

The Enclave in Flagstaff Homeowners Association
Improvement and Alteration Request

Site Address: _____ Camelot Drive, Flagstaff, AZ 86001 Lot# _____

Owner(s) _____

Owner's Mailing Address: _____

Email: _____ Phone: _____ Cell: _____

Submittal Date: _____ General Contractor: _____
[If already selected]

The following is the list of requested architectural improvements/alterations/repairs:

- 1. _____

- 2. _____

- 3. _____

Please attach any applicable documents that will assist the ARC with their decision.

TERMS AND CONDITIONS:

The undersigned applicant: (a) attests that all the information included in this application is correct, (b) conforms to the terms and conditions of The Enclave in Flagstaff HOA CC&R's and Rules and Regulations and (c) agrees that, if approved, no changes will occur during the course of construction without first obtaining formal written approval from The Enclave in Flagstaff HOA. If the HOA must hire an architect to review your plan, this cost will be due and payable from the Owner. All contractors are expected to obtain necessary City of Flagstaff building permits and to keep their building area clean. All trash properly disposed of daily to prevent debris from blowing into neighboring areas. This will be strictly enforced. Please refer to the City of Flagstaff for construction debris container requirements and restrictions.

AGREED:

[Applicant's Signature] [Date] _____
[Contractor's Signature] [Date]

☐ **APPROVED AS SUBMITTED/AS NOTED**

☐ **NOT APPROVED** [Please revise and resubmit]

ARC Signature: _____ ARC Signature: _____

DATE OF APPROVAL/DENIAL: ____/____/____

COMMENTS: _____

