

## July 5th, 2021

Council met in regular session at the Union Dale Borough Hall. Members present were Donna Tedesco, Ann Marie Saam, Mike Fortuner, and John Stephens

Presentation to the flag was performed

Public comments: Resident Bill Wolfe raised a concern about the June 2021 meeting minutes posted in the Forest City News. Bill Wolfe stated that the minutes made it seem as though Midland Asphalt was awarded a bid before bidding was accepted. Mike Fortuner and Donna Tedesco explained that there was a discussion concerning Midland Asphalt working on Herrick Twp and that no bid was received or awarded at that time.

Minutes from the previous meeting were distributed prior to the meeting and a motion to approve them was made by Donna Tedesco and seconded by Ann Marie Saam with all in favor.

### Correspondence-

- Council received notice grant funding from The American Rescue Plan Act
- Council received notice of Police Fine Distribution
- Council received notice from Solicitor Marissa McAndrew has left Briechle Law and offered to continue to represent Union Dale borough. Also, gave updates on 2013 Flood Plain Ordinance being potentially accepted by Fema. Finally, the Borough would need to appoint someone from council or hire NEIC, or another third party to further discuss any construction that has occurred in the flood plain over the last ten years and submit an annual report to FEMA.
- Council received notice from PA Dept. of Labor workers Comp insurance, renewal information.

### Monies Received-

EIT Berkheimer	\$ 103.86	
Interest	\$ 21.61	
Liquid Fuel MM interest	\$ 3.32	
Susquehanna County	\$ 50.00	
Bob Bates building permit	\$ 234.90	
Justin Ford Sewer permit	\$ 190.00	

Treasurer's Report-

As of	6/30/2021
General Fund Balance-Money Market	\$175,322.54
General Fund Balance-Checking	\$6,956.46
Liquid Fuel Fund Balance-Money Market	\$40,362.79
Liquid Fuel Fund Balance-Checking	\$1,650.00
6 Month CD Balance @ FNB	\$6,989.83
14 Month CD Balance	\$111,129.17
Sewer CD	\$52,201.58

Bills Paid-

1280	PPL	\$546.43
1281	PPL	\$87.45
1282	Forest City News	\$11.00
1283	Bob Bates Inspections	\$192.00
1284	Justin Ford	\$146.83
1285	Ann Marie Saam	\$69.55
1286	Donna Tedesco	\$69.55
1287	Mike Fortuner	\$69.55
1288	Tom Yale	\$69.55
1289	John Stephens	\$69.55
1290	James Heller	\$69.55
1291	Kyle House	\$231.84
1292	Kyle House (Secretary Supplies)	\$134.84
1293	Don Bennett	\$54.09
ACH	PA State Income Tax Q2	\$61.15
ACH	Berkeimer Q2 Tax	\$19.93
ACH	Federal Income Tax Q2	\$524.07
ACH	Pa Unemployment tax Q2	\$1.20

A motion to accept the receipts and treasurer's report and pay all bills was made by Mike Fortuner, seconded by John Stephens, with all in favor.

### Unfinished Business-

- Secretary to research bank rates prior to opening a new money market account for paving projects.
- Grading of East Mountain Road was completed by Herrick Twp. Secretary will Follow up with Midland Asphalt to have EDP laid on East Mountain Road.
- Secretary will follow up with Brian Zembrzycki Excavating on filling in potholes on Mausoleum Road.

### New Business-

- An application was submitted for the American Rescue Plan Act grant funding.
- A motion was made by Donna Tedesco to hire Marissa McAndrew as a secondary solicitor. Seconded by Ann Marie Saam, with all in favor.
- A voice recorder was purchased for the purpose of recording the minutes of the meetings.
- Mike Fortuner gave an update on bank rates. We are currently receiving the following rates on out money market accounts at Honesdale National Bank: 0.15 0.3 0.15 percent. Prospective banks are offering .61 .45 .52 percent. The requirements would require \$100,000 deposited and untouched for six months. Mike Fortuner will provide updates at the next meeting.
- One sealed bid was received for the tar and chip of Mausoleum Road. The bid was from Midland Asphalt for the tar and chip of Mausoleum Road and Darrow Street. The total bid was \$44,106.60. Mike Fortuner made a motion to accept the bid with the exception that Darrow Street be removed from the bid. As it was not included in the request advertised by the Borough. The Secretary will reach out to Midland Asphalt to have Darrow Street removed and the bid adjusted to reflect only Mausoleum Road. One the bid is corrected Midland Asphalt will be awarded the bid. This was seconded by John Stephens with all in favor. The Borough would be required to purchase washed 1B stone for the chipping. Council will explore the option to purchase stone from Herrick Twp.
- The Secretary explained his findings on the use of Quick books as a bookkeeping tool for the Borough. A Quick books will not be purchased as it's costs outweigh any benefits.
- The Secretary requested a raise in wages to \$450 per month based on time commitment and what Secretaries in the surrounding municipalities are earning. After a lengthy discussion Donna Tedesco suggested \$500. Mike Fortuner asked if anyone on council had an issue with \$550 per month. All of council agreed to \$550 per month.
- A motion was made by Mike Fortuner to raise the Secretary Treasure's wages to \$550.00 per month. Seconded by Donna Tedesco with all in favor.
- Donna Tedesco was asked by a resident to discuss the possibility of a municipal wide garbage collection whereby the garbage collection fee is added to the tax bill. Donna Tesco stated that this would hurt the elderly who have very little garbage and the

Borough will face potential liability. Donna Tedesco raised the question of who would take the phone calls for any questions regarding the garbage collection as the Borough doesn't have a full-time staff. Ann Marie Saam raised the question of who would be responsible for making sure the residents were only to put out acceptable garbage. Bill Wolfe as a resident raised the concern that some people already had contracts with garbage collections and it would impact their current service.

- Don Bennett reported that he had spoken to residents and will conduct a second set of rounds in July to follow up on any necessary work had been performed.
- A motion was made by Mike Fortuner to accept the renewal policy from DGK insurance for the amount of \$1,541.00 Seconded by Donna Tedesco. the policy will be renewed on August 1<sup>st</sup> 2021
- Mike Fortuner gave an update on his conversation with Representative Fritz. Representative Fritz requested that the Borough send him a letter detailing our requests. Mike Fortuner sent a letter to Rep Fritz with the following requests: Grant Funding we would like to get Main Street fixed, Drainage fixed, Cost analysis on Mausoleum Road. Also, provided an update on why we were having difficulties with the PennDOT to have the drain fixed at the corner of Norton Hill. Act 75 was enacted about 10-15 years ago stating that once the water falls through the grate it becomes a municipality issue. Fritz said he has teams of people that will evaluate our needs and reach out to the Borough. These teams were helpful when Vandling's sidewalk project. Rep Fritz mentioned this may help with Union Dale's Main Street issues.
- Mike Fortuner donated the cost of paint that was used to mark the potholes on Mausoleum Road. As it will be the last time council will be conducting this service due to liability issues. Also, explained that he was unable to mark the potholes and that work was conducted by Council Member John Stephens
- Mike Fortuner was approached by a resident about the use of Borough property as a throughfare. Council discussed this concern, and it is believed to be included in the deed that there is a possibility to use the borough grounds as a thoroughfare for emergency use. Council will investigate further.

Meeting Adjourned Motion made by Donna Tedesco, seconded by Mike Fortuner.

Next Meeting Monday August 2nd, 2021 at 7:00 p.m.