

# REGULAR MEETING OF THE BOARD

## Wednesday, October 7, 2020

### Minutes

The meeting was held via Zoom and notice was provided to community members wishing to access the meeting.

#### **Present:**

Eric Gattenby	President
Liz Sebren	Vice President
John Berg	Director
Jeff Daily	Director
Rebecca Diehl	Director
Tim Winter	Superintendent
Jennifer Farmer	Assistant Superintendent of Business and Operations
Amy Miller	Communications and Public Information Officer
Robbie Bell	Recorder

#### **CALL TO ORDER**

President Gattenby called the meeting to order at 5:02 pm and provided information regarding the nature of the meeting. Governor Inslee issued Proclamation 20-28 which in part prohibited public agencies subject to the Open Public Meetings Act from conducting meetings in person to curtail the spread of Covid-19. President Gattenby invited public comment through the Zoom meeting access.

#### **Establish Agenda:**

**MOTION: DAILY** moved to remove from the agenda Item 3.01 Monitoring Report for Executive Limitation 3: Communication and Relationship with Students, Parents, Staff and the Public and Item 3.02 Monitoring Report for Executive Limitation 4: Interactions with Staff.

The Motion failed.

The agenda was approved by general consent.

**NIB Awards:** The first Board Meeting of the month begins with a brief and inspiring presentation of "Caught Being a NIB" awards. A "NIB" award salutes those who truly "walk the talk" of our district Vision Statement, "Nurturing Growth, Inspiring Achievement, and Building Community". We honor and value those who exhibit a "whatever it takes" approach to their work with South Kitsap kids, colleagues, and families. Join us in thanking these "NIBS" for embracing our vision. A list of this month's NIB's can be found on the October 7, 2020 Agenda.

**Public Comment:** The following community members addressed the Board: Jesse LaCross-Lambert regarding a student representative to the board, Allison Ball regarding special education students returning to school, Rachel LaVair transportation for special education students, Ericka Osberg remote learning options, and Wynona Heim regarding how community health conditions will impact plans for hybrid learning.

#### **PRESENTATIONS/REPORTS**

**Enrollment Update:** Assistant Superintendent Jennifer Farmer provided an update on this year's enrollment numbers and the impact it will have on the District's budget. A copy of the report can be found on the October 7, 2020 Agenda.

**Return to School Plan:** Superintendent Winter and Executive Director of Special Services Dr. Andy Rogers provided an update on the plans for bringing students back for in-person learning. Documents shared from the Department of Health, CDC, and SKSD are posted on the October 7, 2020 Agenda.

#### **PERFORMANCE REVIEWS**

Ends and Executive Limitation/Operational Expectation policies are monitored through the evaluation of the Superintendent's evidence of compliance submitted by the superintendent to the Board. Tonight, the Board evaluated the Superintendent on the following policies:

#### **Monitoring Report for Executive Limitation 3: Communication and Relationship with Students, Parents, Staff and the Public**

**MOTION: GATTENBY** moved that with respect to the provisions of its policy, Executive Limitation 3, the South Kitsap Board of Directors concluded that the Superintendent's performance during the previous year has been in compliance.

The Motion carried.

#### **Monitoring Report for Executive Limitation 4: Interactions with Staff:**

**MOTION: GATTENBY** moved that with respect to the provisions of its policy, Executive Limitation 4, the South Kitsap Board of Directors concluded that the Superintendent's performance has been in compliance. The Motion carried.

The Superintendent's evidence in support of EL-3 and EL-4 can be found on the October 7, 2020 Board Meeting Agenda.

## **BOARD DISCUSSION/LINKAGE**

### **Board Linkages:**

- Director Gattenby reported his daughter is beginning her senior year and receiving the resources she needs; he wants to be sure we are doing the same for all students;
- Director Daily visited Food and Nutrition Services; he plans to go along on a bus run tomorrow delivering meals; and he is talking with board members from other districts;
- Director Sebren has been communicating with teachers hearing their experiences with remote learning and getting positive feedback;
- Director Berg has been corresponding with the public and SKSD directors;
- Director Diehl attended the WSSDA General Assembly with Director Berg; she also attended the tour of Sunnyslope Elementary.

**Legislative Report:** Director Berg reported he attended the WSSDA General Assembly and submitted the legislative priority list to WSSDA based on the Board's feedback.

