

REGULAR MEETING OF THE BOARD

Wednesday, November 4, 2020

Minutes

The meeting was held via Zoom and notice was provided to community members wishing to access the meeting.

Present:

Eric Gattenby	President
Liz Sebren	Vice President
John Berg	Director
Jeff Daily	Director
Rebecca Diehl	Director
Tim Winter	Superintendent
Jennifer Farmer	Assistant Superintendent of Business and Operations
Amy Miller	Communications and Public Information Officer
Robbie Bell	Recorder

CALL TO ORDER

President Gattenby called the meeting to order at 5:00 pm and provided information regarding the nature of the meeting. Governor Inslee issued Proclamation 20-28 which in part prohibited public agencies subject to the Open Public Meetings Act from conducting meetings in person to curtail the spread of Covid-19. President Gattenby invited public comment through the Zoom meeting access.

Establish Agenda:

MOTION: DAILY moved to remove from Board Discussion the topic regarding a student representative to the Board.

The Motion failed.

MOTION: DAILY moved to move Item 8.02 Academic Priorities before Item 8.01 Superintendent Report; **approved by general consent.**

The agenda was **approved, as amended, by general consent.**

NIB Awards: The first Board Meeting of the month begins with a brief and inspiring presentation of "Caught Being a NIB" awards. A "NIB" award salutes those who truly "walk the talk" of our district Vision Statement, "Nurturing Growth, Inspiring Achievement, and Building Community". We honor and value those who exhibit a "whatever it takes" approach to their work with South Kitsap kids, colleagues, and families. Join us in thanking these "NIBS" for embracing our vision. A list of this month's NIB's can be found on the November 4, 2020 Board Meeting Agenda.

Public Comment: The following community members addressed the Board: Amy Sherwood, Bonnie Smith, Elizabeth Jennings, Reama Schuldt, and Ana Alexander regarding students and staff returning to in-person learning. A list of questions and answers can be found on the November 4, 2020 Board Meeting Agenda under Public Comment.

PRESENTATIONS/REPORTS

Return to School Plan: Superintendent Winter reviewed the plan for bringing students back for in-person learning. The plan is contingent on COVID statistics from the Kitsap County Department of Health remaining in the moderate range. Some students receiving special education services have returned to the classroom and limited athletic conditioning is moving forward. Currently, about 72% of students have requested the flex plan. [The presentation can be found on the November 4, 2020 Board Meeting Agenda.](#)

Levy Discussion: Assistant Superintendent Farmer provided an overview of the significance of levy support and alignment to the District's Priority Plan. [The presentation can be found on the November 4, 2020 Board Meeting Agenda.](#)

PERFORMANCE REVIEWS

Ends and Executive Limitation/Operational Expectation policies are monitored through the evaluation of the Superintendent's evidence of compliance submitted by the superintendent to the Board. Tonight, the Board evaluated the Superintendent on the following policy:

Monitoring Report for Executive Limitation 13: Instructional Materials Selection

MOTION: GATTENBY moved that with respect to the provisions of its policy, Executive Limitation 13, the South Kitsap Board of Directors concluded that the Superintendent's performance during the previous year has been in compliance.

The Motion carried with Director Daily abstaining.

The Superintendent's evidence in support of EL-13 can be found on the November 4, 2020 Board Meeting Agenda.

BOARD DISCUSSION/LINKAGE

Board Linkages:

- Director Gattenby expressed gratitude to Air Force veteran Jeff Daily and to all District staff who served our Country;
- Director Berg has been corresponding with community members.

Legislative Report: Director Berg reported he attended the WSSDA meeting last week with the House Education Committee.

Board Discussion:

The board discussed the following topics:

- Open Public Meeting Act – Director Gattenby reminded the Board of the OPMA guidelines regarding meetings;
- Facilities Long-Range Planning Advisory Committee Membership Application:

MOTION: BERG moved to approve the Facilities Long-Range Planning Advisory Committee Membership Application; **the Motion carried.** The District will distribute the application to the public;

- Student Representative to the Board: Director Berg prepared a draft policy for consideration. The Board discussed preparing a Board Referral Form to move this item forward with feedback from the Superintendent.

