including the superintendent evaluation and including a student representative. Superintendent Winter reported that the Superintendent Student Advisory Board will meet again in January.

Board Meeting Assessment: Director Sebren

ADJOURNMENT Meeting adjourned at 8:49 pm.

Eric Gattenby, President

Tim Winter, Superintendent