



Staff Allocation Policy:

Ducklings Childcare Ltd employs a high adult to child ratio, which complies with EYFS Welfare Requirements ratios, which is essential to the provision of good quality care.

0 to 2 room, 1 adult to every 3 children,

2 to 3 room, 1 adult to every 4 children,

3+ room, 1 adult to every 8 children.

There is always a minimum of:

- One member of staff to every three children under the age of two.
- One member of staff to every four children aged two.
- One member of staff to every eight children aged 3 and over.

We have a number of staff who take on extra responsibilities within the nursery to ensure that we continue to deliver high quality services to the families using the nursery.

Staff holding EYE qualifications must also hold a level 2 qualification in English and Maths to be counted in level 3 ratios.

Regular staff meetings provide opportunities for staff to undertake curriculum and other planning. Meetings will be held at regular intervals to produce short and medium play plans for that particular period, and themes and topics covering the early learning goals will be utilised within the play plans produced. Long-term goals will be covered within all the activities undertaken by the children attending the setting.

Regular room supervisor/Nursery manager and inter-room staff meetings will be held to deal with matters arising from planned curricula activities, and/or other matters concerning the children, parents, carers and staff within the setting.