MOTION: BERG moved to approve preparing and submitting to the Superintendent a Board Referral Form regarding a student representative to the Board; **the Motion carried.**

CONSENT AGENDA

The Board discussed the process of approving the Consent Agenda.

- Consent Agenda
- Minutes of the Regular Meeting of October 21, 2020
- Affidavit of Vouchers and Payroll
- Human Resources Employment Reports
- Donations to the South Kitsap School District

MOTION: GATTENBY to approve the Consent Agenda; **the Motion carried.**

Attachments to Consent Agenda items can be found on the November 4, 2020 Board Meeting Agenda.

NEW BUSINESS/ACTION ITEMS

Resolution No. 1337 Certification of the 2021 Educational Programs and Operations Levy and the 2021 Capital Projects Levy: Assistant Superintendent Farmer shared that this Resolution certifies the 2021 collection of the Educational Programs and Operations Levy and the 2021 collection of the Capital Levy.

MOTION: GATTENBY/SEBREN moved to close debate; **the Motion carried.**

MOTION: GATTENBY moved to approve Resolution No. 1337 Certification of the 2021 Educational Programs and Operations Levy and the 2021 Capital Projects Levy.

The Motion carried.

BOARD POLICY REVIEW

Review Executive Limitation 13: Instructional Materials Selection. The Board reviewed and no changes were made.

Review Governance Process Policy GP-9: Professional Standards of Conduct. The Board reviewed and no changes were made.

Review Governance Process Policy GP-12: Process for Addressing Director Violations.

MOTION: BERG moved to revise paragraph four of the policy as follows:

~~Ask the offending director to step down~~ Remove the offending director from any committee or other Board designated responsibility, as appropriate.

The Motion carried.

SUPERINTENDENT REPORT

Academic Priorities: Superintendent Winter provided an overview of SKSD academic data. The presentation can be found on the November 4, 2020 Board Meeting Agenda.

Superintendent Report: Superintendent Winter updated the Board on the following issues:

- The Open Public Meeting Act waiver expires November 9 which opens the opportunity for in-person meetings;
- Burley Glenwood water update: Engineers were brought in to inspect and report on the water system. They issued a report that found no lead piping, only in fixtures and all were replaced over the summer. Kudos to Capital Projects Coordinator Brent Palmason, Facilities Director Joe Riley, district plumber Mike Hulet, and custodian Eric Rossa;
- Responses to the Q&A from the prior Board Meeting. A list of questions and answers can be found on the October 21, 2020 Board Meeting Agenda under Public Comment.
- In response to Director questions:

- Carpets are backed with a rubber surface that keeps dust out and does not appear to contribute to air quality concerns;
- Open windows can impact the heating/cooling system. We are using every option to ensure good air quality including continuously testing air quality;
- Crew Team equipment storage at the district warehouse; the rowing team and the District have been working to find indoor storage closer to the water.

PUBLIC COMMENT: The following community members identified themselves and addressed the Board regarding flex and remote learning: Jamie Hampton regarding OSS preschool, Dave Kimball regarding addressing board member violations and future levy rates, Courtney Kallstrom regarding substitutes for staff absences, Sara regarding remote learning, Amanda Longton, Rachel LaVair, and Kristi McCord regarding the return to school plan. A list of questions and answers can be found on the November 4, 2020 Board Meeting Agenda under Public Comment.

EXECUTIVE SESSION

The Board recessed into Executive Session at 7:40 pm for 15 minutes to evaluate the performance of an employee and potential litigation.

ADJOURNMENT

Meeting adjourned at 7:57 pm

Eric Gattenby, President

Tim Winter, Superintendent