

# SEAY PROPERTY MANAGEMENT GROUP

# Residential Rental Application

FOR OFFICE USE ONLY: Date \_\_\_\_\_ Agent \_\_\_\_\_

— Property Address \_\_\_\_\_ Unit No. \_\_\_\_\_ Rent \$ \_\_\_\_\_

**TO THE APPLICANT:** We sincerely thank you for your application. Please help us promptly process this application by clearly completing all of the required information.

Type and Size of Unit Wanted (No. of Bedrooms, etc.) \_\_\_\_\_

How Did You Hear About Our Property? \_\_\_\_\_

## PERSONAL INFORMATION

Applicant's Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security No. \_\_\_\_\_ Home Phone \_\_\_\_\_

Driver's License No. & State \_\_\_\_\_ Work Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

## RESIDENCE HISTORY

PRESENT ADDRESS \_\_\_\_\_

Telephone \_\_\_\_\_ At Present Address / Date From: \_\_\_\_\_ To: \_\_\_\_\_

Present Landlord or Mortgage Co. \_\_\_\_\_ Telephone \_\_\_\_\_

Monthly Payment \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

PREVIOUS ADDRESS \_\_\_\_\_

At Previous Address / Date From: \_\_\_\_\_ To: \_\_\_\_\_

Previous Landlord or Mortgage Co. \_\_\_\_\_ Telephone \_\_\_\_\_

Monthly Payment \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

## EMPLOYMENT INFORMATION

PRESENT STATUS:  Employed Full-time  Part-Time  Not Employed  Retired  Student

PRESENT EMPLOYER: (or most recent) \_\_\_\_\_

Employer's Address \_\_\_\_\_

Telephone \_\_\_\_\_ Dates Employed / From: \_\_\_\_\_ To: \_\_\_\_\_

Position Held \_\_\_\_\_ Department \_\_\_\_\_

Supervisor \_\_\_\_\_ Gross Monthly Income \$ \_\_\_\_\_

PREVIOUS EMPLOYER: \_\_\_\_\_

Previous Employer's Address \_\_\_\_\_

Telephone \_\_\_\_\_ Supervisor \_\_\_\_\_ Dates Employed / From: \_\_\_\_\_ To: \_\_\_\_\_

IF STUDENT, LIST SCHOOL \_\_\_\_\_ School Telephone \_\_\_\_\_

Present Grade Level \_\_\_\_\_ Expected Date of Graduation \_\_\_\_\_

## CO-APPLICANT INFORMATION

Co-Applicant's Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security Number \_\_\_\_\_ Driver's License No. & State \_\_\_\_\_

CO-APPLICANT'S EMPLOYMENT:  Employed Full-time  Part-Time  Not Employed  Retired  Student

CO-APPLICANT'S EMPLOYER: (or most recent) \_\_\_\_\_

Employer's Address \_\_\_\_\_

Telephone \_\_\_\_\_ Dates Employed / From: \_\_\_\_\_ To: \_\_\_\_\_

Position Held \_\_\_\_\_ Supervisor \_\_\_\_\_ Gross Monthly Income \$ \_\_\_\_\_

## OTHER INFORMATION

TOTAL NUMBER OF VEHICLES (Including Company Vehicles) \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No./State \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No./State \_\_\_\_\_

Other Car, Motorcycle, etc. \_\_\_\_\_

HOW MANY PETS DO YOU OR OTHER OCCUPANTS OWN? \_\_\_\_\_

Kind of Pet, Breed, Weight, and Age \_\_\_\_\_

HAVE YOU OR CO-APPLICANT EVER: Been sued for non-payment of rent?  Yes  No

Been evicted or asked to move out?  Yes  No      Broken a Rental Agreement or Lease?  Yes  No

Been sued for damage to rental property?  Yes  No      Declared Bankruptcy?  Yes  No

Comments/Explanation \_\_\_\_\_

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we could contact for confirmation. You do NOT have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone \_\_\_\_\_

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone \_\_\_\_\_

IN CASE OF PERSONAL EMERGENCY, NOTIFY \_\_\_\_\_

Relationship \_\_\_\_\_ Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

## AUTHORIZATION

### PLEASE READ CAREFULLY BEFORE SIGNING:

In considering this application from you, management will rely heavily on the information which you have supplied. It is important that the information be accurate and complete. By signing this application, you represent and warrant the accuracy of the information, and you authorize management to verify any references that you have listed. In addition, you authorize management to obtain a consumer credit report.

A credit check will appear on your consumer credit report as an inquiry.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_