

August 6, 2018

Council met in regular session at the Union Dale Borough Hall with President Patti Cino presiding. Presentation to the flag was performed. Members present were Doris Young, Donna Tedesco, Mike Fortuner, and Mayor James Heller.

Bill Wolfe questioned why the minutes were not published in The Forest City News. Secretary stated that she sent the minutes to The Forest City News but was unsure why it was not published. Donna Tedesco said she believes that the minutes will be published as space allows because it is done at no cost.

Minutes from the previous meeting were distributed prior to the meeting and a motion to approve them was made by Donna Tedesco and seconded by Doris Young with all in favor.

Correspondence-

- The new insurance policy from DGK Insurance was received. The premium for the year will be \$2612.
- Secretary has information about the PSAB Fall Leadership Conference, which will be held October 12-14 at Seven Springs Mountain Resort, if anyone is interested in attending.
- PPL will be changing the electric meter on the borough building.
- A certificate of insurance was received for Bill Pykus Excavating, Inc.
- A Municipal Budgeting & Finance class is being held if anyone is interested in attending.
- A letter was received from the Susquehanna County Voter Registration/Election Bureau regarding what the borough would need to do to make the borough building ADA accessible without modifications. Secretary will contact the office to get the measurements for paving an area designated for handicap parking.
- The 10th Annual D&H Distance Run will be held September 9th at 9 am. There will be an Emergency Services Coordination Meeting Tuesday, August 21 at 6:30 pm at the Rail Trail Office.
- A letter was received from Comply Right stating that personal information was accessed and the problem was fixed. The tax form recipients whose information was accessed will allow them to receive complimentary credit monitoring and identity theft restoration services for 12 months.
- Information was received from SWIF regarding establishing a safety committee and if the borough utilizes leased employees or is in the business of leasing employees or if the borough utilizes borrowed or temporary employees or is a temporary employment agency an additional endorsement should be obtained.
- A letter was received regarding the Commonwealth of Pennsylvania Vendor Data Validation Process. The state is seeking two individuals that have the authority to validate vendor information. Secretary will respond with the secretary and President being listed as those with authority.

Persons to be heard- Don Bennett was in attendance and stated that he went to the Saam property once again and there are still 5 vehicles on the property. The building is over halfway complete and the owner stated that he will be putting a fence up. Donna Tedesco said he is making an effort. Mike Fortuner agreed that progress is being made, however council agreed that the original agreement was not upheld, and a letter should be sent. Secretary will provide Don Bennett with the address.

Monies Received-

EIT-Berkheimer	\$5,416.22
Delinquent Taxes	\$267.55
Donation	\$30.00
Building Permits- Price	\$152.50
Sewage Permit-Lash/Warner	\$300.00
RE Taxes (\$146.10 to Sewer Fund)	\$730.50

Treasurer's Report-

As of	7/31/2018
General Fund Balance	\$285,719.64
Liquid Fuel Fund Balance	\$29,953.06
6 Month CD Balance (Renews 10/6/18)	\$6,937.63
12 Month CD Balance (Renews 12/8/18)	\$7,383.12
Sewer CD (Renews 3/10/19)	\$44,230.54

Bills Paid-

6067 SWIF	\$2,636.00
6068 Patti Cino	\$25.00
6069 Donna Tedesco	\$30.00
6070 James Heller	\$30.00
6071 Tom Yale	\$30.00
6072 Doris Young	\$25.00
6073 Mike Fortuner	\$25.00
6074 PPL	\$585.66
6075 DCED	\$9.00
6076 Briechle Law Offices	\$75.00
6077 DGK Insurance	\$659.00
6078 PPL	\$32.33
6079 Union Dale Sewer Fund	\$146.10
6080 Jennifer Slick	\$264.84
6081 Joe Svecz	\$32.25
6082 Jay Lynch	\$231.84
6083 Don Bennett	\$30.90
6084 PPL	\$32.54

A motion to accept the receipts and treasurer's report and pay all bills was made by Doris Young, seconded by Mike Fortuner, with all in favor.

Committee Reports-

- Mayor Heller had nothing to report.

- There were no committee reports.

Unfinished Business-

- Mayor Heller reported that he met with the solicitor regarding the Nuisance Ordinance which council adopted at the last meeting. He presented a revised ordinance which requires the borough's officer to obtain permission before entering a property, unless exigent circumstances exist. A motion to accept the revised ordinance was made by Mike Fortuner, seconded by Donna Tedesco with all in favor.
- Mayor Heller stated that he was given copies of Notice of Violation and Non-Traffic Citations that are issued in Susquehanna Borough. He suggested that the forms be reviewed by the solicitor to make them compliant with Union Dale's ordinances so the Code Enforcement Officer has a way of documenting his work.
- Mayor Heller also asked if the borough has adopted the International Property Maintenance Code. Secretary stated that dues are paid to the ICC annually. Secretary will contact ICC to ensure the borough is up to date.
- Secretary stated that she had hoped to have a proposal back from KBA for the proposed building renovations, but they needed to come back with another engineer. The proposal should be available in September for council to advertise for bids.
- Mike Fortuner stated that some roads were trimmed as discussed at the July meeting. He said he feels that Todd Ave and Mausoleum Road should also be trimmed. Secretary stated that she had received a bill from Zembrzycki instead of Herrick. She will contact Zembrzycki to see what happened and request that Herrick bills Union Dale.

New Business-

- Secretary asked if council wanted to advertise for plowing bids for September or wait until October. A motion to advertise for shoveling the walkway at the borough building and plowing and cindering all borough roads, in front of the Union Dale Fire House, and the parking area at the borough building was made by Donna Tedesco, seconded by Doris Young, with all in favor.

Ron Fanelli asked when Pykus will be returning to complete the work on East Mountain Road because his cars are bottoming out at the end of his driveway. Secretary will contact Pykus and get back to Mr. Fanelli.

Motion to adjourn was made by Doris Young, seconded by Donna Tedesco, with all in favor.
Next Meeting September 4, 2018 at 7:00 p.m.