

October 1, 2018

Council met in regular session at the Union Dale Borough Hall with President Patti Cino presiding. Presentation to the flag was performed. Members present were Doris Young, Donna Tedesco, Mike Fortuner, Tom Yale, and Mayor James Heller.

Bill Wolfe asked if Tom Yale heard anything from UGI. Tom Yale stated that in Jessup UGI is monitoring the output of gas after being burned, and the transfer station in Union Dale does not burn anything so there is no gas being emitted.

Josephine Hollis questioned the status of the bathroom and was told that it is being prepared to be sent out for bid and that engineers had to do drawings because the building is considered commercial.

Kevin Saam was in attendance and wanted to report that he is in compliance with the junk car ordinance.

Minutes from the previous meeting were distributed prior to the meeting and a motion to approve them was made by Donna Tedesco and seconded by Doris Young with all in favor.

Correspondence-

- The estimated liquid fuels amount for 2019 is \$15,144.71.
- Certificates of insurance were received for Brian Zembrzycki Excavating and Barhite Excavating LLC.
- The 6 month CD at First National Bank will renew on 10/6. The current value is \$6937.63.
- The Pennsylvania State Mayors' Association sent a membership form. Mayor Heller said he would like to join at a cost of \$60.
- The Susquehanna County Township Officials Association will be celebrating its 106th Convention at the Montrose Bible Conference in Montrose on October 18 if anyone is interested in attending.
- The Susquehanna County EMA Coordinator sent a letter stating that the updated Susquehanna County Hazard Mitigation Plan has been updated and was approved by FEMA. The borough has the option of adopting the county plan instead of creating one on our own. A copy of a sample resolution was provided. Action was tabled until copies of the plan are available for review.

Persons to be heard-

Solicitor McAndrew sent a lengthy letter addressing issues that were discussed previously, which was read aloud.

The first item addressed was the forms for the Code Enforcement Officer. The complaint form will be added to the website and copies will be made for the borough building. The Notice of Violation Form will need to be made as a two part form, and the third form is available for

purchase at staples.com. The solicitor also suggested that the District Magistrate be notified that Don Bennett can act on behalf of the borough. Secretary will send a letter. A copy of the letter previously used for violations of the Junk Car Ordinance was also included. Mike Fortuner thinks that the Junk Car Ordinance should be added to the new nuisance ordinance so that they same procedures are followed for both. A motion to have the solicitor revise the nuisance ordinance to include the information in the junk car ordinance was made by Mike Fortuner, seconded by Tom Yale, with all in favor. Secretary will hold off on the Notice of Violation Form until the revisions are made to the ordinance and possibly the form.

The second item addressed was taxing the council members' and mayor's wages. The solicitor suggested that a tax accountant be contacted.

The third item addressed was the different amounts council members and mayor are paid, which she sees as no issue because it will resolve when tall of the terms renew. Additionally, Solicitor McAndrew believes that the way the current ordinance is written allows the borough to not pay council members or the mayor if they do not attend the meeting. After some discussion, a motion to eliminate wages for council and the mayor was made by Doris Young, seconded by Patti Cino with all in favor. Secretary will contact solicitor to have her draft an ordinance repealing the wage ordinance.

Mike Fortuner expressed his concern regarding the borough not being in compliance with the borough code because the borough has 3 elected auditors. Secretary will have the solicitor check into the requirements.

Regarding the International Property Maintenance Code, she spoke with the Borough's Building Permit Officer, Lyndon Wormuth, who is familiar and stated that it imposes much greater regulation on residents. Lyndon was in attendance at the meeting and stated that most municipalities do not use the IPMC.

Don Bennett reported that both the Saam and Shipsky properties are in compliance.

Monies Received-

EIT-Berkheimer	\$905.08
Delinquent Taxes	\$2.76
Donation	\$23.18
Donation	\$19.32
Sewage Permit-Sparks	\$440.00
Building Permit-Lash	\$940.50
Magistrate Fines	\$50.00
Sewage Permit	\$250.00
Building Permit-Sparks	\$1,067.50
Dirt & Gravel Road Grant	\$50,000.00

Treasurer's Report-

As of	9/30/2018
General Fund Balance	\$283,969.82
Liquid Fuel Fund Balance	\$29,379.61
6 Month CD Balance (Renews 10/6/18)	\$6,937.63
12 Month CD Balance (Renews 12/8/18)	\$7,383.12
Sewer CD (Renews 3/10/19)	\$44,376.64

Bills Paid-

6099 Patti Cino	\$19.32
6100 Donna Tedesco	\$23.18
6101 James Heller	\$23.18
6102 Doris Young	\$19.32
6103 Mike Fortuner	\$19.32
6104 Tom Yale	\$23.18
6105 PPL	\$38.02
6106 Jennifer Slick	\$264.84
6107 Don Bennett	\$46.34
6108 Jay Lynch	\$533.23
6109 Union Dale Volunteer Fire Co. Relief	\$1,345.91
6110 PPL	\$585.66
6111 The Forest City News	\$76.00
6112 DCED	\$18.00
6113 Lyndon Wormuth	\$1,170.79
6114 Brian Zembrzycki Excavating	\$450.00
6115 PSMA	\$60.00
6117 Bill Pykus Excavating	\$92,305.70

A motion to accept the receipts and treasurer's report and pay all bills was made by Donna Tedesco, seconded by Mike Fortuner, with all in favor.

Committee Reports-

- Mayor Heller asked that his membership dues for PSMA be held until November.
- There were no committee reports.

Unfinished Business-

- Due to the timing of the last meeting and advertising requirements, the bathroom renovation will be advertised for bids to be opened at the November meeting.
- A plowing bid was received from Brian Zembrzycki Excavating. Brian Zembrzycki Excavating bid \$68 per hour for plowing, \$68 per hour for anti-skid application, \$68 per hour for a combination of both plowing and applying anti-skid, with anti-skid costing \$15 per ton, and salt bags costing \$8. Included with the bid was a copy of insurance as required. A motion to accept the bid was made by Doris Young, seconded by Tom Yale with all in favor.
- Since the IPMC was discussed earlier in the meeting it was not readdressed.
- Secretary will hold off on getting forms for the Code Enforcement Officer until the nuisance ordinance is revised to include the junk car ordinance.

New Business-

- Secretary to prepare tentative budget for November meeting at the same millage rate, including bathroom renovations and an estimate for making the parking lot ADA compliant. A motion to use the same millage rate was made by Doris Young, seconded by Tom Yale, with all in favor.
- Mike Fortuner asked if the borough has copies of its ordinances at the county. Secretary stated that she sends a copy of every new ordinance to the county with the solicitor and that there should be a complete ordinance book.
- Mike Fortuner stated that there are grants available to help the borough become ADA compliant, but they would require the borough to contribute 50%. He will research further.

Josephine Hollis asked if the borough will be getting blinds for the windows and fixing the lighting over the voting booths. Patti Cino will get blinds. Tom Yale will handle getting the lights fixed.

Motion to adjourn was made by Doris Young, seconded by Mike Fortuner, with all in favor. Next Meeting November 5, 2018 at 7:00 p.m.