

The Continuing Education Plan

Education Checklist

ESSENTIAL STEPS FOR SMOOTH SCHOOL TRANSITIONS

01



NOTIFY YOUR CHILD’S CURRENT SCHOOL

Inform your current school about the upcoming relocation as soon as possible.

Request a parent-teacher conference.

02



PARENT -TEACHER CONFERENCE

Meet with your child’s current teacher to complete and review ***The Continuing Education Plan’s Grade Level Checklist***.

Discuss areas of interest:

- skills not taught, causing gaps in foundational development
- academic strengths
- strategies that support student engagement
- strategies that support content mastery
- accommodations the student receives

03

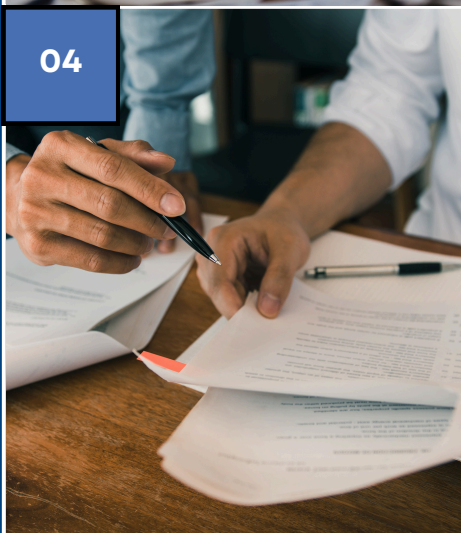


RESEARCH SCHOOLS IN NEW LOCATION

Find schools in the new area that fit your child’s needs.

Utilize the [Advance Enrollment](#) opportunity to enroll your child and engage with the new school prior to the PCS.

04



TRANSFER COPYS OF IMORTANT FORMS

Gather copies of ***The Continuing Education Plan’s Skills Checklists***, report cards, test scores, IEPs, or 504 plans. Transfer the documents to the receiving school and retain copies for your records.

05



SCHEDULE NEW TEACHER CONFERENCE

Meet with your child’s receiving teacher before the child’s first day, OR within the first 10 days of instruction. Review the skills checklist. Focus attention on specific areas of interest or concern noted by the sending school.

STAY INFORMED

Keep communication open with school staff for ongoing support and resources.