



## **PWFC 2021 GRANT REQUIREMENTS**

Any PWFC member in good standing may submit Grant applications. (Good standing is defined as the applicant's business registered with PWFC. At the time of application, membership must be current.)

- Grants must have a specific project. Grants are not awarded for general business operations
- 3-month minimum PWFC membership required from date of application.
- Only one grant application may be submitted per year per membership.
- Last year's grant recipients are ineligible for consideration for next year.
- Grants may not be used for travel or accommodations.
- Grants cannot be applied for expenses already provided/covered by another source.

The PWFC Board of Directors will review all applications. Recipients will be judged in the following areas:

- Details of request
- Impact on the recipient and/or recipient's business
- Does it help other Flagler Chamber businesses (Buy Chamber)
- Involvement in PWFC
- Attendance at PWFC meetings and events
- Community involvement of the member
- Flagler Chamber involvement of the member
- Charity work within the Flagler Chamber and community
- If awarded a grant, you will be required to submit receipt(s) for proof of purchase by March 31, 2022.
- Grant winners **may** be asked to serve on the Program Committee the year following their award.

### **Acceptable Uses**

- Seminars, workshops, or other educational activities specifically related to an applicant's PWFC registered business or professional career development.
- Marketing/advertising your business (i.e. Ads, Signage, Promotions, Marketing Materials, etc.)
- Equipment or Technology (ex: Hardware or Business Software, etc.)
- Finance or Accounting (ex: CPA, QuickBooks software, etc.)

If you have any questions, please do not hesitate to contact Danielle Silva, PWFC President at [info@ProfessionalWomenFlagler.org](mailto:info@ProfessionalWomenFlagler.org)



## 2021 GRANT PROGRAM APPLICATION

Company \_\_\_\_\_

Name/Position \_\_\_\_\_

Address \_\_\_\_\_

1. Project Title \_\_\_\_\_

2. Project Description \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. How does this project enhance your business? \_\_\_\_\_

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4. Goals (*Primary goal including 2 -3 objectives*)

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5. Budget – Please provide a detailed breakdown of all projected expenses.

*(If the project exceeds \$250, you must list additional funding sources that have been acquired in order to complete your project.)*

<b>TOTAL COST</b>	



Applicant's Signature \_\_\_\_\_ Date of Application \_\_\_\_\_



**For PWFC to Complete**

Approval Signature \_\_\_\_\_

President Signature \_\_\_\_\_

Signature Date \_\_\_\_\_ Approved Amount \_\_\_\_\_