### **Board Discussion:**

The board discussed the following topics:

- Should Monitoring Reports be reviewed during the open public meeting or in an executive session? President Gattenby will seek clarification and report back at the next meeting;
- Director Sebren recommended the Board complete a self-assessment at next week's special meeting; Directors were asked to complete GP-2-E and return to President Gattenby prior to October 14;
- The October 14 work session will begin at 5:30 pm; a special meeting is tentatively planned for January 23, 2021 with the Aspen Group to continue work on governance process.

## **CONSENT AGENDA**

- Consent Agenda
- Minutes of the Regular Meeting of September 16, 2020
- Minutes of the Special Meeting of September 23, 2020
- Affidavit of Vouchers and Payroll
- Human Resources Employment Reports
- Donations to the South Kitsap School District
- Transportation Surplus
- Overnight Travel for SKHS DECA Student to attend the 2020 DECA Western Region Leadership Conference November 8-10 in Seattle, Washington

**MOTION** to approve the Consent Agenda approved by general consent.

Attachments to Consent Agenda items can be found on the October 7, 2020 Board Meeting Agenda.

## **NEW BUSINESS/ACTION ITEMS**

### **Highly Capable Grant 2020-2021**

**MOTION** to approve the Highly Capable Grant 2020-2021.

The Motion carried.

### **Resolution No. 1336 Facilities Long-Range Planning Advisory Committee - Second Reading**

Director Berg requested format revisions to the resolution.

**MOTION** to approve, as amended, Resolution No. 1336 Facilities Long-Range Planning Advisory Committee.

The Motion carried.

## **BOARD POLICY REVIEW**

**Review Executive Limitation 3: Communication and Relationship with Students, Parents, Staff, and the Public.** The Board reviewed and no changes were made.

**Review Executive Limitation 4: Interactions with Staff.** The Board reviewed and no changes were made.

**Board/Superintendent Relations Policy 1: Board/ Superintendent Connections.** The Board reviewed and no changes were made.

**Board/Superintendent Relations Policy 2: Board Authority.** The Board reviewed and no changes were made.

**Board/Superintendent Relations Policy 3: Accountability of the Superintendent.** The Board reviewed and no changes were made.

**Review Governance Process Policy GP-5: President's Role.** The Board reviewed and no changes were made.

## **DISTRICT POLICY REVIEW**

**Revision to Policy 3122 Excused and Unexcused Absence - First Reading.** The Board reviewed and suggested assigning a policy number to indicate it applies only to the 2020-2021 school year.

**Adoption of Policy 3535 Financial Aid Advising Day - First Reading.** The Board reviewed and no changes were made.

### **SUPERINTENDENT REPORT**

Superintendent Winter updated the Board on the following issues:

- The Open Public Meeting Act waiver was extended to November 9;
- High school AP and IB classes are currently meeting and staff is planning study sessions for upcoming testing;
- Shout out to high school counselors for continuing to connect with students and offering support where needed;
- To increase efficiency, the number and type of air filters, and the frequency with which they are replaced have increased. Air ducts have been cleaned and fans, motors, and belts on HVAC units have been replaced;
- WIAA issued guidelines with sports categorized as low, medium, and high risk based on the community's COVID cases; we are working with public health and risk management to determine next steps;
- The Superintendent responded to the public comment questions of the September 16, 2020 board meeting; the responses are posted in the Public Comment portion of the September 16, 2020 Board Meeting Agenda;
- Parent surveys for K-1 students are going out this week;
- The timeline for return to school decisions will be based on public health conditions.

**PUBLIC COMMENT:** The following community members identified themselves and addressed the Board regarding flex and remote learning: Fawn Riha, Jennifer Mann, Trista Zamarripa, Malissa Coleman, Annmarie Ronquillo, Wynona Heim, Dawn Stryker, Tara McClary, Virginia Milliron, Kristen Herrera, Courtney Kallstrom, Kyle Allen, Michelle Bellon, Laneya Pattee-Higuera, Bonnie Smith, Erin Simon, Charla Cole, Bruce Lewin, Tami Lester-Dame, Debra Adamson, Mandy Roth, and Jesse LaCross-Lambert. A list of questions and answers can be found on the October 7, 2020 Board Meeting Agenda under Public Comment.

### **EXECUTIVE SESSION**

The Board recessed into Executive Session at 8:17 pm for 10 minutes to evaluate the performance of an employee.

### **ADJOURNMENT**

Meeting adjourned at 8:25 pm

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Eric Gattenby, President

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Tim Winter, Superintendent