

# REGULAR MEETING OF THE BOARD

## Wednesday, May 5, 2021

### Minutes

The meeting was held at the District Administration Building with remote access via Zoom. Notice was provided to community members wishing to access the meeting.

#### **Present:**

Eric Gattenby	President
John Berg	Vice President
Liz Sebren	Director
Rebecca Diehl	Director
Jeff Daily	Director
Tim Winter	Superintendent
Jennifer Farmer	Assistant Superintendent of Business and Operations
Amy Miller	Communications and Public Information Officer
Robbie Bell	Recorder

#### **CALL TO ORDER**

President Gattenby called the meeting to order at 5:00 pm and provided information regarding the nature of the meeting. The in-person meeting was held in compliance with the safety requirements contained in the State of Washington's Miscellaneous Venues – COVID-19 Guidance.

**Pledge of Allegiance:** President Gattenby led the flag salute.

**Establish Agenda:** President Gattenby added to Board Discussion further dialogue regarding the Board Referral Form regarding censure submitted at the April 29, 2021 meeting. The agenda, as amended, was approved by general consent.

**NIB's:** The first Board Meeting of the month begins with a brief and inspiring presentation of "Caught Being a NIB" awards. A "NIB" award salutes those who truly "walk the talk" of our district Vision Statement, "Nurturing Growth, Inspiring Achievement, and Building Community". We honor and value those who exhibit a "whatever it takes" approach to their work with South Kitsap kids, colleagues, and families. Join us in thanking these "NIBS" for embracing our vision. A list of this month's NIB's can be found on the May 5, 2021 Board Meeting Agenda.

#### **Staff and Student Recognition – Certificated Staff Appreciation Week:**

Superintendent Winter read the Board's Proclamation declaring May 3-7, 2021 as Certificated Staff Appreciation Week in the South Kitsap School District.

The Board also recognized with appreciation Jay Villars, Assistant Superintendent of Student Success, who is leaving South Kitsap after 34 years in education, 20 of which at SK. They also recognized seven SK students who advanced to the state level of History Day 2021. The recent clean financial audit was also highlighted. A copy of the presentation can be found on the May 5, 2021 Board Meeting Agenda.

**Public Comment:** None

#### **PRESENTATIONS/REPORTS**

**Priority Plan Focus:** Superintendent Winter shared a presentation on "Target for Success" that included student achievement data from around the state. He and the Board discussed where to focus resources to meet the Board's goals (Results).

**MOTION: SEBREN** moved to select Math as a priority focus with a goal of 75% of students meeting standard by 2025. The motion carried.

Superintendent Winter will present topics from the priority plan to discuss and establish goals at upcoming board meetings.

**2021-2022 School Year Plan:** Superintendent Winter reviewed the plans for the 2021-2022 school year that includes most students returning to full time, in-person instruction. A remote learning option will also be offered for a limited number of students. The District will comply with guidance from the Governor, OSPI, and the Department of Health.

**Review Draft of OSPI Academic & Student Well-being Recovery Plan:** Superintendent Winter briefed the Board on the purpose of the plan. It will be presented for approval at the May 19<sup>th</sup> meeting.

**Monthly Financial Report for March 2021:** Assistant Superintendent Jennifer Farmer reviewed the March 2021 Budget Status Report. A copy of the report can be found on the May 5, 2021 Board Meeting Agenda.

At 6:24 pm, the Board took a ten-minute break.

### **PERFORMANCE REVIEWS**

Results and Operational Expectation policies are monitored through the evaluation of the Superintendent's evidence of compliance submitted by the superintendent to the Board. Tonight, the Superintendent presented for initial review, his Interpretation and Indicators of Compliance for:

- **Operational Expectation 5: Staff Compensation – Initial Review**

**MOTION:** The Board, having reviewed the Superintendent's Interpretation and proposed Indicators of Compliance on OE-5, finds that the Interpretation and Indicators of Compliance are reasonable and directs the Superintendent to report back on May 19, 2021 with data on the Indicators of Compliance.

- **Operational Expectation 6: Staff Evaluation – Initial Review**

**MOTION:** The Board, having reviewed the Superintendent's Interpretation and proposed Indicators of Compliance on OE-6, finds that the Interpretation and Indicators of Compliance are reasonable and directs the Superintendent to report back on May 19, 2021 with data on the Indicators of Compliance.

### **BOARD DISCUSSION/LINKAGE**

#### **Board Linkages:**

- Director Diehl attended the WSSDA conference calls and has been review legislation;
- Director Berg also attended the WSSDA calls and sat in on the grant application for the Indian Education program;
- Director Sebren has been talking with neighbors excited to have students back in school.

**Legislative Report:** Director Diehl shared the WSSDA legislative session overview. She announced that the filing period for School Board positions is May 17-21 and offered to be a resource for any potential directors. A link to the WSSDA report can be found on the May 5, 2021 Board Meeting Agenda.

**WIAA Report:** None

#### **Board Discussion:**

The board discussed the following topics:

- Director Berg reviewed proposed Governance Process Policy 14 Community Engagement and Linkages;

**MOTION: BERG** moved to refer this to the training session with Aspen Group. Motion approved by general consent.

- School Board Student Representative interview process.

**MOTION: GATTENBY** moved to schedule time at the May 19<sup>th</sup> meeting for each applicant to make a ten-minute presentation to the Board. The motion carried.

- **MOTION: GATTENBY** moved to delete from the Board Referral Request Form submitted for the from April 29 board meeting, the section stating, "Establish two sub-committees . . ." and replace with "utilize the risk pool asset to look into the matter". The motion carried. President Gattenby will also work with the risk pool to look into the matter concerning Director Berg.

### **CONSENT AGENDA**

- Consent Agenda
- Minutes of the Regular Meeting of April 21, 2021
- Minutes of the Special Meeting of April 28, 2021
- Human Resources Employment Reports
- Affidavit of Vouchers and Payroll
- Donations to the South Kitsap School District
- Overnight Travel for SKHS Equestrian Team to attend the State Competition June 17-20, 2021 in Moses Lake, Washington
- Request for Approval to Bid on SKHS Phase 2 ADA Facility Improvements Project
- Request for Approval to Bid on Discovery Alternative High School ADA Facility Improvements Project

- Authorization to Reject All Bids for the Burley Glenwood ADA and Site Improvements Project

The Consent Agenda was approved by general consent. Attachments to Consent Agenda items can be found on the May 5, 2021 Board Meeting Agenda.

### **SUPERINTENDENT REPORT**

Superintendent Winter updated the Board on the following topics:

- SKHS graduation is scheduled on June 19 at Cheney Stadium; each graduate will receive two tickets;
- The SKHS prom is scheduled on June 12;
- Aspen Group professional development: The Board agreed to schedule virtual training on Friday, June 25 from 12:00 – 5:00 pm. Directors will attend in-person and board candidates will be invited to observe;
- Balanced school calendar: Superintendent Winter recommended a survey to gauge interest in an adjusted school year;
- Pool update: The design team and district met with the city regarding permitting; design documents are in final review; looking at a bidding process this summer; the initial proposal of the project was inaccurate and it will be a challenge to complete the project within the original scope.

### **ADJOURNMENT**

Meeting adjourned at 7:38 pm.

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Eric Gattenby, President

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Tim Winter, Superintendent