

WINDSONG HOMEOWNERS' ASSOCIATION DUES

**RE: The Windsong Billing Service and the collection of
Quarterly dues and other assessments**

Dear Windsong Resident:

The Declaration of Covenants, Conditions and Restrictions of Windsong, was filed by the Shorewood Corporation on November 29, 1984, in the Marion County Recorder's office as Instrument Number 84-0093371. This document is referred to or cross-referenced in the legal description of all deeds or lots located in the Windsong subdivision and the provisions contained therein are legally binding on all Windsong residents. Under Title 12 each lot owner is required to pay monthly assessments which the Windsong Board of Directors has determined shall be paid quarterly, on or before the 1st day of each and every calendar quarter. The current monthly assessment is **\$33.33**, which means that you are responsible for paying **\$100.00** on or before January 1st (for the months of January, February and March); April 1st (for the months of April, May and June); July 1st (for the months of July, August and September); and October 1st (for the months of October, November and December).

You are also encouraged, but not required, to make either semi-annual payments of **\$200.00** on or before January 1st (for the months of January through June) and on July 1st (for the months of July through December) or one single annual payment of **\$400.00** on or before January 1st, for the entire year. Semi-annual or annual payment(s) are appreciated as a cost containment measure to the association, which will benefit you by possibly avoiding the need to increase monthly dues or assessments in the future.

Please make your check for dues payable to the **Windsong Homeowners' Association** and indicate your lot number on your check to ensure that your account is properly credited with the amount paid. Also, a return envelope is being provided with your billing statement for your payment convenience. However, if for any reason you do not receive a billing statement you are still legally responsible for the specified dues and assessments which are to be paid by the stated deadlines. If payments are not received by the Windsong Billing Service in a timely manner, there will be a **\$20.00** late fee added to your account each quarter.

Mail your dues check and any other related correspondence, such as special instructions, new lot owner information and/or name changes to:

**Windsong Billing Service
P. O. Box 36225
Indianapolis, Indiana 46236-0225**

If you have questions or need additional information, please call a **current** Windsong Board Member so that your questions or concerns can be directed to the appropriate individual(s).

May/03