

February 3, 2020

Council met in regular session at the Union Dale Borough Hall with President Saam presiding. Presentation to the flag was performed. Members present were Mike Fortuner, Tom Yale, Donna Tedesco and John Stephens. Minutes from the previous meeting were distributed prior to the meeting and a motion to approve them was made by Donna Tedesco and seconded by Ann Marie Saam with all in favor.

Correspondence-

- Council received an official resignation letter from Lyndon Wormuth, effective August 31, 2019.
- The Susquehanna County Conservation District is soliciting donations for their Envirothon program.
- Council received notice from the assessment board of a hearing on a property assessment appeal.
- Council received notice of an upcoming transfer tax distribution for a property transfer.
- Two training sessions are being offered on February 27th if anyone is interested in going.
- The DCNR Recreation and Conservation program is accepting grant applications until April 22, 2020.

Persons to be heard-

- Bill Conrad inquired if anyone from the Election board had contacted Secretary O'Reilly about removing the current election booths and installing new ones. No one had, but no one on council indicated that they would be opposed to receiving new booths. Secretary O'Reilly will call the election board for more information on what they plan to do.

Monies Received-

Joe Svecz	\$260.43
EIT Berkheimer	\$1,141.13
Municipal Tax	\$245.00

Treasurer's Report-

General Fund Balance-Money Market	\$141,421.64
General Fund Balance-Checking	\$2,954.87
Liquid Fuel Fund Balance-Money Market	\$29,095.53
Liquid Fuel Fund Balance-Checking	\$1,005.00
6 Month CD Balance @ FNB (Renews 10/6/19)	\$6,963.68
14 Month CD Balance (Renews 3/17/20)	\$110,111.72
Sewer CD (Renews 3/10/20)	\$46,983.39

Bills Paid-

1132	PPL		\$1,209.38
1133	Briechle		\$150.00
1134	PPL		\$63.03
1135	Little and Nelson		\$2.00
1136	Tammy O'Reilly		\$231.84
1137	Joe Svecz		\$13.03
1138	USPS		\$55.00
<u>Liquid Fuels</u>			
106	Brian Zembrzycki Excavating		\$2,844.00

A motion was made by Donna Tedesco to accept the Treasurers Report and pay bills, seconded by Tom Yale, with all in favor.

Committee Reports-

- No Committee reports were reported.

Unfinished Business-

- With the official resignation of Lyndon Wormuth, the borough is once again in need of a second building inspector. Donna Tedesco provided the name of someone and will provide contact information for this person so Secretary O'Reilly can get more information.

New Business-

- Mike Fortuner suggested we order updated borough books. A motion to order two sets was made by Mike Fortuner and seconded by Donna Tedesco with all in favor.
- Discussion was made as to the proper procedure for swearing in newly elected officials and it was agreed that from this point on, elected officials will prepare and have notarized all paperwork before being sworn in by the Mayor.
- The role of the solicitor and whether she should be present at the monthly meetings was also discussed. Secretary O'Reilly will see if there is a contract with the solicitor and if it says anything about her attendance at the monthly meetings.
- Discussion was held on appointing a third auditor. Secretary O'Reilly agreed to contact Audrey Malinowski and see if she would be willing to serve.

- Inquiry was made as to whether someone having their kitchen licensed to sell baked goods to an outside business would need a permit from the borough. It was agreed that the borough has no ordinance that would require this.
- Discussion was made about purchasing a computer and printer strictly for borough use, as well as replacing Excel with Quick Books. Secretary O'Reilly agreed to obtain estimates on what the cost would be to do so.
- Tom Yale stated that he had received a call from a resident who wants to build a garage. The resident had contacted the new building inspector Bob Bates, but Mr. Bates indicated that he didn't know the borough's set-back limits. Secretary O'Reilly will make sure the building code ordinance is available on the website for Mr. Bates convenience.

Motion to adjourn was made by Mike Fortuner and seconded by Donna Tedesco, with all in favor.

Next Meeting March 2, 2020 at 7:00 p.m.