

Union Dale Council Meeting Minutes

August 7, 2023

Attendance:

The council met in regular session at the Union Dale Borough Hall.

Members present: Donna Tedesco, Ann Marie Saam, Tom Yale, Mike Fortuner, Diane Gomola. Carl Sinawa invited guest.

Pledge of Allegiance:

Public comments:

Resident asks what the Act 13 monies will be used for in the boro?

The council states that Act 13 monies are targeted to Norton Hill as it is most concerning in needs. The council is looking for additional grant monies for project on Norton Hill Road.

Resident states he's pleased to see Agenda & minutes timely placed on Boro website now.

Minutes:

Motion to approve made by Ann Marie Saam, all in favor. Motion passed.

Correspondence:

- Diane presented webpage PAPowerswitch.com to council so they can choose plan for cheaper electricity supplier rates.
- Insurance Policy for liability and bonds presented for review. Filed with correspondence.
- Carl Sinawa presents estimate for Norton Hill Road clearing
- HNB sent 2023 listing of their pledged secured holdings.

- Dept of labor. Contacts updated.
- Int'l league of cities forms for directory- this is spam per Donna
- UE dept issued a credit of \$251. This amount will go to future benefit charges.

Receipts:

- Bob Bates \$150.00
- Liquid fuel interest \$18.80
- General fund MMDA interest \$ 83.29

Treasurers report:

- Liquid Fuel \$45,762.82
- Liquid Fuel General Fund \$ 5,502.21
- General Fund DDA \$58,147.61
- General fund MMDA \$153,611.35
- Sewer CD \$ 53,323.63
- Ed Jones CD:
 1. 6 month \$38,965.68
 2. 9 month \$ 38,937.99
 3. 12 month \$ 39,883.60

BILLS:

- #1536 PPL \$657.31
- 1537 PPL \$29.32

- 1538 Diane Gomola \$425.03
- 1539 Forest City News \$41.25
- 1540 Bob Bates \$150.00
- 1541 Zembrzycki Excavatng \$550.0
- 1542 DGK Ins. \$1,682.00

Motion to approve & pay bills made by Donna, 2nd by John Stephens. All in favor.
Motion passed.

Borough Reports:

1. Mayor
2. Committee

UNFINISHED BUSINESS:

Switching electricity suppliers. Per Tom Yale, need to double check if commercial account allowed to switch as Boro pays per streetlamp. Diane did not know this when researching. Tabled till next meeting.

Estimate form Carl Sinawa:

20 + trees be taken out on Norton Hill Rd . Degree of difficulty included as some are bent over power lines which means longer time and precautions needed. Trimming of remaining small trees, as necessary to allow sunlight so road dries out. Removal of old tree stumps in ditch, which is deep needed to allow for better drainage. If approved , work to begin mid September weather permitting. Estimate is split \$10,000 for trees & stumps \$5,000 for trimming.

The council thanks Mr. Sinawa for his thorough explanation.

Motion to approve estimate and pay Mr. Sinawa a \$5,000 deposit at next meeting.
Motion made by Ann Marie, 2nd by Donna. All in favor. Motion passed.

NEW BUSINESS:

- Tom Yale presents estimate via phone form Brian Prince for \$1,800 for berming Church Street from boro hall to the end of street 430 feet. Tom to email this estimate to Diane so she can print out a hard copy.
- Motion to accept Prince estimate made by Donna, 2nd by Ann Marie. All in favor, Motion passed.
- Street signs needed for Church Street & Stillwater Road.
- Possibility of using QuickBooks software for all budget, receipts, billing vendors. etc. with new 2024 fiscal year. Diane explains that PA Dept of Boroughs advised her 50% of small boroughs now using as opposed to MS Excell sheets. Much more accurate reports, pre populated 1099's, audit trail. Diane given permission to investigate further, will contact PA association of secretaries & Treasurers for more advice and getting pricing for next meeting. Mike adds that these PA departments are very helpful and hold free seminars & training.
- Don Bennett retiring from Sheriff Dept. but states he will continue doing code enforcement.
- Ann Marie asks Diane to buy a roll of 100 stamps using check from the general acct rather than reimbursing the secretary as has been done in the past.
- Ann Marie asks Diane to check with HNB on a pre loaded debit card with \$100 so secretary can use to purchase supplies, again, is the

professional way to do this rather than reimburse the secretary all the time.

- Diane to check website of Allegiance Flag company for 3X6 sized flags prices.
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Meeting Adjourned

Next meeting Monday September 11, 2023

(Labor Day holiday is the first Monday in September)