

## March 2, 2020

Council met in regular session at the Union Dale Borough Hall with President Saam presiding. Presentation to the flag was performed. Members present were Mike Fortuner, Tom Yale, Donna Tedesco and Mayor Jim Heller. Minutes from the previous meeting were distributed prior to the meeting and a motion to approve them was made by Donna Tedesco and seconded by Ann Marie Saam with all in favor.

### Correspondence-

- Council received a Certificate of Liability Insurance from John P. Flynn, a contractor who does work in the borough.
- Council was notified of two additions to the Susquehanna County Assessment.
- Council was notified of the assessed values for 2020.
- Council was notified that tax collector Joe Svecz had made his returns in full with the Susquehanna County Tax Claim Bureau.
- 14 month CD with HNB is renewing on March 10, 2020.

### Persons to be heard-

- There were no persons to be heard.

### Monies Received-

<b>Delinquent Taxes</b>	<b>\$5.45</b>
<b>EIT Berkheimer</b>	<b>\$4,290.57</b>
<b>Bob Bates</b>	<b>\$124.50</b>

### Treasurer's Report-

General Fund Balance-Money Market	\$141,463.96
General Fund Balance-Checking	\$5,576.11
Liquid Fuel Fund Balance-Money Market	\$27,112.35
Liquid Fuel Fund Balance-Checking	\$161.00
6 Month CD Balance @ FNB (Renews 10/6/19)	\$6,963.68
14 Month CD Balance (Renews 3/17/20)	\$110,111.72
Sewer CD (Renews 3/10/20)	\$47,035.48

### Bills Paid-

PPL		\$583.30	
PPL		\$64.36	
DGK Ins.		\$250.00	
Bill Pykus		\$1,291.91	
Bob Bates		\$165.00	
Tammy O'Reilly		\$231.84	
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Brian Zembrzycki Excavating		\$2,811.00	

A motion was made by Donna Tedesco to accept the Treasurers Report and pay bills, seconded by Tom Yale, with all in favor.

#### Committee Reports-

- No Committee reports were reported.

#### Unfinished Business-

- Secretary O'Reilly received a copy of the building permit for Michael Bahnweg's pole barn.
- Two copies of the updated borough code book have been ordered, but not yet received. Secretary O'Reilly was unable to find a copy of Roberts Rules of Order. Mike Fortuner indicated that he would attempt to find it.
- It was determined that the solicitor is not on retainer with the borough, and works on a need only basis, at a rate of \$150 per hour.
- It was determined that Audrey Malinowski could not serve as an auditor, once again leaving the third auditor position vacant. Mike Fortuner noted that the audit must be completed by April 1, and that a special meeting would have to be called to appoint any new auditor. It was agreed that the two current auditors would begin getting the audit ready while council continues to look for a third auditor.
- Discussion was held once again about purchasing a new computer and printer for borough use, and acquiring Quick Books to do the pay role and billing. Noting the cost of Quick Books was quite expensive, that issue was tabled for the time being. However, a motion was made by Donna Tedesco and seconded by Ann Marie Saam for the secretary to purchase a computer, printer and needed supplies with a cap of \$800.

#### New Business-

- A discussion was held regarding the keys to the borough building and the concern that there may be a number of unauthorized people who have keys. It was agreed that the locks on the building will be changed, and the only ones provided with keys would be the mayor, each council member, the secretary, and Bill Wolfe who does maintenance at different times. One additional key would also be made and kept by the secretary to be given out if someone other than those

mentioned above needs to access the building. A motion was made by Mike Fortuner to change the locks and get the new keys, and seconded by Donna Tedesco.

- It was noted that the new voting booths are in and that Tom Yale will install the lighting above them, as well as possibly run a new line for an outlet nearby.
- Discussion was held regarding a bill received from Bill Pykus concerning the installation of a driveway pipe on East Mountain Road. It was agreed that council should bill the driveway owner for the pipe. Secretary O'Reilly will send a bill to the owner

Motion to adjourn was made by Mike Fortuner and seconded by Tom Yale, with all in favor.

Next Meeting April 6, 2020 at 7:00 p.m.