

**1**

Name  Job Title

Company  Tel

Mobile  Email

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**2**

Name  Job Title

Company  Tel

Mobile  Email

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**3**

Name  Job Title

Company  Tel

Mobile  Email

## DELEGATE REGISTRATION FORM

Type of Attendee	Standard Rate	Promotion Rate by August 31th	Group Rate for 3 Persons
Government Officials, Property Developer, Banker, Investor or Equivalent	Complimentary	Complimentary	Complimentary
All Delegates <b>NOT based in Japan</b> from Hotel Groups/ Operators, Consulting/ Architectural/ Design/ Project Management Firms/ EPC Contactors or equivalent	890 USD	690 USD	2,090 USD
All Delegates <b>based in Japan</b> from Hotel Groups/ Operators, Consulting/ Architectural/ Design/ Project Management Firms/ EPC Contactors or equivalent	590 USD	390 USD	1,390 USD
System Integrators, Technology Providers, Vendors & Suppliers or equivalent	1090 USD	890 USD	2,590 USD

### Terms, Conditions and Payment

► **Fees:** are inclusive of event materials and refreshments.

► **Payment Terms:** Following completion and return of the registration form, full payment is required within 5 days from receipt of invoice. PLEASE NOTE: payment must be received prior to the conference date. Due to limited conference space, we advise early registration to avoid disappointment. A 50% cancellation fee will be charged under the terms outlined below. We reserve the right to refuse admission if payment is not received on time.

► **Cancellation/Substitution:** Provided the total fee has been paid, substitutions at no extra charge up to 5 days before the event are allowed. Substitutions between 5 days and the date of the event will be allowed subject to an administration fee of equal to 10% of the total fee that is to be transferred. Otherwise all bookings carry a 50% cancellation liability immediately after a signed sales contract has been received by Escom (as defined above) Cancellations must be received in writing by mail or fax six (6) weeks before the conference is to be held in order to obtain a full credit for any future Escom conference. Thereafter, the full conference fee is payable and is non-refundable. The service charge is completely non-refundable and non-creditable. Payment terms are five days and payment must be made prior to the start of the conference. Non-payment or non-attendance does not constitute cancellation. By signing this contract, the client agrees that in case of dispute or cancellation of this contract that Escom will not be able to mitigate its losses for any less than 50% of the total contract value. If, for any reason, Escom decides to cancel or postpone this conference, Escom is not responsible for covering airfare, hotel, or other travel costs incurred by clients. The conference fee will not be refunded, but can be credited to a future conference. Event content is subject to change without notice.

► **Copyright etc:** All intellectual property rights in all materials produced or distributed by Escom in connection with this event is expressly reserved and any unauthorized duplication, publication or distribution is prohibited. Important note: While every reasonable effort will be made to adhere to the advertised package, Escom reserves the right to change event dates, sites or location or omit event features, or merge the event with another event, as it deems necessary without penalty and in such situations no refunds, part refunds or alternative offers shall be made. In the event that Escom permanently cancels the event for any reason whatsoever, (including, but not limited to any force majeure occurrence) and provided that the event is not postponed to a later date nor is merged with another event, the Client shall receive a credit note for the amount that the Client has paid to such permanently cancelled event, valid for up to one year to be used at another Escom event. No refunds, part refunds or alternative offers shall be made.

► **Governing law:** This Agreement shall be governed and construed in accordance with the law of China and the parties submit to the exclusive jurisdiction of courts in China. However Escom only is entitled to waive this right and submit to the jurisdiction of the courts in which the Client's office is located.

#### ►BY BANK TRANSFER

*Beneficiary's Name* Escom Co., Limited  
*Account No.* 817 798 747 838  
*Swift Code* HSBCHKHHHKH  
*Bank Name* HSBC Hong Kong  
*Bank address* No.1, Queen's Road, Central, Hong Kong

#### ►Kindly be Informed

- You will receive an electronic invoice from Escom team upon your registration. Full payment is required by five (5) working days upon receiving the invoice. Bank charges are to be deducted from participating organizations' own accounts.

For more about who we are and what we do, please visit: [www.escom-events.com](http://www.escom-events.com)

Point of Contact: Gloria Wong, Conference Producer, TEL +86 28 8500 0590 MP: +86 186 2811 3057, Email: [gloria.wong@escom-events.com](mailto:gloria.wong@escom-events.com)